

HOPÍ TRIBAL HOUSING AUTHORITY

P.O. BOX 906 POLACCA, ARIZONA 86042 FAX: (928) 737-9270 PH: (928) 737-2800



2026 INVITATION FOR BIDS (IFB)

Foundation Repair and Slab Settlement Services for Seven Homes

Posting Date: July 9, 2026

Deadline: August 10, 2026, 5 p.m. (MST)

- I. **Summary:** Hopi Tribal Housing Authority (HTHA) is a Tribally Designated Housing Entity of the Hopi Tribe pursuant to Ordinance 15, which receives funding under the Native American Housing and Self Determination Act of 1996 (NAHASDA), 25 U.S.C. §4101, *et seq.* HTHA is seeking bids from qualified general contractors licensed in Arizona. This procurement is advertised in accordance with the competitive bidding provisions of the HTHA Procurement Policy provisions and 24 C.F.R. §§ 1000.26, 1000.52. The selected general contractor shall enter into a fixed sum agreement with HTHA.

Due Date and Submission: You are invited to submit a bid in Adobe PDF format to Janet Pavatea, HTHA Procurement Officer at JPavatea@HTHA.org, no later than **5 p.m. (MST) on August 10, 2026.** No other digital formats will be accepted. Late submissions will not be accepted.

CONTRACTORS ARE REQUIRED TO VISIT THE SITE LOCATIONS PRIOR TO SUBMITTING THEIR BID. Contact Tommy Puhuyaoma Jr., Maintenance Director, at 928-737-2815 or via email: tpuhuyaoma@htha.org to arrange site visit.

- II. **Project:** HTHA is currently soliciting bids for the foundation repair and slab settlement of seven homes located throughout the Hopi Reservation and Trust Lands.

- III. **Tribal Compliance:** Before commencing work, the selected Contractor shall obtain a Hopi Business License under Hopi Ordinance 17A, and a Tribal Employments Rights Office (TERO) license under Hopi Ordinance 37. Maintaining compliance with Ordinance 17A and Ordinance 37, along with other applicable rules and regulations, is required throughout the project. The selected Contractor is responsible for applicable fees associated with these Hopi requirements.

- IV. **Questions:** For questions regarding IFB submissions, please contact HTHA

Procurement Officer at JPavatea@HTHA.org. For project-specific questions, please contact HTHA's Maintenance Director, Tommy Puhuyaoma, at (923) 737-2800, or via email at tpuhuyaoma@htha.org. Questions, and requests for architectural plans shall be submitted in writing.

- V. **Scope of Work:** This IFB is to solicit bids from qualified Contractors to provide foundation repair work and slab settlement to seven homes throughout the Hopi Reservation and Trust Lands as specified below. See **Attachment A**.

a. **Foundation repair work and slab settlement:** The Contractor shall;

1. Conduct a site assessment and evaluate the perimeter of each housing unit;
2. Provide a detailed description on the foundational settlement issue(s) to HTHA;
3. Conduct and provide accurate elevations to the square footage and linear footage of floors, footings, foundation and slabs;
4. Provide recommendations and solutions to HTHA about the details and procedures to restore the existing floors, footings, foundation and slabs;
5. Conduct an assessment to provide an elevation survey report on the floors, footings, foundation and slabs;
6. Assess the interior and exterior of each housing unit to determine areas where construction work will take place to restore the floors, footings, foundation and slabs;
7. Coordinate with the HTHA Maintenance Department on the materials required to ensure safety and proper Hopi Tribe, HTHA, and other applicable approvals are in place.
8. Provide HTHA with a project schedule and a timeline for the anticipated Project duration;
9. Provide HTHA with safety construction zones within the immediate vicinity of work sites;
10. Clean up inside and around the construction site, including the disposal of material and debris;
11. Comply with all U.S. Environmental Protection Agency (EPA) standards for disposal of materials, and all other applicable federal and Hopi rules.
12. Deliver an electronic copy of the final report, including, but not limited to, cost estimates, pictures, site assessments, survey results, recommendations for construction, and any other information determined necessary and appropriate by the HTHA Maintenance Department.
13. Provide HTHA with a project schedule and a timeline for the anticipated Project duration and provide HTHA with safety construction zones within the immediate vicinity of work sites.
14. Perform the foundation repair work and slab settlement work once Contractor and HTHA have reviewed assessments and agree to work to be performed.

- VI. **Indian Preference:** Indian preference requirements apply to this procurement pursuant to the Indian Self-Determination and Education Assistance Act (ISDEA), 25 U.S.C. §450e, *et seq.* X-Factor analysis will be used for determining lowest bid based

on Indian Preference based on Section IX(5)(c) of the HTHA Procurement Policy.

- a. Section 7(b):** The work to be performed under this IFB is subject to Section 7(b) of the ISDEA, 25 U.S.C. §450e(b). Section 7(b) requires that, to the greatest extent feasible: (i) preference and opportunities for training and employment shall be given to Indians, as defined at 25 U.S.C. §1301(4); and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations or Indian-owned economic enterprises, as defined at 25 U.S.C. §4302(5).
- b. Indian Preference Provisions:** The Contractor and executed contract shall comply with the provisions of Section 7(b) of the ISDEA.
- c. Indian Preference in Subcontracts (if applicable):** In connection with an awarded contract under this IFB the Contractor shall, to the greatest extent feasible, give preference in the award of any subcontracts to Indian organizations or Indian-owned economic enterprises, preferences and opportunities for training and employment to Indians.
- d. Required Subcontract Provision (if applicable):** The Contractor shall include the above Section 7(b) language in every subcontract awarded in connection with the Scope of Work outlined herein, and shall, at the direction of the HTHA, take appropriate action pursuant to the subcontract upon a finding by the HTHA or the U.S. Department of Housing and Urban Development that the subcontractor has violated the Section 7(b) clause of the ISDEA.

VII. Required Materials, Forms, and Registration: In your submission, your business must:

- a. Materials:** Submit a cover letter responsive to the above Scope of Work, and include your: (1) proposed cost of work; (2) fee schedule; (3) listing of professional licenses or certifications; (4) a summary of key personnel; and (5) any applicable brochure materials your business has that describes the products and/or materials you provide.
- b. Forms:** Submit the following fully completed and signed forms:
 - (1) Non-Collusive Affidavit;
 - (2) Native American Enterprise Qualification Statement (if claiming Indian preference). These forms are available at <https://htha.org/employment>.
- c. SAM.gov:** Ensure your business is registered in the Federal System of Award Management at <https://www.sam.gov>. You must create a user account and then register your business in SAM.gov. HTHA requires SAM.gov registration and good standing

for all vendors. **PROVIDE THE UEI NUMBER WITH YOUR BID.**

VIII. Davis Bacon Wage Rates: The Davis Bacon Act applies to an award under this IFB.
See 40 U.S.C. §3141, et seq.

ATTACHMENT A: MAP

<https://earth.google.com/earth/d/1C2tbGqOnsXJoxNuwo8lYcSybC8jYE21a?usp=sharing>