

LISA S. HOLLEY, ESQ.
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PROFESSIONAL EXPERIENCE

LISA HOLLEY LAW, LLC.

2016 TO PRESENT

SOLO LEGAL PRACTITIONER

FOCUSING ON LABOR AND EMPLOYMENT LAW, CRIMINAL LAW, POST-CONVICTION ACTIONS, ADMINISTRATIVE AND GOVERNMENT REGULATORY ISSUES, CANNABIS LAW.

RHODE ISLAND DEPARTMENT OF ADMINISTRATION

2014 to 2016

Deputy Personnel Administrator- Labor Relations

Responsible for planning, implementation, organization and administration of labor relations activities including contract negotiations, contract administration, arbitrations and grievance review and disposition. Represent the state in contract negotiations by bargaining with the various employees' representative organizations with authority to present contract offers and acceptances. Liaison to outside counsel in labor related legal processes. Maintain uniform personnel policies and procedures, which can be administered in compliance with all state laws and in accordance with the existing labor agreements covering state employees.

(Acting) Executive Counsel -Department of Children, Youth and Families

2015

Temporary assignment as Executive Counsel to the Chief Strategy Officer, Executive Office of Health and Human Services. Responsible for policy development, legislative drafting and review, labor negotiations, oversight of statewide Juvenile Justice programs (RI Training School for Youth, Juvenile Probation), and oversee the DCYF Legal Office. Liaison to the Attorney General's Office, provide litigation preparation and support, review responses to subpoenas and Access to Public Records Act requests, assist with hearing and trial strategy as appropriate.

RHODE ISLAND DEPARTMENT OF PUBLIC SAFETY

2008 to 2014

Chief Legal Counsel

Executive Counsel to the Director of Public Safety and the Colonel of the Rhode Island State Police. Provided legal services, including advice, analysis and guidance to the Rhode Island State Police, Capitol Police, RI Municipal Police Academy, E911, Grant Administration Office, Office of the Fire Marshal, Division of Sheriffs. Responsible for legislative drafting and submissions, policy development, rules and regulations promulgation, and oversee the Department's relationship with the General Assembly and other State offices. Conducted labor negotiations, including directing outside counsel in arbitrations, oversee pre-disciplinary and grievance hearings, act as the hearing officer for specified internal matters, and undertake contract negotiations, including drafting relevant documents, with the unions, as well as third-parties. Liaison to the Attorney General's Office, and provide litigation preparation and support, respond to subpoenas and Access to Public Records Act requests, assist with hearing and trial strategy, as appropriate. Conduct law-related trainings for new recruits, as well as in-service trainings for active Rhode Island State Troopers, including: criminal and civil procedure, report writing, legal use of force and criminal law.

RHODE ISLAND DIVISION OF MOTOR VEHICLES

2011 to 2012

Interim Administrator

At the request of Governor Chafee, undertook a nine month review of the operations of the DMV in order to assess current conditions and then develop and implement a plan for improving the Division. Led a resource team of 15 state employees. Implemented enhancements to operations in the areas of process, work flow, customer service and staffing. Significantly reduced wait times for all services provided by the Division.

SALVE REGINA UNIVERSITY

2008 to present

Adjunct Professor, Administration of Justice Department

Teach coursework in the Administration of Justice Department, including: Women and Crime, Violent Offenders and Profiling, and First Amendment Law.

STATE OF RHODE ISLAND PAROLE BOARD

1995 to 2008

Chairperson

1997 to 2008

Gubernatorial appointee charged with administration of a state agency. Oversee a fiscal budget of approximately \$1,000,000. Supervision of staff of the RI Parole Board and the RI Sexual Offender Community Notification Unit. Implementation of Sexual Offender Community Notification objectives pursuant to statute. Preside over all parole board hearings, issue parole detention warrants, and authorize extradition of alleged parole violators. Implementation of Federal Grants, participation on statewide grant planning and implementation teams.

Parole Board Member

1995 to 1997

Consider sanctioning goals, (rehabilitation, just deserts, incapacitation, restorative justice), normative goals (proportionality, equity, parsimony, humaneness), and system goals, (effective and efficient use of resources, reduction of overcrowding, timeliness, credibility of the system) to determine when to grant a discretionary release from incarceration. Evaluate inmates' psychological and social reports and findings, behaviors and infractions, and their progress in rehabilitative programming to determine readiness for societal re-entry. Make determinations of parole revocation utilizing the holding in Morrissey v. Brewer. Consider facts establishing parole violations.

CITY OF WARWICK POLICE DEPARTMENT

1982 to 1997

Police Sergeant, Uniform Division

1996-1997

Responded to and supervised patrol officers at critical incident scenes. Demonstrated communication skills in court and at other formal settings. Effectively communicated with people by giving information and direction, mediating disputes and advising of rights and processes. Exercised independent judgment in determining when there was reasonable suspicion to detain, when probable cause existed to search and arrest, and determination of when force may be used and to what degree.

Police Detective, Bureau of Criminal Identification

1995 to 1996

Investigated major crime scenes. Searched for, collected, and photographed forensic and physical evidence. Analyzed, stored and maintained evidence in compliance with chain of custody requirements. Classified and maintained fingerprints utilizing the Henry System.

Police Detective

1990 to 1995

Investigated various crimes reported to the department. Interviewed victims and witnesses to make determinations of the nature of the offenses committed. Interrogated suspects and prepared criminal charges against offenders. Prepared criminal charging packages and testified in various court proceedings.

Task Force Agent, U.S. Department of Justice, Drug Enforcement Administration

1984 to 1990

Member of the Organized Crime Drug Enforcement Task Force. Identified violators of the United States Criminal Code. Participated in undercover investigations involving drug smuggling and distribution activities. Testified before federal grand juries and in federal criminal trials. Liaison to the US Attorney's Office for all DEA/OCDETF Asset Forfeiture matters.

Patrol Officer, Uniform Division

1982 to 1984

Enforced the General Laws of the State of Rhode Island and the Motor Vehicle Code. Apprehended criminal offenders and charged accordingly. Testified in District, Superior and Administrative Adjudication Court.

EDUCATION

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| <u>HARVARD LAW SCHOOL</u> | CERTIFICATE |
| Program of Instruction for Lawyers – Negotiation Work Shop | 2004 |
| <u>ROGER WILLIAMS UNIVERSITY SCHOOL OF LAW</u> | J.D. - HONORS |
| Class Rank-7 th | 2001 |
| Honors/Awards – Corpus Juris Secundum Award for Criminal Law, Criminal Procedure, CALI Award for Local Government Law | |
| <u>SALVE REGINA UNIVERSITY</u> | M.S. |
| Administration of Justice | 1997 |
| <u>ROGER WILLIAMS UNIVERSITY</u> | B.S. - HONORS |
| Administration of Justice | 1993 |

PROFESSIONAL DEVELOPMENT AND TRAINING

NATIONAL INSTITUTE OF CORRECTIONS

New Parole Board Member Training.

UNIVERSITY OF RHODE ISLAND

John Hazen White Center for Ethics and Public Service, Ethics in Public Management.

University of Rhode Island Crime Laboratory, Criminalistics, Advanced Administrative Latent Fingerprint Course.

Northeast Law Enforcement Officers Association, Domestic Violence Training, Child Abuse Investigation, Child Molestation Investigation.

U.S. DEPARTMENT OF JUSTICE

DEA Office of Training, Task Force Agent Training, Drug Investigation, Financial Investigations, Asset Removal and Forfeiture.

LABOR ARBITRATION INSTITUTE

Negotiation, Mediation and Arbitration.

SPEAKING ENGAGEMENTS

U.S. DEPARTMENT OF JUSTICE- NATIONAL INSTITUTE OF CORRECTIONS

“Comprehensive Framework for Paroling Authorities in an Era of Transition”, Advisory Board, Washington, DC, various dates 2007-2008.

Association of Paroling Authorities/Association of State Correctional Administrators Joint Planning Summit, Alexandria, VA, October 2007.

Community Corrections, Joint Networks Summit, Chicago, IL, May 11, 2004.

COUNCIL OF STATE GOVERNMENTS

Re-entry Policy Council, Advisory Group, “Guide to Assessing and Tracking Statewide Prison Re-entry Plans,” November 2007.

Re-entry Policy Council, Financial Obligations Summit, Washington, DC, April 2006.

Sexual Offender Management Policy Council, National Legislative Summit, Little Rock, AR, February 2006.

NATIONAL ASSOCIATION OF BLACKS IN CRIMINAL JUSTICE

“Effective Responses to Violation of Parole,” Jacksonville, FL, July 2002, presented with The Center for Effective Public Policy.

CRIME AND JUSTICE INSTITUTE

“A Multi-jurisdictional Study of Reduced Caseload Size and Related Supervision Strategies in Managing Offenders”, Dissemination Advisory Group, Philadelphia, PA July 2007.

RHODE ISLAND JUDICIARY

“Parole Board Guidelines and Policy,” Annual Judicial Training, Newport, RI, August 2004.

“Parole Board Guidelines and Policy,” Annual Judicial Training, Newport, RI, August 2002.

“Parole and Prison Classification”, Superior Court Continuing Legal Education, Providence, RI, October 2004.

RHODE ISLAND ATTORNEY GENERAL

“The Parole Process in Rhode Island,” RIAG Continuing Legal Education, Providence, RI, June 2005.

“Social Media and the Law,” RIAG Continuing Legal Education, Providence, RI, June 2012.

AWARDS

2006 Victims Rights and Services Award

Rhode Island Victims’ Advocacy and Support Center, for development of exemplary victims’ assistance programs in Corrections.

2006 THE NEIL L. HOUSTON AWARD

Justice Assistance, demonstrated dedication, service, and citizen contributions to the criminal justice profession and the public interest.

2008 BEN BAER AWARD

Association of Paroling Authorities International, for significant service to the field of parole and community corrections internationally