



**Advance Southwest Iowa Corporation
Board of Directors/Partners
Key Expectations, Confidentiality and Conflict of Interest Agreement**

As a board member, officer, or partner of Advance Southwest Iowa Corporation (ASWIC), I

_____ agree to the following expectations and responsibilities.
Partner Name (Printed)

- _____ 1. **Attendance.** I understand the importance of my presence, opinions, knowledge, input and guidance. I will make the effort to regularly attend and prepare for all board meetings, committee meetings and organization events.
- _____ 2. **Confidentiality.** I understand that confidential financial, personnel, client, project and investor information may be included in board materials or discussed from time to time. I agree to hold all information shared or discussed in confidence.
- _____ 3. **Conflict of Interest.** I will disclose any potential or perceived conflict of interest. I understand that if a conflict is declared and a vote is required pertaining to said conflict that I will abstain from discussing and voting.
- _____ 4. **Ambassadorship** Although ASWIC does not require a personal financial contribution, I understand that as a board member and/or partner of ASWIC, I am an advocate for the organization. Through my knowledge of the mission and goals I will be a steward of ASWIC in the community.

Board Confidentiality and Conflict of Interest:

By signing this statement of confidentiality, the Board member and/or partner named below agrees to (i) hold any and all related information in strict confidence, (ii) not disclose economic development related information to any third parties, (iii) not use any economic development related information in a manner other than as required in connection with ASWIC and its projects and programs (iv) not release any information without the express written consent of the ASWIC President and the Advance Southwest Iowa Corporation Board of Directors.

The signature below attests to the fact that **ambassadorship, confidentiality, and the avoidance of conflict of interest** will be maintained in all action taken on behalf of Advance Southwest Iowa Corporation.

Board of Director/Partner Signature

Date