

## AMM Construction Project Work Groups:

As all groups are formed, Minor will meet with each one and give them background information and share what has already been researched.

**1. Design Work Group.** Overall Mission is to work with the architect and other AMM groups in finalizing a building and campus design that is within budget and meets as many of our priorities as possible. Major tasks include:

- hire an architect
- work with AMM groups to integrate their priorities in building design
- draft various building designs
- explore various “green” building technologies
- also look at possible renovations of current building including:
  - permanent hearing/sound enhancement for Meeting Space
  - restucco whole building
  - possible heat/pump cooling technology for upstairs
  - reworking landscaping irrigation
  - possible caretakers apartment downstairs

**2. Financial Work Group:** using our self-funding model as a guide, locate a partner bank and:

- identify member “loaners”
- set up contracts with all donors assuring member 5-year commitments are met
- setup automatic monthly payment by all donors
- schedule auto payments through bank to Loaners
- complete loan applications, if necessary

**3. Fundraising Work Group:** continue to seek contributions from individual members/attenders and secure commitments already made but expand fundraising strategies. Activities to include:

- using techniques developed by FOG (phone calls, coffee, meetings, etc.) to contact a targeted list of approximately 70 members/attenders seeking their support
- review Philadelphia Yearly Meeting Building Grant program for possible application
- develop a national outreach campaign.
- contact individual meetings within IMYM to seek their financial support
- contact Everence Church Loans to see how they work and requirements
- contact Albuquerque organizations that might be interested in renting space long term
- other creative ideas

Clerk: Minor

**4. Community Outreach and Engagement Work Group:** reach out to our neighbors and the local community, including the neighborhood association and city councilors to enlist their support in this effort. Tasks include:

- facilitate the 1-2 public meetings required by the City
- contact Wells Park Neighborhood Association and enlist their support including a public listening session sponsored by WPNA
- contact Albuquerque city officials and politicians, as appropriate, and enlist their support
- consider Richard Knottenbelt’s idea to reach out to our Native American neighbors to determine how our new building might address some of the needs of the Native community (Indian Pueblo Cultural Center is just down the block)

- along with fundraising group, identify possible renters in our community who might be “anchor tenants”
- build goodwill in the community by organizing 1 or more community events/BBQ’s to celebrate our community.
- enlist feedback from our neighbors and the business community about things they would like to see in a new building (no promises we can do what they ask, but it is good to know...)

**5. Children/youth Programming Work Group:** keep us all focused on assuring the new space meets our children/youth needs. Tasks include:

- develop creative ideas on how to involve our children/youth in the planning process
- explore the standards for what is required to be an official Quaker School as certified by the Friends Council on Education. ([www.friendscouncil.org](http://www.friendscouncil.org)). Not that we are prepared to become a Quaker school but it is good to understand the physical requirements of a building if we decide in the future to pursue this.
- survey the community: what are community needs regarding children/youth?
- is there any tie-in with the Wells Park Community Center
- running a daycare is a long term and daunting proposition but it might be good to understand the physical requirements in a building should AMM in the future desire to pursue this. Minor will share detailed info on this.
- meet with Alan Sanchez at the St. Josephs Childhood Center just across the street (1516 5<sup>th</sup> st) to better understand their programs and any possible collaboration between our 2 organizations and any feedback they might have on a new building.

## **6. Ongoing Conversations Within the Meeting Work Group**

Overall goal is to ensure that concerns, issues and problems are addressed in an open, nonjudgmental and Spirit-led manner. Tasks include:

- Hold an expressed intention of keeping our hearts and minds Spirit-focused and tender toward each other through ongoing worshipful dialogue within the Meeting as details and challenges of the construction process emerge.
- Continue facilitating conversation groups, in both General Discussion and Quaker Worship Sharing formats.
- Coordinate with AMM Worship and Ministry Committee in convening conversation groups on various days and at various times of day so as to better accommodate schedules of Friends. Seek volunteers to serve as group facilitators

Minor and Sara will be the Project Coordinators that deal directly with the architect, contractor, other professionals, etc. We will shepherd recommendations, ideas and questions from the Groups to the professionals, as a single point of communication.