

Our Lady of Guadalupe Church
1430 West 5th Street San Bernardino, Ca. 92411
(909) 888-0044 (909) 884-8010

MARRIAGE GUIDELINES

THE BRIDE OR GROOMS FAMILY SHOULD BE REGISTERED PARISHIONERS OF THIS CHURCH.

If neither family is registered at our parish, the bride or the groom must obtain a letter of permission from the parish that either family is registered and bring to the office.

A. NECESSARY DOCUMENTS:

1. A recently dated copy of **BAPTISM CERTIFICATE** (no more than 6 months old)
2. Proof of **1ST COMMUNION** and **CONFIRMATION** of bride and groom.
3. Couple who are already married civilly should bring in their marriage certificate. If divorced from another marriage, you must bring in your divorce papers.
4. **BRIDE AND GROOM MUST ATTEND 5 PRE-MARRIAGE CLASSES**

WHEN YOU HAVE ALL THE REQUIRED DOCUMENTS, YOU MAY CALL THE PARISH OFFICE AND SCHEDULE AN APPOINTMENT WITH THE PRIEST. ALL PAPERS MUST BE PRESENTED AT THE FIRST APPOINTMENT. THE DATE OF MARRIAGE WILL NOT BE RESERVED UNTIL ALL REQUIRED PAPERS ARE BROUGHT IN.

4. If couple is not married civilly, couple must obtain and bring in a **MARRIAGE LICENSE** one month before your wedding date.
TO OBTAIN A MARRIAGE LICENSE GO TO COUNTY HALL OF RECORDS,
222 W. HOSPITALITY LANE, SAN BERNARDINO. Telephone: (909) 387-8334

B. DONATION

1. The donation for the mass is **\$300.00** and should be paid in full **one month before the wedding.**
2. A **\$50.00 DEPOSIT** & Purchase of marriage book of \$30 dollars must be paid to reserve the mass at the first appointment. **THIS DEPOSIT IS NOT REFUNDABLE.**

C. WEDDING PARTY

1. The **BEST MAN AND MAID OF HONOR** should be a couple and must be practicing Catholics (married by Catholic Church). Please bring a **COPY OF THEIR MARRIAGE CERTIFICATE** issued by the **CATHOLIC CHURCH.**
2. The **WEDDING PARTY** (includes Bride and Groom, their parents and witnesses) must be prepared to **RECEIVE HOLY COMMUNION AND MUST GO TO CONFESSION** one or 2 weeks before the wedding. **CONFESSIONS ARE ON SATURDAYS AT 3 PM.**
3. **DRESS CODE: ALL DRESSES SHOULD NOT BE LOW CUT, BACKLESS NOR HAVE BARE SHOULDERS (IF SHOULDERS ARE BARE, HAVE A SHAW TO COVER THEM). SLIT ON DRESS SHOULD NOT BE THIGH HIGH.**

D. WEDDING REHEARSAL:

1. You will be called to arrange a WEDDING PARTY REHEARSAL a week before the wedding.

PLEASE INFORM US OF ANY TELEPHONE NUMBER CHANGES, AS WE MUST HAVE ACCURATE AND UP TO DATE INFORMATION IN ORDER TO COMMUNICATE WITH BRIDE AND GROOM, IF ANY SITUATION MAY ARISE. EVERYONE IN THE WEDDING PARTY MUST ATTEND THE REHEARSAL.

E. MUSIC:

1. The wedding couple is responsible for providing their own music for the celebration,

F. DECORATIONS:

1. RICE, BIRD SEED, FLOWER PETALS OR BALLOONS ARE NOT PERMITTED INSIDE OR OUTSIDE THE CHURCH AND ON CHURCH PROPERTY.

2. Bows and other decorations should be removed immediately following the ceremony.

3. The use of any type of adhesive tape, pins or thumb tacks is **ABSOLUTELY PROHIBITED.**

G. PHOTOGRAPHS AND VIDEO:

1. Please caution the PHOTOGRAPHERS that they must stand behind the rails or they can go into the children's room. They should not go up to the altar until they are advised to do so.

2. The priest will announce when the photographer can come up into the Sanctuary (PAST THE RAILS) to quickly take pictures. The photographer will then go behind the rails THE PHOTOGRAPHERS ARE NOT TO WANDER ABOUT DURING THE MASS.

3. The taking of pictures and video is prohibited during the Scripture readings and at the time of Consecration.

H. FOR MORE INFORMATION:

Please call the parish office at (909) 888-0044 or (909) 884-8010.

THE CHURCH BOOK STORE HAS RELIGIOUS ARTICLES FOR WEDDINGS, SUCH AS UNITY CANDLES, ROSARIES, ETC.