

# The Successful Leader's Toolbox

## 2-Day Train-the-Trainer Workshop

Imagine a workplace where leadership isn't just a role—it's a culture. Where time is used wisely, communication drives results, feedback fuels growth, and conflicts lead to collaboration. That's the vision behind *The Successful Leader's Toolbox*.



This transformative **2-day immersive experience** equips leaders to both excel in their own roles and empower others to do the same.

### Workshop Overview

**Day 1 – Learning by Doing** Participants engage with the full workshop as learners, experiencing hands-on training and practical exercises.

**Day 2 – Teach Back & Peer Evaluation** Participants shift into facilitator mode, presenting core modules and evaluating peers using a proven rubric.

### Topics Covered (2 hours each)

 Topic	 Skills Developed
Time Management & Task Delegation	Prioritization, accountability, & strategic delegation
Effective Communication	Active listening, clarity, & messaging for impact
Providing Firm Feedback	Setting expectations, constructive delivery, & coaching conversations
Resolving Workplace Conflicts	Mediation, emotional intelligence, & solution-building

### Why Attend?

- Become a certified trainer in high-impact leadership techniques
- Improve team performance and interpersonal dynamics
- Learn how to coach and develop future leaders
- Receive a customizable training kit to use in your own organization

### Workshop Details:

**When:** Wednesday, July 22 & Thursday, July 23 from 8 am – 5 PM

**Location:** Hyatt Place South: 212 Racetrack Road, Washington, PA

**Cost:** \$1,500

**Registration:** [www.leadershiponboarding.com](http://www.leadershiponboarding.com) **Questions:** contact [info@leadershiponboarding.com](mailto:info@leadershiponboarding.com)