



MIDWEST TRADE SHOW UNLIMITED
1510 S. Memorial Drive, Tulsa, OK
918-584-0988
orders@midwest-expo.com

2026 Tulsa State Fair

October 1 - 11, 2026
Expo Square
Tulsa, OK

Each booth will consist of:
8 foot tall back wall drape and 3 foot tall side divider drape,
One 8 inch x 36 inch identification sign,

Use the enclosed forms only if ordering additional rentals or services.

Orders and payment for all services must reach our office no later than 12:00 noon on
Thursday September 24th, 2026
Orders after this date must be made in person at the MTS desk during vendor setup.

***EARLY DISCOUNT ORDERS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON
Thursday September 17th, 2026***

Services are not rendered until payment is received in full including state and local tax
...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Purchase orders are accepted on approval only and are invoiced at the standard rate.



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RENTALS

Please Print Clearly

2026 Tulsa State Fair

October 1 - 11, 2026

>>> **REQUIRED** >>>

Setup Date & Time ->

<<<

WE MUST KNOW THE DATE AND APPROX. TIME OF YOUR SETUP ARRIVAL TO SCHEDULE YOUR RENTALS AND SERVICES

Company Name..... Booth Number.....
Street Address..... City, State & Zip.....
Ordered By (print)..... Date.....
Signature..... Phone..... Cell.....
Email Address.....

Prices are for the duration of the show. All equipment is on rental basis and includes delivery to your booth and removal at the close of the show.
All material will remain the property of Midwest Trade Show Unl. and should be left safely at your booth at the close of the show. Damage to any Midwest Trade Show Unl. rental items will be charged to the credit card on file or invoiced directly to the address on file.

Quantity		DISCOUNT Rate through Thursday September 17th, 2026	Standard Rate
Tables & Chairs			
.....4' Standard 30"h table w/ vinyl applied to top		\$ 64.00	84.00
.....6' Standard 30"h table w/ vinyl applied to top		77.00	96.00
.....8' Standard 30"h table w/ vinyl applied to top		90.00	109.00
.....ADD SKIRT TO FRONT AND SIDES (per standard table)	Circle your color choice (colors apply to all tables) Red - Blue - Purple - Black	20.00	25.00
.....RAISE TABLE HEIGHT TO 42" (per standard table).....		20.00	25.00
.....Bistro table		75.00	99.00
.....Standard chair		33.00	39.00
.....Bar stool		71.00	99.00
.....Director's Chair		90.00	110.00

Additional Drape (per linear foot - 10 foot minimum)

Feet of 8 foot tall drape (10 foot minimum)		\$ 6.60 / foot	\$ 8.80 / foot
Circle your color choice (colors apply to 3' & 8' tall drape) Red - Blue - Purple - Black			
Feet of 3 foot tall drape (10 foot minimum)		6.60 / foot	8.80 / foot

Carpet

.....10 foot X 10 foot	Circle your color choice (colors apply to all carpet) Red - Blue - Black	\$ 125.00	200.00
.....10 foot X 20 foot		250.00	350.00
.....10 foot X 30 foot	Custom colors available for BULK pre-orders only	400.00	500.00
.....BULK carpet - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		11.00	14.00
.....Carpet PAD - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		7.00	10.00
.....Visqueen - per sq. yard (_____ ft. X _____ ft. Divided by 9 = _____ sq. yds)		5.00	6.00

Specialty Items

.....Waste basket		17.00	24.00
.....Sign easel		37.00	48.00
.....Chrome Stanchion (please call for quantity discount)		19.00	25.00
.....Velour Rope for Chrome Stanchion (please call for quantity discount)		19.00	25.00

PAYMENT: Refer to "Payment Data" form on last page



MIDWEST TRADESHOW SERVICES UNL.
1510 S. Memorial Drive, Tulsa, OK
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I&D Labor / Forklift Order

Please Print Clearly

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Ordered By (print)..... Date.....

Signature..... Phone..... Cell.....

Email Address.....

I&D Labor

Straight Time \$90.00 per hour

Overtime \$135.00 per hour

4 Hour Minimum per man

Straight time is from 8:00 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. All other hours are at the overtime rate.

☐ **INSTALL** exhibit **WITH** exhibitors' supervision. Note: exhibitor MUST check in at service desk to obtain labor.

☐ **INSTALL** exhibit **WITHOUT** exhibitors' supervision... **Add 25% to charges.** Note: proper instruction must be given and although the utmost care will be exercised, MDC will not be responsible for any resulting damage, loss or excessive time or improper installation.

Number of Men	X	Hours Straight Time per Man	Hours Overtime per Man	Total Installation
				\$
Day and Date of Labor Call		Approximate Call Time		

No sales tax
for I&D Labor

☐ **DISMANTLE** exhibit **WITH** exhibitors' supervision. Note: exhibitor MUST check in at service desk to obtain labor.

☐ **DISMANTLE** exhibit **WITHOUT** exhibitors' supervision... **Add 25% to charges.** Note: proper instruction must be given and although the utmost care will be exercised, MDC will not be responsible for any resulting damage, loss or excessive time or improper installation.

Number of Men	X	Hours Straight Time per Man	Hours Overtime per Man	Total Dismantle
				\$
Day and Date of Labor Call		Approximate Call Time		

No sales tax
for I&D Labor

IN BOOTH Forklift Service with Driver ...4000 lb capacity

When ordering freight moved **TO or FROM** your booth do not use this form - use the **Freight & Material Handling** form.

Straight Time \$120.00 per hour

Overtime \$180.00 per hour

1/2 Hour Minimum

Forklift is not available in every public facility ...please check with show management prior to ordering forklift service.

INSTALL

Number of Forklifts	Hours Straight Time	Hours Overtime	Install Subtotal
			\$
Day and Date of Forklift Call		Approximate Call Time	

No sales
tax for
Forklift
Service

DISMANTLE

Number of Forklifts	Hours Straight Time	Hours Overtime	Dismantle Subtotal
			\$
Day and Date of Forklift Call		Approximate Call Time	

PAYMENT: Refer to "Payment Data" form on last page



MIDWEST TRADESHOW SERVICES UNL.
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Advance Freight & Material Handling

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Company Name..... Booth Number.....
Street Address..... City, State & Zip.....
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Signature..... Phone..... Cell.....
Email Address.....

	No. of Pieces	Total Weight	Rate	Total	
Advance shipment to warehouse			\$0.90 per pound	\$	\$50.00 minimum per shipment
Freight RETURNING to our warehouse for outbound shipment			\$0.35 per pound	\$	\$50.00 minimum

No sales tax
for Freight and Material Handling

Advance Shipment sample label

Must Arrive on or before: Thursday September 24th, 2026

Your Company Name	Booth Number
2026 Tulsa State Fair	
c/o Midwest Trade Show Unlimited	
1510 S. Memorial Dr.	
Tulsa OK 74112	

Freight Collect Shipments WILL NOT be received

Midwest Trade Show Unl. is not equipped to handle
refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden
weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden
weight tickets for each exhibitor within that shipment.

PAYMENT: Refer to "Payment Data" form
on last page

- 1 - Valid weight ticket must accompany all shipments.
- 2 - Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 - Late shipments are subject to additional handling charges.
- 4 - Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of properly labeled containers at end of show and loading out on carriers' trucks at show site.
- 5 - All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 - Midwest Trade Show Unl. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so.
- 7 - If your carrier fails to pick up your shipment, Midwest Trade Show Unl. reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MTS will not assume liability as a result of these changes.
- 8 - Midwest Trade Show Unl. will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

Material Handling Rate for moving freight **AFTER** it
has been delivered to the booth is \$120.00 per
hour straight time and \$180.00 per hour overtime >
1/2 hr minimum.



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Signature..... Phone..... Cell.....
Email Address (required for secure billing)

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RENTAL SERVICES

\$ Amount

RENTALS	(add tax below)	
	RENTAL SERVICES SUBTOTAL	\$
	Sales Tax 8.517%	\$
	RENTAL SERVICES TOTAL	\$

☐ PAYMENT BY CHECK

Fill in necessary forms and make check payable to order of:

Midwest Trade Show Unlimited

Then mail signed forms and check to:

**Midwest Trade Show Unlimited
1510 South Memorial
Tulsa, OK 74112**

☐ PAYMENT BY CREDIT CARD

MAIL IN:

Step1: Fill in necessary forms including PAYMENT DATA FORM then mail to above address.

Step2: We'll send an email invoice through INTUIT with a secure payment link.

EMAIL:

Step1: Fill in necessary forms including PAYMENT DATA FORM then scan / take photos of all filled pages and email to: orders@midwest-expo.com

Step2: We'll send an email invoice through INTUIT with a secure payment link.

LABOR SERVICES

\$ Amount

I&D Labor / Forklift		XXXXXXXXXXXXXXXX
...Installation Labor	(no sales tax)	
...Dismantle Labor	(no sales tax)	
...In Booth Forklift	(no sales tax)	
Advance Freight & Material Handling	(no sales tax)	
	NO SALES TAX ON LABOR SERVICES	XXXXXXXXXXXXXXXX
	LABOR SERVICES TOTAL	\$

\$ Amount

RENTAL SERVICES TOTAL ABOVE (tax included)	
LABOR SERVICES TOTAL ABOVE (no sales tax)	
TOTAL DUE	\$

All charges MUST be prepaid.

Make check payable to **Midwest Trade Show Unl.**
If paying by credit card a secure payment link will be sent to you via email upon receipt of your order.

Prepaid Orders **Must Be Received** by the date listed for discount. Items canceled after move-in begins will be charged 100% of original cost.

WE MUST RECEIVE READABLE IMAGES OF YOUR SIGNED FORMS AS VERIFICATION BEFORE YOUR ORDER CAN BE PROCESSED.