



DERBYSHIRE COUNTY COUNCIL

**HAGUE BAR PRIMARY SCHOOL
APPOINTMENT OF HEAD TEACHER**

Appendix 4
**INFORMATION
FOR
CANDIDATES**

Information for Candidates

Hague Bar Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

<u>Date of Appointment</u>	01.09.2020		
<u>Salary</u>	Group 1 Individual School Range 9-15		
<u>Estimated Number on Roll</u>	75		
<u>Teaching Establishment</u>	Head + 3.0		
<u>Head's teaching commitment</u>	Approx. 0.3		
<u>Management Structure</u>	Head		
<u>Support Staff</u>	Job	Hours	Posts
	School Office Manager	0.8	1
	Bursar	0.1	1
	Teaching Assistants	139	7
	Senior Midday Supervisor	6	1
	Midday Supervisors	10	2
	Caretaker/cleaner	25	1

Location

The school is in a rural location near the town of New Mills, close to the boundaries between Derbyshire, Cheshire and Stockport. New Mills is on the edge of the Peak District National Park.

Accommodation

The school is located in a well-maintained building dating back to the 19th century with a recently built fourth classroom. The building houses 4 classrooms, a hall, a nurture room, a staff room, a servery and an office. Outside there is a hard surface play area, a secure Early Years area and small garden areas.

Midday meals are served on the premises, provided by a local school.

Secondary Education

Most pupils who attend Hague Bar Primary School transfer to New Mills School, an 11 to 16 comprehensive school, but being close to the boundaries, there are always some pupils who go to other secondary schools outside the immediate area.

OFSTED Inspection

The school was inspected in 2017 and was judged to be a Good school.

Financial Budget

The school's basic school budget for this financial year is £384,810. The school ended the last financial year with a small surplus and projections for future years are positive.

Academy Conversion

The school is currently proceeding with an application to convert voluntarily to academy status within The TRUE Learning Partnership, and is awaiting the decision of the Regional Schools' Commissioner which is expected in February 2020. TTLP management will be involved with the appointment process.

Peak Edge Group of Schools

Hague Bar Primary School is a founding member of PEGS, a close-knit, highly supportive and collaborative group of schools. This is an effective, sought-after organisation to promote the opportunities and experiences of the pupils and staff in participating schools.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 08456 058058, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

Interviews It is intended that interviews will take place on 10th and 11th March 2020.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not

been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 538836/538831.

The Governors will be advised by a Local Authority HR Officer and School Improvement Advisor.

Closing Date: 23.02.2020