

Each booth will consist of:
8 foot tall back wall drape and 3 foot tall side divider drape,
One 6' table with 2 chairs,
One 6 inch x 36 inch identification sign,

Use the enclosed forms only if ordering additional rentals or services.

Orders and payment for all services must reach our office no later than 12:00 noon on

Services are not rendered until payment is received in full including state and local tax ...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Sales tax rate for this event will be:

Purchase orders are accepted on approval only and are invoiced at the standard rate.

WE MUST RECEIVE A READABLE IMAGE OF YOUR SIGNED FORMS BY FAX, MAIL, EMAIL OR IN PERSON AT OUR TULSA OFFICE AS ORDER VERIFICATION.

FAX: 918.585.9157
EMAIL: orders@midwest-expo.com
USPS: see payment data form for mailing address

All orders must include any filled order forms and the "Payment Data" form.

Visa, MasterCard, Discover, American Express and checks are accepted.

All charges MUST be prepaid and Credit Card data must be on file with your order.

Advance Exhibit Freight must arrive at Midwest Decorating warehouse on or before

Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

www.midwest-expo.com email: orders@midwest-expo.com





Furniture Rental (carpeted facility)

Please Print Clearly

reet Address	mpany name	Booth Numb	er	
greature. Phone Cell	• •			
grature. Phone Cell Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show. Damage to any Midwest Decorating Company and should be left safely at your booth at the close of the show. Damage to any Midwest Decorating Company and should be left safely at your booth at the close of the show. Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file. 30" tall display tables 4" table UNSKIRTEO with white vinyl applied to top 57.00 96.00 6" table UNSKIRTEO with white vinyl applied to top 77.00 96.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top Circle your color choice (colors apply to all tables) 84.00 99.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top Red Gold Blue Plum Teal Black 96.00 118.00 8" table UNSKIRTEO with white vinyl applied to top Red Gold Blue Plum Teal Black 96.00 118.00 42" tall display tables 4" table UNSKIRTEO with white vinyl applied to top Burgundy Silver Hunter Green Dusty Rose 105.00 125.00 42 table UNSKIRTEO with white vinyl applied to top 97.00 116.00 6" table UNSKIRTEO with white vinyl applied to top 97.00 116.00 6" table UNSKIRTEO with white vinyl applied to top 97.00 116.00 6" table UNSKIRTEO with white vinyl applied to top 97.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKIRTEO 3 SIDES with white vinyl applied to top 197.00 116.00 6" table SKI		·		
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PAYMENT: Refer to "Payment Data" form

email: orders@midwest-expo.com

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Miscellaneous Rental Items

Please Print Clearly

	IRED >> Setup Date & Time ->		<<<
WE MUST KNOW THE DA	ATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCH	IEDULE YOUR RENTALS A	AND SERVICES
Company Name		Booth Number	
Street Address	City, State & Zip		
Ordered By (print)		Date	
Signature	Phone	Cell	
Email Address			
All material will rema	n of the show. All equipment is on rental basis and includes delivery to yo ain the property of Midwest Decorating Company and should be left so at Decorating Inc rental items will be charged to the credit card on file	afely at your booth at the close	e of the show.
Quantity		DISCOUNT Rate through	Standard Rate
Hard-wall Fabr	<u>ic Panels</u>		
Vertical Panels 4ft wide	x 8ft tall	\$ 100.00	\$ 125.00
Horizontal Panels 8ft wide	e x 4ft tall	400.00	125.00
		•••••	••••
Feet of 8 foot tall drape (10 foot minimum)	Circle your color choice (colors apply to 3' & 8' tall drape) Red - Gold - Blue - Plum - Teal - Black	\$ 6.60 / foot	\$ 8.80 / foot
(10 foot minimum)	Burgundy - Silver - Hunter Green - Kelly Green - Dusty Rose	6.60 / foot	8.80 / foot
Specialty Items	s		
	_	\$ 68.00	\$ 84.00
Ballot Box		F4 00	65.00
Chrome Stanchion (pleas	se call for quantity discount)	19.00	25.00
Velour Rope for Chrome S	Stanchion (please call for quantity discount)	19.00	25.00
All charges MUST	be prepaid and Credit Card must be on file with this order.		
	• •	Cub Total	•
Prepaid	e check payable to Midwest Decorating Company Inc. I Order Must Be Received by the date listed for discount. Iled after move-in begins will be charged 100% of original cost.	Sub Total	\$

PAYMENT: Refer to "Payment Data" form

email: orders@midwest-expo.com

(7)



Advance Freight & Material Handling

Please Print Clearly

WE MUST KNOW THE DATE AND AP					
eet Address					
dered By (print)			С	ate	
gnature		Phone		Cell	
mail Address					
	No. of Pieces	Total Weight	Rate	Total	
Advance shipment to warehouse			\$0 .90 per pound	\$	\$50.00 minimum pe shipment
Freight RETURNING to our warehouse for outbound shipment			\$0 .35 per pound	\$	\$50.00 minimum

Advance Shipment sample label

Must Arrive on or before:

Your Company Name Booth Number

c/o Midwest Decorating Company Inc. 1510 S. Memorial Dr. Tulsa OK 74112

Freight Collect Shipments WILL NOT be received

Midwest Decorating is not equipped to handle refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden weight tickets for each exhibitor within that shipment.

PAYMENT: Refer to "Payment Data" form

All charges MUST be prepaid and Credit Card must be on file with this order.

No sales tax for Freight and Material Handling

Make check payable to Midwest Decorating Company Inc.

- 1 Valid weight ticket must accompany all shipments.
- 2 Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 Late shipments are subject to additional handling charges.
- 4 Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of properly labeled containers at end of show and loading out on carriers' trucks at show site.
- 5 All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 Midwest Decorating Co. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so. 7 If your carrier fails to pick up your shipment, Midwest Decorating Co.
- 7 If your carrier rails to pick up your snipment, Midwest Decorating Co reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MDC will not assume liability as a result of these changes.
- 8 Midwest Decorating will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

Material Handling Rate for moving freight **AFTER** it has been delivered to the booth is \$120.00 per hour straight time and \$180.00 per hour overtime > 1/2 hr minimum.

email: orders@midwest-expo.com

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Custom Graphics & Displays

These custom display graphics are available for purchase through our sister company **Crain Displays & Exhibits** - www.craindisplays.com. Please contact us at **918-585-9797** or **sales@craindisplays.com** to purchase or for more detailed information. Sales tax will apply.



HOPUP

8' Hopup \$ 1,025.00 10' Hopup \$ 1,250.00

Includes frame, dye-sub fabric graphic and carry bag.



Zoom Flex Feather/Flag Signs

Small (~8-1/2ft tall on stand) ... \$150.00 - \$300.00

Price varies with style
Includes basic "X" stand - other bases optional.



Zoom Economy Popup Tent Canopy

5ft Tent Canopy \$ 675.00 10ft Tent Canopy \$ 1,250.00

Includes frame, top cover with printed graphic and rolling carry bag.
Other configurations available.





TABLE THROWS

6' Dye-sub table throw\$ 210.00 6' Stretch table throw\$ 415.00 Other sizes and syles available.



VINYL BANNERS

Per square foot w/ grommets \$ 3.50 Per square foot w/ pipe pockets\$ 3.50 + (2.50/linear ft of pocket)



RETRACTABLE BANNER STANDS

Mosquito Lite 800\$ 125.00 90 day warranty, anti-curl vinyl graphic and carry bag.

Orient 800\$310.00 Lifetime warranty, polypropylene graphic and carry bag.

Minimum production time for Hopup, Feather Flags and Tent Canopies is **two weeks**.

Minimum production time for Table Throws, Vinyl Banners and Retractable Banner Stands is **one week**.

Production time begins upon payment and receipt of print-ready art.

Graphic design service is available at the rate of \$70.00/hr.



Payment Data

Please Print Clearly

>>> REQUIRED >> Setup Da			<<
WE MUST KNOW THE DATE AND APPROX. TIME OF YOU	UR SETUP ARRIVAL TO SCHI	EDULE YOUR RENTAL	S AND SERVICES
Company Name		Booth Number.	
Street Address	City, State & Zip		
Ordered By (print)		Date	
Signature	Phone	Cell	
Email Address (required for secure billing)			
Prices are for the duration of the show. All equipment is on rental basis and	RENTAL SERVICES		\$ Amount
includes delivery to your booth and removal at the close of the show. All material will remain the property of Midwest Decorating Company and	Furniture Rental	(add tax below)	
should be left safely at your booth at the close of the show. Damage to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file	Miscellaneous Rental	(add tax below)	
PAYMENT BY CHECK		RENTAL SERVICES SUBTOTAL	\$
Fill in necessary forms and make check		Sales Tax	\$
payable to order of: Midwest Decorating Company, Inc.		RENTAL SERVICES TOTAL	\$
Then mail signed forms and check to: Midwest Decorating Co., Inc 1510 South Memorial	LABOR SERVICES		\$ Amount
Tulsa, OK 74112			
T DAVMENT BY CREDIT CARD	Advance Freight & Material	Handling (no sales tax)	
PAYMENT BY CREDIT CARD			
MAIL IN: Fill in necessary forms including PAYMENT			
DATA FORM then mail to above address. We'll send			
an email invoice through INTUIT with a secure			
payment link.			
FAX IN:			
Fill in necessary forms including PAYMENT DATA FORM then fax to 918-585-9157 . We'll send an email	<u> </u>	NO SALES TAX ON LABOR SERVICES	xxxxxxxxxxxx
invoice through INTUIT with a secure payment link.		LABOR SERVICES TOTAL	\$
EMAIL: Step1: Fill in necessary forms including PAYMENT			\$ Amount
DATA FORM then scan / take photos of all filled	RENTAL SERVICES TOTAL		
pages and email to: orders@midwest-expo.com	LABOR SERVICES TOTAL A		
Step2: We'll send an email invoice through INTUIT with a secure payment link.		TOTAL DUE	\$

WE MUST RECEIVE READABLE IMAGES OF YOUR SIGNED FORMS AS VERIFICATION BEFORE YOUR ORDER CAN BE PROCESSED.

email: orders@midwest-expo.com

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