

November 2024 (held by Zoom 11.25.24) – Audubon Neighborhood Association Board Meeting Minutes

Board Members Present by Zoom: Christian Hokans, Board President; Mary Stadler Board Secretary, Deborah Brister, Executive Director; Blake Hampton, Treasurer; Sonja Peterson, new Board member; Jo Turcotte, new Board member. Absent: Angelica C, Board Member, Onan Justonan, Board Vice President; Abe Turcotte, new Board member; Teagan Vail, new Board member.

Meeting called to order: Christian Hokans, Board President called the meeting to order @ 6:40pm and discussed meeting held by zoom with quarum met.

Community Meeting: Monday 12/02/24 - Christian Hokans, Board President, discussed upcoming community meeting set for Monday, December 2nd at 6:30 pm. Councilman Payne attending and will provide updates of discussions relevant to Audubon at the City Council level and perhaps discuss concerns related to government changes due to the election. Deb Brister, Executive Director, noted that she will post flyers tomorrow.

Board discussed other ideas for drawing residents to attend: having a cookie exchange or something.

Other meeting agenda: Barriers to recycling and Pet gear swap -

Paw to Paw Pet Gear Swap - Deb Brister, Executive Director, shared about pet gear swap set for 12/02/24 at Audubon Rec Center from 3:30pm to 8:00pm. She encouraged all to bring gently used pet supplies for the exchange, with residents able to leave to attend the community meeting after stopping by the swap.

Funds Transfer: Christian Hokans, Board President, discussed the process necessary to facilitate the fund transfer, noting that the Board needed to public ally post the plans for the transfer for 21 days prior to the vote. The required posting is done through Board meeting minutes that are put on the ANA website.

Sonja Peterson, Board Member, motioned to approve funds transfer. Jo Turcotte, Board Member, seconded. Four board members approved and funds transfer passed.

\$5,000 Target Grant: Christian Hokans, Board President, introduced Deb Brister to share news regarding the Target Grant that was awarded several months ago. Deb noted that the funds were received on this date and have been deposited. The grant will go toward the Farmer's Market and the Market Garden.

Give to the Max Day - Deb Brister, Executive Director, reviewed that November 21st was *Give to the Max Day* and donations were received for Audubon Neighborhood Association. Further discussion of talking to local businesses and resident in the new year and encouraged Board Members to recruit donations.

FUNDRAISING: Jo Turcotte, Board Member, discussed having a strategy surrounding fundraising and getting clarification with what marketing we are doing and goals. Deb Brister, Executive Director, reviewed media marketing (email, social media), flyers, newspaper, bulk drops of flyers (to stores/ businesses), door to door, and mailings. Board discussed options for strategizing can be put as an agenda at the retreat.

Sponsorship: Deb Brister, Executive Director, discussed that she is revising the sponsorship packet to get individual, business, and corporate sponsorships. The information is currently on the ANA website and can also be emailed to review.

Board Retreat: Board discussed options for dates of retreat for training and planning of the new Board. Tentatively discussed January 11th for retreat and checking into using the Coop meeting room for the retreat on that day. Christian Hokans, Board President, will email regarding the retreat. Sonya Peterson, completed the form to reserve the meeting room at the Coop; requesting 1-4:00 pm, January 11th.

Service Lines: Christian Hokans, Board President, discussed lead in the water line pipes and that residents will likely be concerned. Audubon residents received a letter regarding the water supply lines to the house and notifying of lead pipes and options of replacing. Board discussed asking Councilman Payne about the City's stance on the topic. Board discussed considering adding options for loans to residents through ANA programs. Board discussed merits of having someone who is an expert come to discuss the situation at a community meeting. Christian Hokans, Board President, will send an email to Councilman Payne's office.

Audit: Blake Nelson, Treasurer, updated Board of what information is needed for audit after talking to someone from NCR: copy of monthly bank statements and read-only copy of ANA Quickbooks. Blake Nelson, Treasurer, has requested audit from NCR with Erica Meyers (NCR staff working with Audubon) informing that the process started. Deb Brister, Executive Director, reviewed audit process as typically done as part of requesting large grants and hasn't been conducted recently outside of grant process. Further discussion surrounding ANA finances were desire to review bank records with PNL noted as posted on the ANA Drive.

Board Process: Christian Hokans, Board President, reviewed process for Board members to have Board approval through majority votes prior to any member pursuing any action on their own.

Meeting Agenda Items: Christian Hokans summarized

Next Board meeting: Board discussed timeline for next Board meeting and combining meeting with the Retreat. Christian Hokans, Board President, made a motion to conduct next board meeting on the same day as the retreat; Sonya Peterson seconded. Board approved.

Meeting adjourned: Christian Hokans, President, moved to close the meeting; Jo Turcotte, board member, seconded. Christian Hokans adjourned meeting.