



Carterton Town Football Club COVID-19 Risk Assessment



This risk assessment has been produced to help minimise the risk of transference of Covid-19 during football training sessions. Every effort has been made to ensure all eventualities have been covered by this, however, neither the club nor any of the club volunteers may be held responsible for omitting an area from the risk assessment.

Risk	Who is responsible?	Measures Taken
To ensure all coaches & parents/carers are aware of CTFC's policy regarding safeguarding all adults and children during matches due to COVID-19	CTFC Committee	<ul style="list-style-type: none">• Players are not permitted to train / play matches until parents/players have read the CTFC RA /Covid19 documents and emailed coaches their consent.• Coaches must keep a record of team confirmation response prior to training/matches recommencing.• The club will email all parents/players prior to restarting providing guidance on how the sessions will be managed, the parent/players responsibility before and during matches, refer parents to the website to read the Covid-19 risk assessment.• This risk assessment to be added to the club website and Facebook page.• The club website to include a link to the FA Covid-19 guidance.• Prior to each session/match coaches must ensure they are familiar with the up to date risk assessment and guidance issued by the FA and committee.• At the start of each session/match coaches must ask all parents/players if the player has ANY Covid-19 symptoms as per the FA checklist and complete a COVID-19 safety briefing to all players, officials, club volunteers & spectators.



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Risk	Who is responsible?	Measures Taken
<p>To support the Government's Track and trace System</p>	<p>Managers/Coaches</p>	<ul style="list-style-type: none">• Coaches must complete a register detailing the names of every person attending the training session/match.• Do not delete old copies. Copies must be kept for a minimum of 21 days
<p>To provide competitive training /matches safely whilst following FA and government guidance.</p>	<p>Club committee, managers, coaches, parents & players</p>	<ul style="list-style-type: none">• Competitive training may commence from 18th July 2020 subject to the club being ready and club guidance agreed.• Competitive matches from 1st August 2020 subject to the club being ready and club guidance being agreed.• Maximum of 30 persons per group including the coach(es).• Coaches to ensure an appropriate training plan is prepared in advance.• In the event of a player not complying with social distance guidance, failure to listen to the coach or should the coach feel a player's behaviour is unsafe, the player will be removed from the rest of the session.• The coach may choose to stop the session earlier than planned if any person(s) is acting unsafe and deems the rest of the bubble at risk.• The club's secretary or chairman will ensure all coaches are notified via email in the event of any changes to the government's social distancing



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Risk

Who is responsible?

Measures Taken

policy relating to football. Coaches must ensure they are aware of the up to date guidance and in turn pass this information on to their team's players/parents

- Coaches to ensure all players are aware of the change in rules; no spitting, no shouting, social distanced goal celebrations, social distancing during substitution / break time, no pre/post-match handshake, no team huddles etc.
- Avoid lift sharing and public transport if possible. When no alternative option available, face coverings must be worn and follow the FA and Government Guidance for safety

To ensure a safe drop off and collection of players when multiple teams are training/playing matches.

Club committee
Coaches & parents

- The club to communicate with coaches to ensure a staggered start and finish time of their matches/sessions to reduce the number of parents dropping off / collecting children.
- Where staggered times are not possible, coaches to consider alternative entrance / exit points to the grounds.
- In the event of back to back matches/sessions, coaches to encourage parents to leave the site quickly once training has finished to enable a clear area for new parents/children to drop off.



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Risk

Who is responsible?

Measures Taken

To administer first aid safety to a player

Coaches & Parents

- Avoid lift sharing and public transport if possible. When no alternative option available, face coverings must be worn and follow the FA and Government Guidance for safety.

- Coaches to ensure their first aid kit is complete and within date.
- A parent / carer for each child ideally to be present for the entire session to perform minor first aid (cuts, bruises etc.) on their own child in the event of it being required. Plasters/wipes/icepacks from the coaches first aid kit may be used.
- Parents must make the coach aware if they are not spectating and must be contactable by phone during this time.
- Coaches to have the up to date emergency contact telephones for all players.
- Coaches to carry a small amount of PPE including disposable gloves, mask, apron & hand sanitiser at all sessions.
- In the event of a serious injury the trained first aider at the session, wearing appropriate PPE, should work alongside the parent to assess and administer first aid to minimise the risk of transferring Covid-19.
- An FA trained first aider holding a valid and up to date first aid certificate must be present at every session.



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To protect the physical & mental health / well-being of coaches & players	Committee members coaches & parents	<ul style="list-style-type: none"> If a club first aider scheduled to be at the session believes they are potentially unable to perform first aid wearing PPE due to safeguarding their own health, they must inform the club prior to the session and arrange for an alternative club first aider to be at their session.
		<ul style="list-style-type: none"> Coaches are not obliged to operate training sessions, or matches Sessions must only be offered if the coach feels it is safe to do so. It is important that both the mental & physical wellbeing of coaches is maintained. Club volunteers to be extra vigilant with regards to safeguarding concerns post lock-down. Increased chance of children/young people being anxious upon return – volunteers are asked to be sensitive to this. If a player does not attend training sessions or matches due to themselves feeling concerned about Covid-19 or they are shielding, it will not be held against them when the new season starts. If a coach or a member of their family has a medical condition which means they need to shield under the government guidance, the coach must follow government / medical guidance and not offer any training sessions/matches.



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Risk	Who is responsible?	Measures Taken
<p>To manage any person feeling ill or displaying potential commonly recognised Covid-19 symptoms prior to or during a session.</p>	<p>All persons at the training session (including parents/carers)</p>	<ul style="list-style-type: none"> • Within each team first aid kit, there should be PPE and hand sanitiser which must be used only at the training sessions/matches or official authorised CTFC events. • Parents/players to advise their coach or welfare officer of any medical needs.
		<ul style="list-style-type: none"> • Parent/carers/coaches must not bring their child to a training Session/match if either the child or the coach/parent/carer is displaying any symptoms relating to Covid-19 (see NHS or government websites for up to date details on symptoms) or if they have been asked to self-isolate due to being exposed to a person who has a confirmed case of Covid-19. • Coaches must have up to date emergency contact numbers for players. • If a person feels unwell during the session the person must leave the session immediately and follow current government guidance. Social distancing must be observed. In the event close contact is needed to the ill person by a person not in their household, PPE must be worn. Coaches must immediately disinfect all equipment used by the person displaying symptoms and use their discretion on whether to continue the session.



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Risk	Who is responsible?	Measures Taken
To reduce the chance of transmission of Covid-19 by a person who is asymptomatic.	All at the training session/match	<ul style="list-style-type: none">• At the start of each session coaches must remind players that in the event of feeling ill they must inform the adult leading the session immediately.• Players must have their own water bottle for each session and ensure they have enough water for the entire session. Bottles must not be shared. If a player does not bring their own bottle the coach will not allow the player to train.• Food including oranges must not be shared amongst players.• Bibs only to be used if essential. Must not be transferred between people during sessions. Must be washed immediately afterwards.• Minimise use of and touching of equipment. Shared equipment to be cleaned after being used.• Balls to be sanitised at every break and the end of each training session/match.• Where possible, all club equipment used during the session should not be used for 72 hours after the session.• Encourage players to come dressed for play to reduce the need for using changing facilities.• Toilet facilities are only to be used as an emergency, players are advised to use toilets at home before leaving for training/matches.



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Risk

Who is responsible?

Measures Taken

To safeguard children, young people & coaches.

Club committee, coaches

- Toilets if needed will be 1 person in at any one time
Regular cleaning of toilets will be implemented
- All coaches and players must bring and use their own hand sanitiser at the start, during breaks and again at the end of the session/match. This must be actioned in front of the coach so the coach can see it has been completed. Any adult/child who declines to use hand sanitiser will not be permitted to join in with the session unless there is a medical reason which must be discussed with the coach prior to the session and an alternative provision agreed.
 - Coaches to set out marked zones for kit, substitutes, respect lines etc to reduce groups forming.

- All adults involved in delivering a training session/match must hold a valid FA approved and valid DBS.
- Training/coaching activities to be undertaken alongside or within sight of another adult, ideally a who is DBS checked by CTFC
- All coaches & players to follow the current government guidance relating to social distancing, wearing PPE & identifying common Covid-19 symptoms to minimise contracting Covid-19 during training sessions.



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Risk	Who is responsible?	Measures Taken
To safeguard spectators & players by minimising the risk of contracting Covid-19 during training / matches	Spectators, players & coaches	<ul style="list-style-type: none"><li data-bbox="1211 475 2119 552">• CTFC safeguarding policy still applies <li data-bbox="1211 699 2119 823">• Spectators to adhere to current government guidance relating to social distancing. To stand socially distanced in maximum groups of 6.<li data-bbox="1211 823 2119 900">• Players to adhere to current government guidance relating to social distancing.<li data-bbox="1211 900 2119 976">• Coaches brief all present with the CTFC Covid-19 policy at the start of every training session/match.<li data-bbox="1211 976 2119 1184">• All persons present at training to be responsible by reminding others around them of government guidance if it is not being followed. If any person is refusing to comply or is volatile, the police must be called, and the training session/match stopped immediately.



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This risk assessment has been written for Carterton Town Football Club, including teams in affiliation with CTFC and approved on behalf of the club by the following members of the committee:

Name	Title	Date Approved
Steve Felstead	Chair	
Bill Webster	Secretary	
Maria Webster	Vice-Chair	
Roy Stephens	President	

Disclaimer

This guidance is for general information only and does not constitute legal advice or replace any Government or PHE advice; nor does it provide any specific commentary or advice on health-related issues. Affected organisations/persons should therefore ensure that they seek independent advice from medical practitioners, or healthcare providers, prior to implementing any return to football activity, as required. While efforts have been taken to ensure the accuracy of this information at the time of publication, the reader is reminded to check the Government website to obtain the most up-to- date information regarding social distancing and any other Government measures.