**RE-ADVERTISED - 2019 REQUEST FOR PROPOSALS #1 FOR FIVE (5) M OBILE HOMES, FACTORY BUILT HOMES FOR THE HOPI TRIBAL HOUSING AUTHORITY**

**DATE: 8-07-19**

The Hopi Tribal Housing Authority (the owner) request written lump - sum, fixed price proposals to design, build, deliver and install FIVE (5) modular factory built houses, consisting of approximately

1. 4 each = 1,000 square feet for 3 bedroom housing which each meet USC standards 1000
2. 1 each = 1,100 square feet for a 4 bedroom housing which each meet UBC standards

Proposals shall contain three (3) different unit designs for our selection; All designs to be compatible to the USC Standards

Scope of Work

To include: Delivery (transport ) of mobile homes to the Hopi Indian Reservation and leveled set up, install on wood block piers and anchor mobile homes as required, connect all necessary appurtenances (utilities) and provide skirting to be installed as a set up with front/rear steps as required. Appliance systems check for testing will be required such as range, refrigerator, Furnace & Water Heater. Warranty Coverages to be provided

Designs and Specifications

Required minimum of 3 ½" wall construction 16" O.C, with a finish thermal value of R-22.

Homes built for Zone 3 can be utilized in Zone 2. Hopi Indian Reservation is in Zone 2. Exterior finish to resist abrasive weather actions, such as intense sunlight and sandstorms. Homes to be located in Zone 5 Wind Speed finish roof cover (shingles) subject to sustained wind gusts of 70 plus mph and intense sun light Roof load for the general area is 20 pounds for sq. ft. R-Value for the floor and ceiling shall be R-33 or better .

Exterior doors to be residential type; foam filled metal cladding, 3' O" as required. Medium duty type are requested per the architectural grade. Keyed entry lock sets with deadbolt. Approved Storm doors are required

Windows to be of nominal size to allow good daytime interior illumination. Windows to be updated energy efficient grade, double glass pane, Low - energy classification. Single hung windows if slider cannot be substituted.

Power entrance to be rated at 200W

Energy efficient GREEN (ENERGY STAR) to be recommended, appliance and lighting

Furnace, cooking range and water heater to be propane

All water lines shall be of the PEX grade or equivalent

The heating system must have the capacity to maintain the minimum temperature of 70 degrees in the dwelling during the coldest weather in the area.

Proposal

The Owner has publicly advertised the Request for Proposals from modular, factory-built housing companies and distributors**. Proposals must be submitted in person or by mail** **August 15, 2019 by 4pm (MST) to the Hopi Tribal Housing Authority P.O. Box 906 Polacca, Arizona 86042**. Faxed proposals will not be considered or accepted. Any proposals submitted must state that it will remain open for sixty days. The Owner reserves the right to reject any and all proposals.

Proposals must include the following items at a minimum;

Name and address of entity submitting Proposal as well as who is **the** manufacture the houses and identification of key personnel handling the transaction

Names of each partner and owner and all relevant licenses and certifications

A full description of any associations with other firms including dealership agreements

Names, address and telephone number of at least three references (preferably tribes, tribal housing authorities or other tribal entities of whom you done business with in the past)

Lists of sales to Indian or public housing agencies with the last two years if any (please additional provide contact names and telephone numbers)

Disclosure of any claims, lawsuits, or disputes over work or services previously done in the past five years or currently being performed

A proposed lump sum, fixed price for the five (5) units and all work to be provided and the statement that the proposal may beaccepted at anytime up to sixty days of its submission

Proofof eligibilityfor IndianPreference (if preference is sought)

Astatement detailing Indian employment preference and training opportunities and a verification of Indian preference.

Drawings or illustrations of the units and floor plans detailing all of its futures

Proposer's summary & specifications of materials contained in the houses

Warranties as prescribed by Owner to be provided

Previous Participation Certificate

Non- Collusive Affidavit

**Indian Preference**

The owner will provide a preference to Indian applicants who are genuinely Indian owned and controlled. Fifteen points of the available rating points are set aside for Indian firms. Firms for Individual seeking such preference must submit evidence of more than 50% Indian ownership and control on or before the submission deadline. A preference application can be obtained by the Owner

In accordance with Section 3 of the Housing and Urban Development Act of 1968 and the implementing regulations at 24 CFR part 135, the Owner will make best efforts, consistent with federal and tribal laws and regulations ( including Section 7(b) of the Indian Self Determination and Education Assistance Act) to give low and very low income persons training and employment opportunities generated by Section 3 covered assistance and to give qualified business concerns the contracting opportunities generated by Section 3 covered assistance.

Selection **Process**

The Owner reserves the right to interview some or all of the parties submitting proposals either in person or by telephone. Selection by the Owner will be based on an evaluation of all responsive and responsible proposals using the following point system as follows:

DESIGN (Maximum 35 points)

Quality and Layout and Design Plans

Maintenance / Durability (Interior & Exterior)

Energy Efficiency Rating

Level of Conformance to Owners proposed Specifications

QUALIFICATIONS (Maximum 25 points)

Experience and Reputation of Contractor or Manufacturer

Ability of Contractor and Manufacturer to Complete Project on timely basis

Ability of Contractor and Manufacturer to work effectively with Owner

Indian Preference (Maximum 25 points)

Indian Ownership and Control of Contractor and Manufacturer

Contractor and Manufacturer Plan for hiring and training Indians

Contractor s Price (Maximum 15 points)

Price & Cost of Related Product: Owner to provide the information.

Total Points Available 0-100

**Owners Contact Information**

Any questions contact Stan Pahe, Project Director or Felicia Yaiva, Procurement Officer. All questions, please forward by e-mail to [spahe@htha.org](mailto:spahe@htha.org) or [fyaiva@htha.org](mailto:fyaiva@htha.org) and must be received by the Owner no later than August 15, 2019 @ 4pm MST to allow sufficient time for a response