

### **64B4-3.0085 Intern Registration.**

(1) An individual who intends to practice in Florida to satisfy the post-master's experience must register as an intern by submitting a completed application to the Board on Form DH-MQA 1175, Application for Registration as a Registered Intern for Clinical Social Work, Marriage & Family Therapy or Mental Health Counseling (Revised 8/2020), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12733>, or the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources). The application shall be accompanied by the application fee specified in rule 64B4-4.015, F.A.C., which is non-refundable.

(2) An intern is required to identify a qualified supervisor by requesting that the supervisor submit a letter to the Board with the applicant's name, supervisor's name, supervisor's license number, and a statement that he or she has agreed to provide supervision while the applicant is a registered intern.

(3) Prior to changing or adding another qualified supervisor, the registered intern must:

(a) Request that the new supervisor submit a letter to the Board with the registered intern's name, the intern's license number, the supervisor's name, the supervisor's license number, and a statement that he or she has agreed to provide supervision to the registered intern; and,

(b) Receive a communication from the Board indicating its approval of the new supervisor.

(4) Experience obtained under the supervision of a qualified supervisor will not count toward completion of the experience requirement until the registered intern has received board approval of the qualified supervisor.

(5) A registered intern must complete all hours associated with their clinical practicum, either through their graduate program or under the supervision of a qualified supervisor, before any hours completed toward the registered intern's experience requirement may be counted.

(6) Form HD5044-MQA, Supervision Plan Form for Registered Clinical Social Work Interns Form (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12734>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), may be submitted by a qualified supervisor as an acceptable supervision plan for meeting the clinical practicum hours required for licensure if not otherwise satisfied by the individuals' graduate program.

(7) Form HD5046-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Clinical Social Work (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12736>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Clinical Social Work registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individuals' graduate program.

(8) Form HD5045-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Marriage and Family Therapy (Revised 10/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12735>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Marriage and Family Therapist registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individuals' graduate program.

(9) Form HD5047-MQA, Graduate-Level Practicum, Internship, or Field Experience Verification Form – Mental Health Counseling (Revised 02/20), hereby adopted and incorporated by reference, which can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-12737>, or on the web at [www.floridasmentalhealthprofessions.gov/resources](http://www.floridasmentalhealthprofessions.gov/resources), must be submitted by a qualified supervisor on behalf of the Mental Health Counseling registered intern upon completion of the practicum, internship, or field work required for licensure when not satisfied by the individual's graduate program.

(10) An "emergency or hardship case" pursuant to s. 491.0045(6), F.S., means that a circumstance or circumstances exist or existed that substantially relate to the ability to complete the internship requirements. The circumstance or circumstances must be beyond the registered intern's control and be of such duration to have eliminated the ability of the Registered Intern to complete their internship requirements within the timeframe established pursuant to s. 491.0045(6), F.S. Failure to pass the exam does not meet the requirements of an emergency or hardship case.

(11) No later than 90 days prior to the expiration of the internship registration, the Registered Intern shall submit, in writing, a

request to the Board for an exception to the requirements of s. 491.0045(6), F.S., with all documents necessary to demonstrate the emergency or hardship case experienced by the Registered Intern. Upon establishment of an emergency or hardship case, as determined by the Board, the Board shall issue the Registered Intern a one-time exception by granting an extension of the Registered Intern's registration status for up to 24 months from the date of the initial registration expiration. The Board shall determine the length of the extension and no further exceptions or extensions are authorized by s. 491.0045, F.S.

*Rulemaking Authority 491.004(5) FS. Law Implemented 456.013, 456.0635, 491.0045 , 491.005 FS. History--New 6-8-09, Amended 2-24-10, 10-17-10, 4-4-13, 2-9-16, 6-7-16, 9-1-16, 2-27-19, 3-9-21.*