

SCHOOL CATALOG 2026

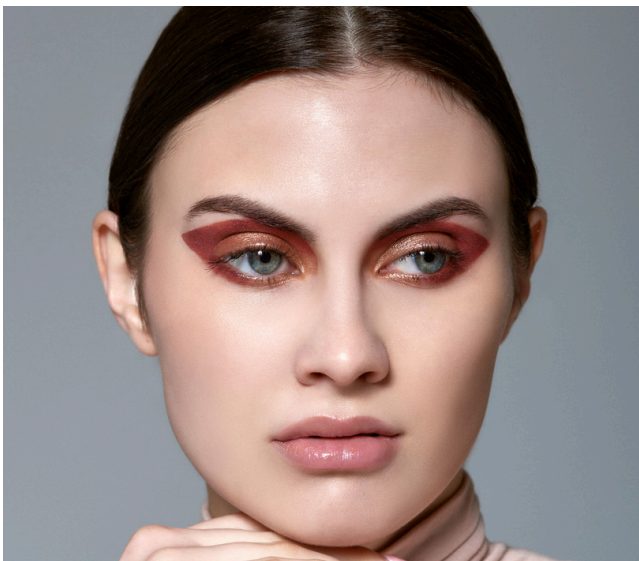


CHICAGO
—
MAKEUP
SCHOOL

CHICAGO'S ONLY DEDICATED MAKEUP ARTISTRY SCHOOL

Chicago Makeup School is a professional makeup artistry school founded by and staffed with working makeup artists. We offer focused training for those beginning a career in makeup artistry, as well as for working artists looking to refine their skills.

Our program is dedicated exclusively to makeup artistry and related professional practices. This is not a licensure program and does not include cosmetology or esthetics training.



Chicago Makeup School

1770 W Berteau Ave
STE 502
Chicago, IL 60613
224-587-5422



T, W, Thur
9am - 10pm
M, F
9am - 4pm



Approved by
the Division of
Private Business and
Vocational Schools of
the Illinois Board of
Higher Education

from brush to business

Chicago Makeup School provides a comprehensive education that combines technical artistry with the business, marketing, and professional skills needed to build a successful career in the makeup industry.

WHAT WE OFFER

Our curriculum begins with the fundamentals of makeup artistry, including facial anatomy, color theory, complexion techniques, and beauty application. Students then advance into specialized areas such as photography, bridal, red carpet, editorial, fashion, period and era-inspired makeup, stage makeup, and special effects.

In addition to technical training, students learn the business side of the industry through courses in branding, marketing, content creation, contracts, taxes, and financial foundations. Throughout the program, students receive hands-on training, mentorship from experienced professionals, networking opportunities, and valuable real-world exposure.

WHAT YOU'LL TAKE AWAY

In just 12 weeks, students gain the knowledge, confidence, and practical experience needed to begin their professional journey. Graduates leave prepared to pursue opportunities in the makeup industry with ongoing support from the Chicago Makeup School community.



MEET THE OWNER

Nini Jenkins



Nini Jenkins, a seasoned makeup artist, and entrepreneur, calls the vibrant city of Chicago her home. As a proud member of Local IATSE476, Nini has established herself as a respected professional in all facets of the industry. As a makeup educator, Nini's passion for delivering full-circle and quality education inspired her to create and start Chicago Makeup School, an institution and community dedicated to nurturing makeup artists of all levels, providing them with the knowledge, skills, and guidance needed to excel in their craft. With Nini's expertise and passion for the art of makeup, Chicago Makeup School continues to grow as a premier destination for those seeking to pursue a successful career in the field.

PROFESSIONAL ARTISTRY PROGRAM

This program is designed for individuals who want to build a strong foundation in makeup artistry and pursue a professional career in the industry. Students begin with the fundamentals of makeup, including facial anatomy, color theory, skin analysis, sanitation, complexion techniques, and beauty application.

As the program progresses, **students explore specialized areas of artistry**, including makeup for photography, bridal and red carpet makeup, editorial and fashion artistry, period and era-inspired makeup, stage makeup, and special effects. Students also **gain valuable business knowledge** through courses in branding, marketing, content creation, contracts, taxes, financial foundations, and career development.

Each class includes **instructor-led education and demonstration followed by hands-on practice and application.**

A professionally curated makeup kit, brushes, and mentorship program are included with enrollment.

To successfully complete the Professional Artistry Program and receive a Certificate of Completion, **students must complete all required coursework and comply with the attendance requirements outlined in the Student Handbook.**

Students are permitted a maximum of three (3) absences during the program. A fourth (4th) absence, without written verification from a physician or prior communication with the school, may result in withdrawal from the current session and require completion of the program during a future term.

This program awards a Certificate of Completion and does not result in state licensure.

PROFESSIONAL ARTISTRY PROGRAM INVESTMENT

Length: 12 WEEKS

Duration: 3 days a week, Tuesday, Wednesday, Thursday

***Portfolio shoot and final class will take place on the last Thursday of the program**

Time: DAY 10am-2pm, NIGHT 6pm-10pm

Total Clock: 144

TUITION

\$6500 per 12-week program

As stated below, includes a non-refundable \$800 registration fee applied toward tuition.

***Processing Fees applied for online payments**

****Payment plans are available**

Non-refundable registration fee

\$800.00

***Applied toward tuition. Remaining tuition balance: \$5,700.**

Program Materials Included

Professional Makeup Kit, Course Handouts, Headshots, Portfolio Shoot and Images, Professional Discounts, Certification of Completion

PROFESSIONAL ARTISTRY PROGRAM

COURSE SUMMARY

Length: 12 WEEKS

Duration: 3 days a week, Tuesday, Wednesday, Thursday

Time: DAY 10am-2pm, NIGHT 6pm-10pm

Total Clock: 144

1. Fundamentals

4 weeks, 48 total clock hours

2. Areas of Concentration

5 weeks, 60 total clock hours

- Client Focused Beauty Makeup – 1 week
- Editorial & Fashion Artistry – 1 week
- Stage & Basic Special FX – 1 week
- Makeup for TV & Film – 1 week
- Contextual Applications – 1 week

3. Business & Marketing and Exit Classes

3 weeks, 36 total clock hours

- Business & Professional Foundations – 1 week
- Personal Branding & Marketing – 1 week
- Exit Classes – 1 week
 - Photoshoot Rehearsal
 - Photoshoot
 - Student Headshots
 - Graduate Certificate

Additional Benefits

- Access to student discounts with multiple companies and brands
- Mentor assignment per program completion
- Alumni resources and support

PROFESSIONAL ARTISTRY PROGRAM

CURRICULUM

1. FUNDAMENTALS

4 weeks, 3 days/week, Tuesday, Wednesday, Thursday
DAY 10am-2pm, NIGHT 6pm-10pm, 48 total clock hours

Week 1

- Inside the Industry + Kit Foundations
- Color Science + Face Charts
- Skin & Complexion + Color Matching

Week 2

- Complexion Mastery: Deep Skin Tones
- Sculpt, Structure, Brow and Lips
- Eye Fundamentals: Blending & Shape

Week 3

- Advanced Eye Techniques
- Clean, Natural & Soft Glam
- Full Glam Application

Week 4

- Beauty Over 50
- Men's Grooming
- Test, Hands-ons

PROFESSIONAL ARTISTRY PROGRAM

CURRICULUM CONT.

2. Areas of Concentration

5 weeks, 3 days/week, Tuesday, Wednesday, Thursday
DAY 10am-2pm, NIGHT 6pm-10pm, 60 total clock hours

Client Focused Beauty Makeup (week 5)

- Makeup for Photography
- Bridal: Trial Demo, Hands-on
- Red Carpet Makeup

Editorial & Fashion Artistry (week 6)

- Fashion Week: Runway Essentials
- Creative Editorial
- Period & Era Inspired Makeup

Stage & Basic Special Effects (week 7)

- Stage Makeup
- Basic SFX (2 Days)

Makeup for TV & Film (week 8)

- Tattoo Coverage for Camera & Clients
- Makeup for TV & Film
- Camera Ready Live

Contextual Applications (week 9)

- Gender Affirming Makeup
- Hair Fundamentals
- Speed Challenge - Full Glam

PROFESSIONAL ARTISTRY PROGRAM CURRICULUM CONT.

3. BUSINESS & MARKETING

3 weeks, 3 days/week, Tuesday, Wednesday, Thursday
DAY 10am-2pm, NIGHT 6pm-10pm, 36 total clock hours

Business & Professional Foundations (week 10)

- Industry & Business Foundations
- Contracts + Taxes
- Financial Foundations (Guest Industry Speaker)

Personal Branding & Marketing (week 11)

- Branding & Marketing
- Content Creation
- Creative Bio Development

Exit Classes (week 12)

- Photoshoot Rehearsal
- Photoshoot Day
- Student Headshots + Graduate Certificate

Academic Calendar

Fall 2026

Professional Artistry Program



Classes meet
Tuesday, Wednesday & Thursday



Day Class:
10:00 AM – 2:00 PM



Evening Class:
6:00 PM – 10:00 PM



PRE-TERM

SEP
4

Instructor Meetings



THE
FUNDAMENTALS

SEP
8

First Day of Fall Term /
Start of Professional Artistry Program /
The Fundamentals Begin

4 weeks

OCT
1

Last Day of The Fundamentals /
Written Exam



AREAS OF
CONCENTRATION

OCT 6

Areas of Concentration Begin

5 weeks

NOV 5

Last Day of Areas of Concentration



BUSINESS +
BRANDING

NOV 10

Business & Professional Foundations Begins

1 week



BREAK

NOV
23–27

No Classes – Thanksgiving

Office open /
Closed on 11/27



EXIT WEEK

DEC 1

Exit Classes Begin /
Photoshoot Rehearsal

Final Week

DEC 2

Photoshoot

1 day

DEC 3

Student Headshots + Graduate Certificate

Last Day



MENTORSHIP

AFTER
GRADUATION

Mentorship Program Begins



ADMISSIONS

Enrollment. The enrollment process can be accessed under the "Enrollment" tab on the website www.Chicagomakeupschool.com.

Requirements.

- No course prerequisites.
- Students must be 18 years of age or older at the time of enrollment and provide proof of age (Driver's License or State ID). Under 18 years of age is accepted only with parental consent.
- High school reading level is required.
- A criminal background check is not enforced.

Physical Requirements. Please refer to page 13 for a full list of physical demands as listed on the Illinois workNet Center's website.

Registration Fee. Upon registration, there is a NON-REFUNDABLE REGISTRATION FEE of \$800. This amount is deducted from tuition.

Contact. You can contact admissions directly by emailing the Director of Education, Lauren@chicagomakeupschool.com or calling 224-587-5422.

ADMISSIONS CONT.

According to the Illinois workNet Center website and the Illinois Career Information System (CIS) brought to you by Illinois Department of Employment Security (IDES), physical demands for makeup artists include:

Professional makeup artists frequently:

- Use their hands to handle, control, or feel objects, tools, or controls.
- Stand for long periods of time.
- Repeat the same movements.

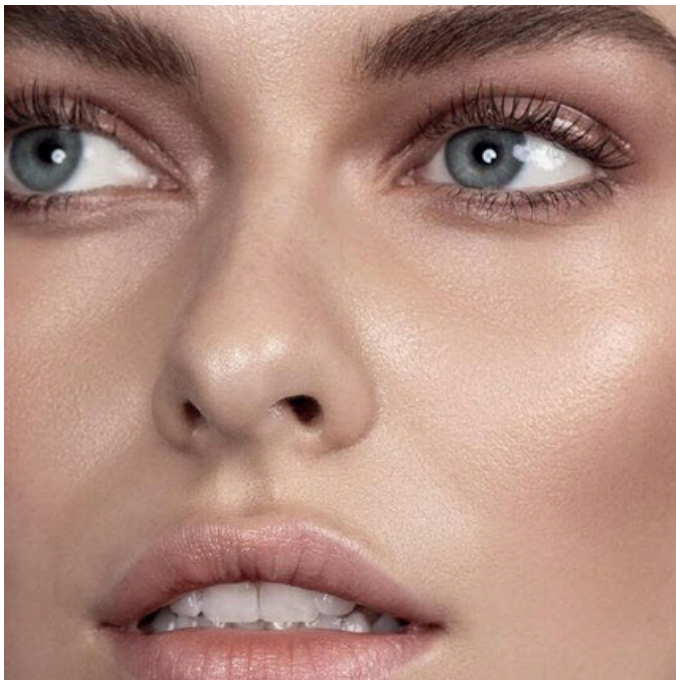
It is important for professional makeup artists to be able to:

- See details of objects that are less than a few feet away.
- Hold the arm and hand in one position or hold the hand steady while moving the arm.
- Use one or two hands to grasp, move, or assemble objects.
- Use fingers to grasp, move, or assemble very small objects.
- See differences between colors, shades, and brightness.
- Understand the speech of another person.
- Speak clearly so listeners can understand.
- See details of objects that are more than a few feet away.

It is not as important, but still necessary, for professional makeup artists to be able to:

- Use stomach and lower back muscles to support the body for long periods without getting tired.
- Move two or more limbs together (for example, two arms, two legs, or one leg and one arm) while remaining in place.
- Make quick, precise adjustments to machine controls.
- Bend, stretch, twist, or reach out.
- Focus on one source of sound and ignore others.
- Use muscles to lift, push, pull, or carry heavy objects.
- Use muscles for extended periods without getting tired.
- Determine the distance between objects.
- Be physically active for long periods without getting tired or out of breath.
- Make fast, repeated movements of fingers, hands, and wrists.

“Makeup Artists - Physical Demands.” *Illinois workNet Center*, Illinois workNet Center System, Copyright 2005-2023, <https://www.illinoisworknet.com/>. Source: Illinois Career Information System brought to you by Illinois Department of Employment Security.



CANCELLATION, WITHDRAWAL AND REFUND PROCEDURES

Tuition Refund Policy. The \$800 registration fee is non-refundable. Students may cancel their Enrollment Agreement through midnight of the fifth (5th) business day after admission. Refund eligibility and any remaining financial obligations are governed by the terms of the Enrollment Agreement.

Cancellation Policy. The student has the right to cancel the Enrollment Agreement from the time it is signed until midnight of the fifth (5th) business day after admission. Cancellation must be submitted in writing to the email address listed on the Enrollment Agreement.

Withdrawal Procedure. A student may withdraw from the program by submitting written notice to the email address listed on the Enrollment Agreement. Students who withdraw after the program has begun remain responsible for all tuition and fees outlined in their Enrollment Agreement. Once the remaining balance has been paid in full, the student may be eligible to complete the unfinished portion of the program during a future session, subject to space availability and school approval.

Session Transfer Policy. Students who request to transfer from their originally enrolled session to a future session will be assessed a \$500 transfer fee. This fee applies regardless of whether the transfer request is made before or after the session begins. In addition, if tuition has increased for the session to which the student is transferring, the student will be responsible for paying the difference in tuition. All outstanding balances, transfer fees, and applicable tuition increases must be paid before the student may begin the new session.

WITHDRAWAL PROCEDURE CONT.

Physical or Financial Hardship Policy. Every institution of higher education approved by the IBHE must have a policy instituting a financial or physical hardship withdrawal process. The process must work to limit debt owed by students who have to withdraw from the institution due to a significant financial or physical hardship and to assist those students if and when they choose to re-enroll. Types of hardship shall include, but are not limited to:

1. serious injury or illness;
2. chronic illness;
3. a medical issue of a family member in which the student has to become a part-time or full-time caretaker of that family member;
4. a mental health condition;
5. a sudden or consistent lack of transportation issue; and
6. a significant cost of living increase.

The aforementioned hardships must be proven by documentation in order for the above policy to be implemented for that particular student.



NOTICES

Transfers. Chicago Makeup School does not guarantee transferability of credit and in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, Chicago Makeup School must provide copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

Accreditation. Chicago Makeup School is not accredited by a US Department of Education recognized accrediting body.

Right of Reschedule. Chicago Makeup School reserves the right to reschedule a class or course if deemed necessary and with good cause.

Job Placement. Though we have a mentorship program and alumni support, Chicago Makeup School does not guarantee job placement for those completing our workshops or program.

Complaints. We believe in strong students relationships and that all conflicts can be resolved with us directly. However, If you feel you have made all attempts to settle a conflict with our school and it's not to your liking, COMPLAINTS AGAINST THIS SCHOOL MAY BE REGISTERED WITH THE BOARD OF HIGHER EDUCATION:

Illinois Board of Higher Education
<https://complaints.ibhe.org/>
1 North Old State Capitol Plaza
STE 333
Springfield, IL 62701-1377
217-782-2551

STANDARDS

1. Be Respectful

Treat clients, classmates, and instructors with kindness. Bullying, harassment, or discrimination is not allowed. Speak up if you see something concerning.

2. Stay Professional

Be on time, dress appropriately (no pajamas!), and follow school policies. Treat class like your job.

3. Do Your Own Work

Complete assignments honestly and give credit when using sources.

4. Attendance Matters

Arrive on time and plan to be 10–15 minutes early to set up. Call or email if you're sick or have an emergency: 224-587-5422 | info@chicagomakeupschool.com

5. No Drugs or Alcohol

Illegal substances or alcohol on campus are strictly prohibited.

6. Safety First

Follow safety rules and help keep the school a safe space for everyone.

7. Keep It Private

Respect the confidentiality of clients, classmates, and staff.

8. Follow the Law

Obey all local, state, and federal laws. Illegal activity may result in dismissal.

9. Communicate

Let instructors know if you have concerns so issues can be resolved quickly.

10. Respect School Property

Take care of equipment and supplies. Damaging or taking property may lead to disciplinary action.

11. Phones & Music

Phones on silent during demos and lectures. Step outside for calls. No loud music or recording allowed.

12. No Smoking

Smoking is not allowed on school grounds.

13. Dress for Success

Casual, appropriate attire is required. Treat class like a professional workspace.

14. Food Allergies

Notify staff and classmates of any allergies. In an emergency, call 911.

INSTITUTIONAL DISCLOSURES

REPORTING TABLE

JULY 1, 2025 - JUNE 30, 2026

	Program Name	Professional Artistry Program
Disclosure Reporting Category	CIP*	12.0406
	SOC*	39-5091
A) For each program of study, report:		
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		27
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:		
	a) New starts	0
	b) Re-enrollments	0
	c) Transfers into the program from other programs at the school	0
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		27
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:		
	a) Transferred out of the program or course and into another program or course at the school	0
	b) Completed or graduated from a program or course of instruction	16
	c) Withdrew from the school	0
	d) Are still enrolled	11
5) The number of students enrolled in the program or course of instruction who were:		
	a) Placed in their field of study	13
	b) Placed in a related field	0
	c) Placed out of the field	0
	d) Not available for placement due to personal reasons	3
	e) Not employed	0
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		0
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		0
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		\$35,000
*A course of instruction is a stand-alone course that provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation; or in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.		

THANK YOU



CONTACT US



PHONE
224-587-5422



WEBSITE
www.chicagomakeupschool.com