

# Mental Health Pulpit™, LLC.

## Speaking Request Questionnaire.

There are many things to consider when booking an event. This questionnaire is designed to help sort through those considerations. Mental Health Pulpit, LLC. is based out of Northern Minnesota, USA. We are willing to travel to any location around the world dependent upon the ability of the event coordinator to supply translation for non-English speaking audiences. Speaking fees will vary depending on the geographic location and speaking requirements. Conditions must be confirmed in writing and may require up to 50% of speaking fees/costs to be paid, before a commitment is guaranteed.

1. What is the name of your organization or company?
2. Is the event coordinated by a Non-Profit entity?
3. What is the date of the event?
4. Where will the event take place?
5. What style venue will you be using? Church? Conference Center? School? Office?
6. Does your event/organization/company have a website, Facebook page, etc.? If so, what are they?
7. Are you looking for a standalone event or with this be a part of a larger conference?
8. How many people will be in attendance?
9. What is the cost to attend the event?
10. What is the length of the event?
11. How many other speakers will be at the event?
12. Are the speaking times requested a Keynote address? General session? Workshop? Combination?
13. How much time would be spent actually speaking/teaching?
14. Are any of the talks recorded?
15. Are you looking for a topic you have heard us share on in the past or all new content specifically tailored to the event?
16. What is the topic/theme of the conference and what is the demographic of the people attending?
17. Will the event require me to supply audio/visual equipment or will that be available through the venue?