

Thank you for your interest in renting from us. Below are application directions for renting properties owned by Terry Lane, LLC. Please read the Rental Responsibilities (below) before applying.

1. There is a **\$40 per person non-refundable application fee**. I accept Venmo for this, @Mayhewmgmt. Please make sure to note the unit or house #. Cash is also accepted.
2. Please complete an application for each tenant & hand them in together or email together.
3. You can email all of the applications to kmayhew42@yahoo.com or drop off the completed applications along with the application fees at the rent drop box located at 58 Corbit Street, Newark, DE 19711. The slot is located next to the front door.
- 4.

Questions? Please e-mail kmayhew42@yahoo.com

Renting Responsibilities

1. Rent is due on the 25th of the month. We now process all rent payments through PlacePay.com, there is a \$1.95 processing fee per transaction.
2. If you are a student, parents will be required to co-sign the lease.
3. Keep the house clean. We will make occasional inspections of the house to be sure it is clean & in good condition. Money will be deducted from your security deposit for excessive dirt.
4. The security deposit **can not** be used for the last month's rent.
5. When you move out, the security deposit check will be mailed to one person, in one check. It will be that person's responsibility to make sure the other parties get their share.
6. Each tenant will pay a one time maintenance fee of \$195.00 on June 2. This fee covers lawn care and outside maintenance.
7. In the winter, you are responsible for shoveling your driveway and your sidewalk.
8. The trash pick-up days are Tuesday and Friday. (Trash removal is provided free by the City of Newark) Please put your tote out the night before and bring it in on the day the trash is picked up. All of your trash must fit into the tote, or they will not pick it up. (sometimes they will even charge you a fine for excessive trash)
9. You are responsible for all utilities including the water bill. The water bill will come in Terry Lane LLC's name to your address monthly. Any unpaid water bill will be removed from your security deposit.
10. In the winter, the heat must be kept on to prevent pipes from freezing. If you will be leaving for an extended period, you may lower the temperature to 60 degrees.
11. The City of Newark has very strict rules regarding parties and loud noise. If you are convicted of a second noise violation, everyone in the house will be evicted. This is a City of Newark law, we have to follow it. Please note, you will still be responsible for the rent if you are evicted until we can find suitable tenants.
12. Here are the phone numbers to utility companies that you may find helpful:
Comcast Cable: 302-777-7772
City of Newark Electric: 302-366-7085
Delmarva Power for gas: 800-375-7117

Student Rental Application

Please print neatly

Property Address Applying For: _____

Name: _____

E-mail address:(School email if applicable)_____

Cell Phone Number: _____

Current Academic Year and Major: _____

Current Address: _____

Permanent Address: _____

Clubs or organizations a member of: _____

Do you have a car on campus: Yes or No

If yes, License Plate Number & State Registered: _____

Driver's License Number & State: _____

Current Landlord or RA: _____

Landlord's or RA's Phone Number: _____

Parent Information- Needed as Parent will be required to co-sign lease agreement

Parent/Guardian Name: _____

Parent/Guardian's Address: _____

Parent/Guardian's Phone Numbers:

Home: _____

Work: _____

Cell: _____

E-Mail Address: _____

Parent's Place of Employment: _____

By signing below, I/we give Landlord, Kevin Mayhew permission to check my credit bureau, verify the above information, and contact my employer, current landlord or RA to verify information.

Student's Signature: _____

Date: _____