

## Hosting an Event

by Tiny Tots Playtonn

WWW.TINYTOTSPLAYTOWN.COM

## Let's Party!



#### **Contact Details:**

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### **Hosting an Event at Tiny Tots Playtown**

At Tiny Tots Playtown, we believe every celebration should be stress-free, fun-filled, and packed with unforgettable memories! Hosting your child's party with us means private access to our engaging play space, where little ones can explore, imagine, and enjoy endless fun in a safe and welcoming environment. Parents can relax and enjoy the moment while we take care of the details—whether it's setup, entertainment, or cleanup. With customizable packages, exciting add-ons, and a hassle-free booking process, we make party planning as easy as playtime! Let's make your child's special day truly magical!

## Packages

#### Introduction

Celebrate your little one's special day with a party at Tiny Tots Playtown! Every party package includes **private access to our play center,** a dedicated **party attendant** to assist with your event, and everything you need for a smooth celebration—**children's tables and chairs, Bluetooth speakers** for your favorite tunes, and plenty of space to play!

You'll have **30 minutes to set up, 2 hours of party time, and 30 minutes for cleanup** so you can enjoy the day without the stress. Choose the package that best fits your celebration and let us handle the rest!

#### **DIY Private Party**

\$325

- DIY Private Access Party
- · Admission for up to 10 children
- Parents can bring decorations, food, desserts and beverages



#### Deluxe

\$450

- An upgrade from our DIY package
- Admission for up to 15 Children
- Party Favors for each child guest
- · Special birthday crown for guest of honor
- · Balloons for Birthday Child's Chair

#### I want it all Party Package \$600

- Let us plan for you!
- Admission for up to 20 Children
- Choice of themed decor package. Includes:
  - Table cloths
  - Paper products
  - Cutlery
  - Decorations
- Customized Digital Invite to match your theme
- Party Attendant will decorate for you! Show up with your child and enjoy the fun!



## Add-Ons

Additional 30 Minutes to party PRICE: \$100	Want more time to celebrate, play and make memories? Add 30 extra minute to your party and keep the fun going!
Party Favors  PRICE: \$5/Goodie Bag	Send your guests home with a special treat! Our party favor add-ons are a great way to thank your guests for celebrating with you!
Additional Child Guest PRICE: \$10/each	Want to invite more than your party package includes? Each child is an additional \$10/each.
Decoration Package PRICE: \$100	Pick your theme and let us do the rest!  Make planning a party easier for you with our Decoration package add- on! Choose from a variety of themed decor options to match your party vision. Our team will handle the setup so you can walk into a decorated space ready for fun and photos!
Character Visit  PRICE: Upon Request	Tiny Tots Playtown partners with two amazing character companies, offering a wide selection of princesses, superheroes, and other beloved characters to make your child's celebration unforgettable! Treat your little one to a special visit from their favorite character and create magical memories they'll cherish forever!
We'll decorate for you!  PRICE: Upon Request	Drop off your decorations one week before your party, and we'll take care of the setup for you! Simply share your vision with us, and we'll bring it to life—so you can focus on enjoying the celebration. Pricing varies based on the setup, and we'll provide a custom quote to match your needs. Let us make your party picture-perfect—without the stress!
Themed Digital Invite PRICE: \$25	Make the party planning even easier with our Digital Invite Add-On! We'll create a custom digital invitation to match your party theme, making it simple to share with family and friends.



#### 01. Can I bring outside food and beverages?

Yes! You are encouraged to bring food and beverages for your guests.

Please keep in mind nuts and alcohol are prohibited at Tiny Tots Playtown.

#### 02. What is your capacity?

You are able to invite up to 20 children. Total capacity including children and adults is 50.

#### 03. Do you allow outside decorations?

Yes, we love a good theme! Please bring any decorations to your party. You have 30 minutes prior to the party time to set up and our play attendant will be onsite to assist. No pinatas allowed.

#### 04. What times do you host parties?

We schedule parties any day of the week at 9:30am, 12:30pm or 3:30pm.

#### 05. How do I book my party?

Our parties require a \$150 non-refundable deposit to lock in your party date/time. Send us an email at party@tinytotsplaytown.com with the subject line: Birthday party Inquiry. We will follow up with a phone call to go over all the details.

#### 06. When do I pay my balance?

The remaining balance for the party is due on the day of your event. You can pay the remaining balance at the end of the party.

# Cancellation Policy



Thank you for choosing our indoor play center for your child's birthday party! We understand that plans can change, so we've established the following cancellation policy to ensure clarity for all parties involved.

#### **Cancellation Notice**

- More than 30 Days Before the Party: A full refund of any additional payments made (excluding the non-refundable deposit) will be issued.
- 14 to 30 Days Before the Party: A 50% refund of any additional payments made (excluding the non-refundable deposit) will be issued.
- Less than 14 Days Before the Party: No refunds will be issued for cancellations made within this timeframe.

#### **Rescheduling Policy**

• If you need to reschedule your party, please contact us at least 14 days in advance. We will do our best to accommodate your new date and time based on availability.

## Party Policies

To ensure a safe and enjoyable experience for all guests, please review and adhere to the following policies:

#### **Liability Waiver**

• Liability Waiver Requirement: A completed liability waiver is required for every child in attendance. Parents or guardians must fill out and sign the waiver prior to the event. Waivers can be submitted online.

#### **Supervision**

 Adult Supervision: All parties must have an adult present for supervision. Adults are responsible for the safety and behavior of the children in their care.

#### **Food and Drink Policies**

• Outside Food and Drinks: Nuts and alcohol are not permitted.

#### **Time Management**

- Arrival and Departure: Parties must adhere to the scheduled start and end times.
   We recommend arriving at least 15 minutes early to set up.
- Cleaning and Setup: All decorations and personal items must be removed by the end of your scheduled time.

#### **Safety Policies**

- Behavior Expectations: We expect all guests to adhere to the center's rules and guidelines for safe play. Any disruptive behavior may result in removal from the facility.
- Injuries and Incidents: In the event of an injury or incident, please report it to our staff immediately. We will assist in addressing the situation as needed.

**Please Note**: Pinatas are not allowed at our Facility. This is to ensure the safety and enjoyment of all guests, as they can sometimes pose a risk of injury in an enclosed play area.

#### **Contact Information**

For any questions or concerns regarding these policies, please contact our party coordinator at Party@tinytotsplaytown.com

Thank you for your cooperation, and we look forward to celebrating your child's special day with you!



Email us at party@tinytotsplaytown.com
SUBJECT LINE: "BIRTHDAY INQUIRY"



