

The Hills of Bogie Lakes

Clubhouse Rental Application

Please read the attached rules and regulations (3 pages) before completing this application

Resident Name: _____

Address: _____

Phone: _____ Email: _____

Date Requested: 1st Preferred _____ 2nd Preferred _____ 3rd Preferred _____

Type of event: _____ Time of event: _____

Rentals have a max time of 4 hrs.

Approximate number of attendees: _____ (Max 50 people)

Are you renting for an event that you yourself are hosting?

Yes _____ No _____

If you are renting for someone other than yourself, please specify who you are renting for and your relationship to them on the adjacent line _____

PLEASE NOTE: If the Clubhouse is being rented by you for someone other than a Hills of Bogie Lake Resident, you must remain present during the entire rental process. This includes pre event meetings, set up, the event itself, and the clean-up. You, the Hills of Bogie Lake resident, are ultimately responsible for abiding by all rental rules and regulations. This includes but isn't limited to responsibility for actions of party guests, damages to the Clubhouse and its property and the Clubhouse cleanliness.

Date application was submitted to The Hills of Bogie Lake Board of Directors or Community Manager: _____

Thank you for submitting your Clubhouse Rental Application! A board member or Community Manager will get back to you within three business days regarding your application status. Once your application is approved, your next step will be to come in to sign the contract and submit payment. We collect two checks, one for the Clubhouse rental fee (if applicable) and one for the deposit (\$200).

THIS PORTION: To be completed by a member of the Board at the Hills of Bogie Lake or Community Manager once the application has been reviewed and approved by them.

Approved Date of Event: _____

Approved Time of Event: _____

Deposit Check # _____ Rental Check # _____

Board Member or Community Manager Signature:
