

Delta Sigma Theta Sorority, Incorporated

Murrieta Temecula Area Alumnae Chapter

Mon. May 10, 2021

Ritual and Ceremonies Committee Report

Teleconference Meeting Called to order by Soror Callisha Bell-Mays at 6:01 p.m.

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| Present | Callisha Bell-Mays Shelly Nickson-Coleman Marcia Varner Gwen Williams Nailah Legohn Deirdre Burnett  |
| Absent |  Elsie Hart  |

Meeting Summary Narrative

The meeting was held Monday, May 10th to follow up on the status of properties, the Protocol & Tradition/Ritual & Ceremony knowledge game, 2021-2022 budget, and 2022 paraphernalia resale.

Soror Bell-Mays announced that the majority of properties have been purchased and those which require shipping are in route (inclusive of the robes and Founders print).

Soror Ashley Daniels company is in the process of creating mockups and should be ready to produce by the end of the week. Soror Bell-Mays will pick up the items from Soror Daniels’ company in Riverside to avoid shipping cost. All items will then be given to Soror Elsie Hart as Keeper of Properties.

Soror Bell-Mays was able to obtain information from Grand Chapter regarding the Sigma. Grand Chapter as well as many Chapters in the South utilize the company T.H. Stemper. A quote was obtained on May 10th for property items, inclusive of robe overlays. The information was shared with the Committee. The Committee recommended to revise the budget to purchase the Bronze Sigma from T.H. Stemper for the 2021-2022 budget and hold on the matching Bronze candle holders.

Soror Legohn shared game questions that she will conduct at the May Chapter meeting. It was agreed that answers should be written in the form of a question in order to be consistent with the planned June Chapter meeting Jeopardy game.

Soror Varner shared the sample Jeopardy game that she has created based on questions provided by Committee members. The Committee discussed categories and potential questions based on what has been provided. Soror Varner’s game template was impressive and should prove to be both fun and knowledgeable for the Chapter members.

Soror Varner will facilitate the game, Sorors Legohn and Williams will monitor the chat for the answers.

Issues/Agenda Meeting Focus

* Status of Properties
* Knowledge Jeopardy Game
* 2021-2022 Committee meeting dates
* 2021-2022 Committee Budget

Accomplishments

* Status update of Chapter properties
* Agreement by the Committee on how to proceed with the purchase of Sigma and year end Jeopardy knowledge game
* Next meeting will be June 7th in lieu of June 14th so the Committee can meet prior to Chapter meeting.
* The Committee agreed that 2021-2022 Chapter meetings will be the 4th Monday from 6-7:00 p.m.
* Protocol and Traditions will provide **The A-B-C’s of Parliamentary Procedure** booklet to each Soror as a year end gift. The booklets have been ordered from Grand Chapter.
* Protocol and Traditions will provide three $15 Amazon gift cards as prized for the end of year Jeopardy game winners

Goals Not Yet Met/Action Items

* Revised budget for Rituals & Ceremonies Total $2,339.50 ($50 4-5 prizes for game, $478.50 8x10’ retractable banner, $1,811.00 Bronze Sigma [includes Sigma $1,585, freight/insurance $68, $158 tax) will be submitted.
* Soror Bell-Mays will send a reminder that the P&T/RC Committee will need 15 minutes for the June meeting in order to conduct the Jeopardy game.

Recommendation(s)

Is there any action/vote needed by the chapter for a project or event? No

Is the committee requesting to spend any funds for a project or event? No (Not at this time)

Meeting adjourned 7:15 p.m.

Submitted by:

Soror Callisha Bell-Mays, Chair

Ritual and Ceremonies & Protocol and Traditions Committee

Next meeting Mon. May 10, 2021 at 6:00 p.m.