

BELLEVUE EAST BANDS

Band Handbook 2024-25

Bellevue East High School
1401 High School Dr.
Bellevue, NE 68005

Band Office - (402) 293-4174

www.ChieftainBand.com

BAND App: <https://band.us/n/a1a40a10Fb81M>

Directors:

Jeremy Krug - jeremy.krug@bpsne.net

Kaitlyn Keck - kaitlyn.keck@bpsne.net



Bellevue East High School Band



@TheChieftainBand



@ChieftainBand

Jeremy Krug
Director of Bands
Bellevue East High School
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(c) 402-882-2631
(e) jeremy.krug@bpsne.net

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To-Do Checklist

- Review Handbook & Information as a Family (Located @ www.ChieftainBand.com)
- Fill Out Band Information Form - <https://forms.gle/FcxAzRhvvTFJdV8KA>
- Turn in Permission to Treat/Hold Harmless Agreement Form
- Join the Chieftain Marching Band group on the Band App <https://band.us/n/a1a40al0Fb81M>
- Follow the Band Social Media Pages on Twitter, Facebook, and Instagram

Attendance Policy

Attendance is one of the most important aspects of a successful band. When a student is not present, it can create difficulties for fellow band members. All students should be present in order to have a successful rehearsal and performance. All rehearsals and performances are mandatory and part of the student's grade once school begins. This includes morning rehearsals, evening rehearsals, performances, call times, and sectionals. Please do your best to schedule dentist, orthodontics, doctor, or other appointments outside of band rehearsal or band class.

Excused Absences - In some cases, there may be times when conflicts arise that prevent you from being at rehearsal. Some of these may include a wedding, family emergency, medical emergency, sickness, etc. If for any reason you may have to miss something there are 3 things you should do: 1) Discuss the absence with Mr. Krug at least 2 weeks in advance, when applicable. 2) Have your guardian contact Mr. Krug via email or phone (at least 2 weeks in advance where applicable). Complete the Absence form. 3) Notify and remind 3 people of your absence: a) Your Section Leader, b) A Drum Major, c) Mr. Krug.

Unexcused Absences Work-related absences and tardiness are not excused; please be organized with your workplace to prevent this from happening. Missing rehearsals or performances due to an abundance of homework or studying are also not an excuse; use good time management, prioritization skills, and planning skills to get everything done on time. Unexcused absence time will either be made up with a director after school or with a special project, as determined by the band directors.

Tardies - Rehearsals and warm-up times start promptly at the designated time. You should be ready to begin rehearsing with all of your materials at the designated time. Arrive early enough to get your things ready. Call times are designed to give you ample time to prepare for performances. Please do not be tardy. Less than 10 minutes late will count as 1 tardy. 10-20 minutes late will count as 2 tardies. More than 20 minutes late will count as an unexcused absence. If you are late, please sign in with a drum major on the attendance sheet.

“Early is on time, on time is late and late is unacceptable.”

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Summer Marching Band Attendance

If you are in town you are expected to be at all scheduled rehearsals. Please see the calendar at www.ChieftainBand.com (also located in our Band App group). Regularly scheduled **All of Summer Band Camp is mandatory for all students.**

Rehearsal/Band Camp Preparedness

Student Health and Safety is our top concern. For all rehearsals students need to bring water. A gallon water jug is sufficient. A 1/2 gallon is the bare minimum. For all rehearsals students need to wear comfortable athletic shoes and socks. Students need to be acclimated to long periods of standing, activity and warm temperatures. They will be given frequent breaks and no student will be denied water ever. We plan a minimum of one break per hour with the frequency increasing with temperatures and humidity. Hats, sunglasses, and sunscreen are highly encouraged. Musicians hearing protection is strongly encouraged. Some students may want to utilize insect deterrent during evening rehearsals. In hot and humid conditions students should wear light colored athletic clothing. In cold weather conditions students should be prepared with layers of clothing, hats, and gloves. Adequate rest and hydration are essential to success. Healthy diet can also enhance a student's ability to sustain their physical and mental endurance.

Typical Weekly Schedule for Marching Band

Monday: 1st/2nd Hour Class, Full Band 5:00pm-9:00pm

Tuesday: 1st/2nd Hour

Wednesday: 7:00 am through 1st/2nd Hour

Thursday: 7:00 am through 1st/2nd Hour, Full Band 5:00pm-9:00pm

Friday: 1st/2nd Hour, Football Games (when applicable)

Saturday: Rehearsals, Parades, Contests (when applicable)

There may also be additional weekly small sectionals – these are also required.

Typical Contest Day for Marching Band (Saturdays)

Potential morning rehearsal at BEHS and/or Depart BEHS for contest site in the morning
Prelims Performance Late Morning/Early Afternoon and Lunch provided by Fees/Boosters
Finals Performance Late Afternoon/Early Evening and Dinner provided by Fees/Boosters

Marching Show Alternates/Shadow System

This system will be utilized once the marching band exceeds 160 members. To ensure that every position in the show is filled by a performer Alternates and Shadows may be utilized. Alternates are two students who share a position in the competitive show and will alternate repetitions and performances. One of the two alternates may eventually earn the position as their own shedding the alternate status. Alternate students will participate fully in every rehearsal and will know in advance which performances they will be participating in. Students will be given the alternate status prior to band camp which will be determined directors and staff over the training that

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occurs in the early summer. Students designated as alternates will be deemed to have some challenges in acquiring the necessary skill sets for performance. Shadows are students who have insufficient acquisition of the skill sets necessary to perform. Shadows will be assigned to a section leader and will be assigned the same performance position as a section leader. Shadows will be under the direct guidance and mentorship of our most skilled performers. Should a position in that section become available the section leader will move to open position and the shadow will assume the position occupied by the section leader.

Dress Policy

Dress appropriately at all times. No offensive, questionable, or revealing clothing is permitted. School dress codes are still enforced in rehearsal and on trips. For outdoor marching band rehearsals, light colored athletic clothing (t-shirt and gym shorts), comfortable athletic shoes, and socks are required.

Marching Band Uniforms - Wear your uniform with pride! When you are in uniform, you are representing Bellevue East High School and the tradition of excellence of the Bellevue East High School Band. Horsing around, playing games, running, cursing, and public displays of affection are not allowed in uniform. No food or drink, other than water, may be consumed in uniform. Cell phones are not permitted in uniform. Additional water consumption is required while in uniform.

Summer/Rehearsal Uniform - Our summer and rehearsal uniform will consist of the purple athletic shirt and black “Chieftain” shorts with athletic shoes and white socks.

Under the Uniform - While in uniform the shirt will be designated by band directors as either the purple shirt or the show shirt. Students must wear shorts under their uniform. They may wear the black “Chieftain” shorts or black spandex or bicycle shorts. Our competitive venues will not provide changing areas for students to get in to uniform. Students must come prepared to get in uniform in a public area. Students will need calf-length or longer black socks.

Cold Weather - Students will be given instruction on additional layers for performing in cold weather. Often students will add layers too soon, get sweaty from performance, and still be exposed to the elements putting them in an unsafe situation. Please trust the experience and guidance of directors on this matter.

Hair, Piercings, and Other Accessories - Hair that is neck-length or longer must be put underneath the shako(hat). Student may use bobby pins, hair gel, hair spray, and black ponytail holders to secure the hair. The hair must be placed on top of the head to ensure the proper fit and comfort with the shako. Hair must be a natural color. No nail polish, piercings, or jewelry is permitted. If the piercing/jewelry cannot be removed it must be covered with a skin tone bandaid. Clear nail polish is also not permitted as it reflects under the bright lights of a stadium.

Concert Dress Attire - Symphonic Band and Wind Ensemble performers will perform in ‘Concert Dress’ attire. Students will be fit for these items during October. Two options will be provided for students Option 1 a full length concert dress, Option 2 tuxedo pants, white tuxedo shirt, black bow tie, and black vest. All student will need to provide black shoes and black socks/stockings.

Bellevue East Band Apparel - Due to copyright restrictions, no one is allowed to produce Bellevue East High School clothing or Band Program clothing without the consent of administration and director of bands. All

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section attire needs to be approved by Mr. Krug in advance. There will be several opportunities to purchase apparel to support the band program throughout the summer and fall.

School Instruments

Bellevue East High School provides instruments for students who perform on larger or specialized instruments. These instruments, cases, and accessories are property of Bellevue East High School and Bellevue Public Schools. Instruments will be checked out in good working condition and should be returned as such. Students are responsible for any repairs due to negligence while the instrument is checked out.

A-Wing, Band Room, and Band Locker Cleanliness

The A-Wing is home to over 400+ performing arts students. The band rooms are home to 200+ students, staff, and faculty. The band department should feel like home, but please do your part to keep the performing arts area clean and in good representation of the Bellevue East Band Program. Band lockers are a privilege, not a right. Please leave all of your personal belongings, clothing, books, instrument, case, and accessories **INSIDE** your locker **AT ALL TIMES**. Any materials left out will be confiscated. If your book bag does not fit inside your locker, please set it on the floor up against the lockers out of the way of the rest of the room. Keep your locker locked. There are often other events and activities that utilize our space. Music faculty will not be held responsible for missing items. There is absolutely no food or drink in the band room, unless for a special approved event. If you see trash, pick it up. If the chairs and stands are messy, fix them. If you move something, put it back. **EVERYONE** is responsible for the cleanliness of the performing arts areas!

Electronic Device Policy

Cell phones and tablets have become incredibly useful tools for learning. They will be utilized in rehearsal both in the marching and concert settings. The temptation to use devices in unproductive and distracting ways is very real. Students, like adults, are expected to utilize them in a professional manner. Students and staff are expected to refrain from social media during rehearsals and interact in meaningful ways with each other while in rehearsal, even on breaks.

Social Media Policy

As a member of the Bellevue East Band, everything you say and do is a direct reflection of the band program. Posting any material that reflects negatively upon the Bellevue East Band will not be tolerated and disciplinary action can be taken. This could include (but is not limited to) material that chastises other members and sections, other band programs, or other school and district programs. Once something is posted, even in a place you believe is private, it is in the public domain forever.

Copyright

Due to copyright laws, please do not video or audio record any portion of rehearsals or performances. Furthermore, please do not share or post any rehearsal or performance videos on social media, YouTube, etc.

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Failure to comply may result in legal action against Bellevue Public Schools, Bellevue East High School, The Bellevue East Band Program, and/or yourself directly.

Letter & Chevron Awards

Students who complete their first full year of marching band along with symphonic band or wind ensemble or winter guard will receive a varsity letter. Students who complete an additional full year of marching band along with symphonic band or wind ensemble or winter guard will receive a letter jacket chevron.

Grade Policy

Students with more than 1 “F” in a class will be held from performance in football games, competitions or other opportunities in the band department(ie, recruitment trips, special performances). Band directors may be notified of grade improvement by student communication with confirmation via PowerSchool or by email from the teacher.

GPS (Guided Personal Study) Policy

GPS happens at the end of each school day. The goal of GPS is to allow students to have time to be productive how they deem most appropriate. Students should use this time to do homework, visit teachers for help, make up tests, practice their instruments, hold sectionals, or for other academic purposes. If you would like to come down to the band room during GPS, please obtain a pass from an instructor early in the day. Be sure the instructor puts the correct date along with their signature on the pass – the pass is only valid for that day. You will not be given a pass if you have any class with an “F” grade. When you arrive at the band room, please sign-in on the GPS Sign-In form online. Should you leave GPS please sign out utilizing the appropriate online form. While you are in the band room, you should be doing one of the following only: 1) practicing your instrument, or 2) doing homework quietly. It should NOT be used for socialization, but for academic purposes only. Coming to the band room during GPS is privilege. Please utilize it appropriately.

Basketball Pep Band

Basketball Pep Band is a fun and exciting part of the band program, which performs at selected Bellevue East home basketball games and any postseason games. The performance schedule will be released as soon as the basketball game schedule is available. All band students will be distributed into two bands: ‘Purple Band’ or ‘White Band.’ Attendance at scheduled games is required as part of the grade for all band students. Student will be expected to attend 4-5 home basketball games. Postseason games will be made available on a volunteer basis and all students may not be able to attend.

Travel Policies

- 1) Due to district and NSAA/NSBA policies, all students are required to travel with the band to and from events. The only exceptions include travel from another school event during the same day or early release with a guardian following an event. Any exceptions must be approved in writing with Mr. Krug at least a

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week in advance. Students must check in or check out directly with a director alongside their parent or guardian.

- 2) Obey chaperones, staff, and directors at all times. They are here for everyone's safety.
- 3) Roll will be called every time people enter a bus. Do not answer for other students.
- 4) When given free time, do not go off on your own. Everyone must remain with a buddy.
- 5) Dress appropriately. School dress codes are still enforced on trips. No offensive, questionable, or revealing clothing is permitted.
- 6) No alcoholic beverages, drugs, tobacco, electronic cigarettes, weapons, or fireworks are allowed at any time on a trip. Any illegal substances will be dealt with by local authorities.

Hotel Trip Policy

- 1) No one is allowed to leave the hotel at any time unless otherwise noted on the itinerary.
- 2) No students of the opposite sex are allowed in your hotel room at any time.
- 3) You may not enter the room of any adult in our organization, except your own parent/guardian.
- 4) No visitors are allowed at the hotel.
- 5) You are not allowed to enter the room of any other hotel guests.
- 6) You should not be any hotel corridors other than those assigned to our group.
- 7) Doors connecting adjacent rooms must remain closed at all times.
- 8) Do not lean out of hotel room windows or throw objects from windows or balconies.
- 9) All students must be in their assigned rooms during the times listed on the itinerary.
- 10) You may not use room services, pay per view, or in room refrigerators.
- 11) You may only utilize food delivery services with the permission of a directors.
- 12) Hotel pools and exercise equipment is only available with permission of a director.
- 13) Do not use the hotel phones unless to contact a chaperone. Students who break any of these rules will be sent home at their own expense and/or parents will be called to come pick them up immediately.

Bellevue East Band Boosters

Mission - The Bellevue East High School Band Boosters is a non-profit, tax-exempt organization whose mission is to support the development of excellence in music education, performance skills, and leadership in our instrumental music and pageantry arts programs.

Vision - The Bellevue East High School Band Boosters supports the band program in the following manner: - Work to build and maintain an organization of parents who assist and promote the activities of the instrumental music and pageantry arts programs - Promote the band program in a positive manner - Serve as a promotional and marketing organization in the community - Generate and provide additional funding.

Band Booster Board 2023-24 - Amy Woods, President – boosterpresident@chieftainband.com

Jimeal Phillips, Vice President – boostervicepres@chieftainband.com

Ann Marie Zimmerman, Secretary – boostersecretary@chieftainband.com

Nikole Mulcahy, Treasurer – boostertreasurer@chieftainband.com

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Student Accounts - Student accounts will be monitored and maintained by the Band Booster Treasurer through www.gocutttime.com. Each student or family will be sent an SMS/Text message weekly with account balance info as well pertinent info for the upcoming week. Students who have not paid fees by the scheduled full payment due date may be in jeopardy of traveling or performing.

Payments - Payments made be made through Cut Time or in person. Check or cash payments should be placed in an envelope with your name, amount, and purpose for the funds and placed inside the lock box in the small band room. Please do not bring it to the directors, unless there is a hold placed on you by the school. **Payment**

Schedule - We are asking that everyone pay in full or pay a deposit up front of \$100 of the band fee at the Chieftain Marching Band Kick Off to secure a spot in this year's production. The remainder of the payment schedule is located on the fees sheet. The fees sheets is attached as an appendix to the end of this document.

Snack/Water Donations - We encourage families to donating a few boxes of snacks and cases of water for students to consume at each competition – granola bars, fruit snacks, trail mix, fruit, etc. is greatly appreciated.

Fundraising - The Bellevue East Band Boosters provide many fundraising events and opportunities to raise money for the general operating fund, which directly benefit each and every student in some way. There are also a few limited opportunities for students to help raise money for their individual account fees. For instance, students can use money raised during the march-a-thon to help with their band fees. There may be other limited fundraisers scheduled and available for individual student accounts.

Parent and Student Volunteer Help - It is important to the success of the band program that parents and students help, volunteer, and get involved in the band booster program. In this day of diminishing school budgets, booster groups and volunteer hours are becoming increasingly more important. Without a booster program, booster board, and a lot of volunteer help, we are unable to run events which provide fundraising that benefits every student in the program in some shape or form. Without this fundraising, we are unable to maintain a quality program and experience for our students. It takes many volunteers to help make events run smoothly. There are well over 1200 cataloged volunteer hours needed in the fall and 600 cataloged volunteer hours needed in the spring. We strongly encourage every band family to donate time by providing 4-7 volunteer shifts:

A couple of shifts at the Bellevue East Fireworks Stand.

A shift at the HWAA Winter Arts Competition (February-April)

A shift at the WGI Regional (February/March)

A shift at the Bellevue East Jazz Festival (February)

Several more volunteer shifts throughout the year (such as pit help, lunch/dinner help, concessions, chaperone, etc.)

Parent Marching Festival Wristbands/Entry - Please be advised that the band staff receives only a designated number of wristbands at each marching festival. Please do not expect to receive one. Wristbands will be handed out to the immediate band staff, and any leftovers will be distributed at the director's discretion. People assisting with props, pit equipment, flats, etc. will generally not need a wristband to gain field access for the field show portion. Again, please be prepared to pay for your entry into marching band festivals.

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Parent Chaperones - Parent chaperone assistance is a necessity to help ensure efficiency on our trips, as well as the safety and well being of our students. If you are interested in assisting with chaperone support for any of the marching festivals or trips, please contact the chaperon chairperson. Chaperones will be chosen as far in advance as possible (at least 2 weeks in advance). It is extremely helpful to have a registered RN as a chaperone for each competition or trip; if you hold those qualifications, please notify us and consider assisting us on our trips. If you are selected to be a chaperone, you will be notified and attend a chaperone meeting with more information regarding the duties and expectations of the trip.

General Chaperone Expectations - Watch out for the care, safety, and behavior of our students. - Exhibit and model the same mature behaviors that we expect of the students. - Exhibit, model, and maintain the band policies, travel policies, and BPS policies. - Assist with other operations throughout the day. - Be adaptable and flexible, as sometimes situations may be cause for a change of plans.

Bus Rider Chaperones - Check in with the band director and band booster president. - Be aware of the itinerary, movement schedule, and check-in points for the day. - Be sure to listen to any announcements made by the directors. - Take role on the bus. - Maintain order, respect, and low-volume on the bus. - Ensure cleanliness of the bus. - Ensure quick and efficient bathroom stops or meal stops. - Be available to help students get materials and equipment off the buses. - Assist with serving meals and distributing water. - Be prepared to pay for any admission fees.

Overnight Trip Chaperones - Attend any scheduled trip and chaperone meetings. - Know your specific assigned hotel rooms/people. - Monitor students throughout the hotel (general meeting areas, hallways, pool, etc.). - Be prepared to pay your portion of the hotel room cost (shared with another chaperone). - Be prepared to pay the entry fee into any festivals. - Any admission fees to additional events (such as museums, sporting events, theme parks, etc.) that require student supervision will be provided for chaperones.

Volunteer Drivers for Equipment Vehicles - Hold a valid driver's license and a safe driving record; please provide a photocopy of your license and liability insurance to Mr. Krug.

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Bellevue East Bands - CODE OF CONDUCT 2024

I understand that my / my child's / participation in instrumental music is a privilege. I understand that with this privilege comes responsibility for conduct, care of equipment and facilities, and respect for the tradition and history of the Bellevue East instrumental music program.

As a representative of the instrumental music program, I understand that my actions are a constant reflection of the Bellevue East Bands, Bellevue East High School, The City of Bellevue, and The State of Nebraska in public. As such, I agree to the following policies:

- I will adhere to all guidelines and policies of the Bellevue Public Schools, as outlined in the student handbook.
- I will follow all of the policies of the instrumental music program, as found at www.chieftainband.com
- I will keep my grades in good standing at all times. Failing more than 2 classes will result in probation or expulsion.
- I understand that ANY disciplinary offense that results in an in-school OR out-of-school suspension, or participation in illegal activities could result in my immediate removal from the instrumental music program. I also agree that this decision will be made at the discretion of the Band Directors and School Administration.

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MARCHING BAND AGREEMENT FORM 2024

We are excited that you are going to be a member of the Bellevue East Marching Chieftains. In order to have a successful season, it requires a strong commitment and dedication from both students and students. In order to write our drill movement, it is essential that we know exactly who will be joining us this fall. To secure your spot in our fall marching show, we ask that each member and their parents read, sign, and adhere to the following agreement:

- I will be in the Bellevue East Marching Chieftains in the Fall of 2024 and will be registered in a band class.
- I will cooperate with the band staff and section leaders.
- I will attend all possible summer rehearsals and sectionals and make them a priority in my summer schedule (work is not an excuse to miss).
- I will be present at summer band camp all day, every day unless prior arrangements have been made with the directors in writing.
- I will have all of my marching band music memorized.
- I will fulfill my financial responsibilities by through personal payments or by participating in fundraising.
- I understand that I am financially responsible for any uniform items damaged or not returned.
- I will be at all fall marching band performances and competitions.

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CHIEFTAIN MARCHING BAND

BELLEVUE EAST HS

Chieftain Marching Band Fees 2024

\$475

What does the \$475 fee pay for? It may include these elements:

Show Shirt	Scenic Elements
Hotel for Marching Band	Flags
12-15 Meals	Custom Drum Heads
Costuming	Custom Drum Wraps
Props	Design Staff

Payment structure:

May 16 - \$100 deposit (Guarantees a performers position in the show).

June 11 - \$100

July 11 - \$100

August 9 - \$100

September 9 - \$75 (All Fees must be paid by 9/12)

(You can pay it all up front or ahead of schedule if you wish.)

Making Payments:

At the Chieftain Marching Band Kick Off. Fees may be paid through a variety of methods, to include cash, check, credit card, PayPal, Venmo, and most touchless payment systems.

Fees paid in person at the kick-off event will not incur a convenience fee.

Any fees paid later may be made via credit card at www.gocuttime.com. Credit Card Payments through Cut Time will incur a convenience fee. Cash or check can put in the lock box in the small band room. Please place it in an envelope with the amount and purpose of the payment.

We will make an announcement once everyone has been added to Cut Time and online payments are available.

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