



Dear PTA Reflections Chairperson,

My name is Amanda Black, the South Dakota PTA Reflections Chair for this upcoming school year. Thank you for volunteering and supporting our children in the arts and through the PTA Reflections Program. I love this program because it allows children to express themselves through many different forms of art.

**Online registration & entry:** Each unit will sign up their local and council unit on the National PTA website! Each unit will use the Student Entry Portal to enter their artwork and advance their entries. The National PTA Student Entry portal is designed to allow each unit to upload their entries and advance them to the correct levels.

### Start by registering your unit and/or council:

1. Go to: <https://www.pta.org/home/programs/reflections>
2. Scroll down until you see the “Register” button. click the “Register” link. (A copy of this image is below)

The 2021–2022 Reflections theme is *I Will Change the World By...*

Students submit their completed works of art in one or all of the available arts categories: Dance Choreography, Film Production, Literature, Music Composition, Photography, Visual Arts.

Students participate in the appropriate division for their grade: Primary (Pre-K - Grade 2), Intermediate (Grades 3-5), Middle School (Grades 6-8), High School (Grades 9-12), Special Artist (All grades welcome). *Students who identify as having a disability and may receive services under IDEA or ADA: Section 504 may enter in the Special Artist Division at grade division most closely aligned to their functional abilities.\**

Let National PTA know you are participating in the Reflections program! Your registration assists us in showing its reach and impact.



This Year's Theme is *I Will Change the World By...*

3. Enter the needed information such as: PTA name, PTA 8-digit ID number, Chairperson information, address, etc.
4. Once you have registered, you will be able to access the Reflections portal for your unit!

### Entering Submissions Online:

After Reflections entries have been received, you may enter them on the portal by uploading artwork, photos, music, etc. onto the portal and creating student entries. **\*Note:** When creating an entry, you will enter the student's name, address, title of work and artist statement.

1. You are able to note what level of judging the entry is at currently. For example: local, council, state, etc. Entries that are advanced to a council level will automatically be sent to the Council unit. Entries that are advanced to the state level will appear in the state unit portal for me to view.
2. Note: It is important to make sure that all of the rules have been followed for each entry. An entry that hasn't followed the guidelines will be disqualified.
3. Make sure to select “South Dakota” on the drop-down menu for each state. If the incorrect state is accidentally selected, it will go to a different state.

4. A suggestion: Use the Adobe Scan app to take a picture of each entry. This is a free app and it is amazing! The app will allow you to take more than one photo if needed and then turns your photo into a pdf. The pdf can then be uploaded onto the portal. This step works for Literature, Photography and Visual Arts entries.  
\*\*For music, dance and video entries, you will need to upload the file from your flash drive that it was received on.

**Reflections Chair Log Form:** Each unit chair is asked to fill out a Reflections Chair Winner Log Form found on the state website. This form may be emailed to [southdakotareflections@gmail.com](mailto:southdakotareflections@gmail.com) or you may send the needed information in an email to the email address above. This form ensures every entry is accounted for in the Reflections portal.

Forms, rules & other Reflections Info: The State PTA website has information and forms needed for the Reflections program. Everything from entry forms, student rules, judging rubrics and tally sheets needed for state entry will be found on the state PTA website, <https://sdpta.us/reflections>. The National PTA website, <https://www.pta.org/home/programs/reflections/startyourprogram> also has a Local Leader's Guide that is very helpful. The National PTA website has Reflections logos, certificates, forms and sample volunteer thank you letters.

**Reflections Recognition:** PTA Units and councils are highly encouraged to recognize your students for their amazing works of art! The PTA store has certificates, medals and trophies. I would also encourage local units to recognize everyone that enters the program with a ribbon. These may also be found at the PTA store website: <https://www.shoppta.com/>

**Stay Connected:** Facebook SD Reflections group: "SD PTA Reflections"

- SD PTA Reflections Email: [southdakotareflections@gmail.com](mailto:southdakotareflections@gmail.com).
- Text or call with questions regarding Reflections: Amanda Black (605) 216-7153

**IMPORTANT DATES:**

- Entries submitted to the State level: December 11th
- Councils will receive entries for judging by December 31st
- Judging Scores from Councils due back to state: January 27<sup>th</sup>
- State Results will be posted early March
- State Award Winners are invited to the Reflections Banquet held during the PTA State Convention in April
- National Results are posted early May

I look forward to working with you this year! Please feel free to contact me with questions about the PTA Reflections program.

Sincerely,  
Amanda Black  
SD PTA Reflections Chair  
[Southdakotareflections@gmail.com](mailto:Southdakotareflections@gmail.com)