

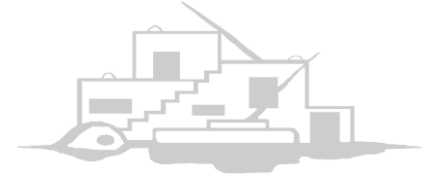
# HOPI TRIBAL HOUSING AUTHORITY

P.O. BOX 906

POLACCA

ARIZONA 86042

PHONE:(928)737-2800



## 2025 REQUEST FOR QUOTATION (2) - HTHA Rehabilitation ACM Abatement Project

The Hopi Tribal Housing Authority (HTHA) is seeking qualification proposals for professional ACM Removal & Abatement services from qualified, registered firms that are licensed to perform work in the state of Arizona under the small purchase provisions of the HTHA Procurement Policy and in accordance with 24 CFR §1000.26 and 24 CFR §1000.52. The selected firm will enter into a negotiated fixed-price contract for this Two (2) Rehabilitation homes.

The HTHA seeks to do substantial ACM Removal & Remediation on two (2) existing Single-Family Homes.

### **Scope of Work**

Scope of work shall include:

1. ACM Removal & Abatement will be based on the Lab Results as provided.
2. ACM removal on the interior flooring of the home under construction.
3. Full demolition of the contaminated materials of ACM in the identified flooring areas, hallway, Kitchen and bedrooms.
4. The identified flooring area is a wood subfloor and a concrete floor.
5. Proper securing of the area and notices to be posted in the immediate area.
6. Clean up home using Wet wipe or Vacuum with a HEPA (High-Efficiency Particulate Air).
7. Contractor will be responsible for all equipment needed, and transporting for proper disposal of the ACM debris.
8. All required disposal permits will be obtained by the contractor.
9. The Contractor shall be responsible for providing a generator for its equipment.
10. The Contractor shall comply with all EPA Standards as far as testing of proper clearances, and after the removal process is completed - Air sampling & proper reports to HTHA.
11. Clean up & Completion Certification of Demolition work is required.
12. The Contractor shall submit for a complete quote on the work requested.
13. Site visit will be an option for the contractors. (not required).
14. The Contractor shall provide a demolition Construction Schedule.
15. Hopi TERO & Business License Fee & Tax will be required upon selection

## **Required Submissions**

All Proposals must include:

1. Instructions to Bidders for Contracts (HUD Form 5369)
2. Representations, Certifications, and Other Statements of Bidders (HUD Form 5369-A)
3. Statement of General Conditions (HUD Form 5370)
4. Non-Collusive Affidavit (HTHA Form)
5. Native American Enterprise Qualification Statement

These documents can be found on the Hopi Tribe Housing Authority website

<https://htha.org/employment>.

Bidders shall deliver Certificates of Insurance for workers compensation, general liability, auto/comprehensive and property damage liability insurance.

## **Licensing and Fee Requirements**

- A. Proposers must be a Licensed Contractor and good standing in the State of Arizona.
- B. The awarded firm will be responsible for all fees, including, but not limited to testing, inspection, and business licensing fees. Tribal Employment Rights Office imposes a 3% fee on the contract amount. The Hopi Office of Revenue Commission imposes a business license fee based on contract amount.
- C. Proposers shall contact and obtain authorization and licenses from the Hopi Office of Revenue Commission (ORC), the Tribal Rights Employment Office (TERO) to conduct business within the Hopi Reservation.

## **Indian Preference**

The work to be performed under this contract is subject to Section 7(b) of the Indian Self Determination and Education Assistance Act (25 U.S.C. 450 (e). Section 7(b) requires to the greatest extent feasible:

1. Preference and opportunities for training and employment shall be given to American Indians and Alaska Natives.
2. Preference in the award of contracts and subcontracts shall be given to American Indian/Alaska Native-owned enterprises as defined in section 3 of the Indian Financing Act of 1974 [25 U.S.C. 1452]

## **Proposal Due Date**

Interested firms may submit their proposal in person to the Hopi Tribal Housing Authority by bid due date on June 4, 2025. No later than 12 pm MST.

This Request for Quotation is open to both Indian and non-Indian firms. Physical Address: Hopi Tribal Housing Authority, AZ State Route 264, Mile Post 390, Polacca, AZ 86042.

## **Contract Requirements**

Within ten days of award, the Contractor shall execute a contract with HTHA, (Owner), which shall be prepared by the HTHA's legal counsel, and which contains additional obligations and requirements that apply to this Project. A sample of the contract format that will be required HTHA is available upon written request. Davis Bacon or tribal wage requirements, whichever is greater, shall apply. Federal funds are being used to fund this Project. All applicable federal laws shall apply including but not limited to the provisions of the Native American Housing Assistance and Self-Determination Act (NAHASDA), 25 U.S.C §§ 1401, *et. seq.* and NAHASDA regulations at 24 C.F.R. part 1000. Tribal Employment Rights Office fees and regulations apply as applicable.

## **Miscellaneous**

No assignment of any contract award will be permitted unless HTHA gives its written consent. Any proposal submitted shall state that it will remain open for 60 days.

HTHA reserves:

1. the right to reject any and all proposals, including those that it determines, in its sole discretion, to be unresponsive or from irresponsible proposers.
2. the right to waive any irregularities in any proposals.

**SUBMIT** proposals by mail to the attention of:

Bretta Sekayumptewa, HTHA Procurement Officer Hopi Tribal Housing Authority, P.O. Box 906 Polacca, AZ 86042 or via email at [bsekayumptewa@htha.org](mailto:bsekayumptewa@htha.org)

Any questions regarding the scope of work, call Nathaniel Lomakema, Project Manager at (928) 737-2800 or email at [nlomakema@htha.org](mailto:nlomakema@htha.org)