



القنصلية الفخرية لجمهورية اليونان Honorary Consulate of the Hellenic Republic

Instructions for issuing a Schengen Visa to Greece

Dear Sir/Madam,

We would like to thank you for your interest to travel to Greece! In this document and its attachments, you will find all the necessary information and documentation for your application for a Schengen visa to Greece.

In Oman, you can apply for a Schengen visa to Greece ONLY through the [VFS Global Centre](#) in Muscat, situated in Panorama Mall (Dohat Al-Adab Street, Gubrah, 1st floor).

The process has three parts: a) collection of the documentation (see attached document list and application forms), b) online appointment booking & submission to VFS Global Centre, and finally c) passport collection.

We suggest that you start your journey by visiting the VFS website for Greece.

Passports and documents are collected and verified by VFS Global, after which they are sent to the Greek Embassy of Saudi Arabia for issuing your Schengen Visa and returned to the VFS offices in Muscat.

For any further information you might require you can contact VFS Global Centre at **+96824667637** and by email at info.greeceoman@vfshelpline.com. The information included in the following pages can also be found in the online pages of VFS Global Centre. In addition, if you need to contact the Consulate of Greece in Saudi Arabia, you may do that by email at grcon.ria@mfa.gr.

We wish you a great stay!

Dr. Elias Nikolakopoulos

Honorary Consul of Greece



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Steps for Issuing a Schengen Visa to Greece

Step 1: Identify your visa type & choose the right visa for your trip

- The first step is to determine which [visa type](#) you need, and check whether you're eligible to apply for it.
- You'll also need to know the documents that you'll have to submit along with your application, how long the application might take and fees you'll have to pay.
- Each application must comply with the guidelines applicable for your visa category.
- If your documents are not in English, you may need to get translations prepared before applying.
- If you have an **Omani National Passport (Diplomatic, Special or Service Omani Passport)**, you can travel visa free to Greece for a maximum stay of 90 days within a period of six months. Passport validity should be at least 6 months.

Step 2: Begin your application

- Once you are ready to apply, you can download the visa application form, complete it, print the complete form and bring it with you to the Visa Application Centre (together with the documents required for the Visa category chosen) for submission.

Step 3: Choose a Visa Application Centre and make an appointment

- Once you have filled your visa form, you need to [book an appointment](#) to have your fingerprints and photo taken at a Visa Application Centre. This is known as 'biometric information'. Once you've booked your appointment, you'll receive an appointment confirmation email along with the letter of appointment.
- If you are part of a family or group, you'll have to book individual appointments for each member of the family or group.
- If you previously booked an appointment or plan to reschedule, please [click here](#).

ص.ب : ١٩١, الرمز البريدي : ١٠١, مسقط, سلطنة عمان, هاتف : ٩٢٧٧٢٥٥٢

P.O. Box: 191, Postal Code : 101, Muscat, Sultanate of Oman, Tel. : +968 92772552

البريد الإلكتروني : greekconoman@gmail.com



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Step 4: Visit a Visa Application Centre & Pay your fees

- Aim to arrive 15 minutes before your appointment.
- You must attend the appointment for your visa application. You cannot send someone in your place.
- Only applicants and one parent/caregiver accompanying a child under 18 years are permitted to enter the Visa Application Centre.
- Bring a printed copy of your visa application, 2D barcoded sheets (2 copies), passport bio page (2 copies), as well as a valid passport or travel document with at least 2 pages that are blank on both sides.
- Bring all supporting documentation (originals and copies)
- If you haven't paid your visa fee online, you can pay your fees once you get to the centre.
- At the centre, you will also need to submit your fingerprints and photograph. This is known as biometric information collection. A digital finger scanner collects images of all 10 digits, and you will have a digital photo taken. The digital fingerprint scanner uses no inks, liquids or chemicals and will not mark your skin.
- Your digital photograph must show your full face. You cannot wear sunglasses, tinted spectacles, or a head covering unless it is worn for religious or ethical reasons. Applicants wearing head gear for religious purpose should ensure that as much of their face, forehead, and ears as possible is visible.
- Applicants should avoid wearing light-colored clothing instead bright-colored clothing is recommended.
- Ensure your fingertips are free from any forms of decoration such as mehndi, cuts, abrasions or other markings as these may affect your ability to provide acceptable finger scans.
- If you are applying for a visa on behalf of a child under 14 years old, they are not required to attend an appointment since they don't have to provide their fingerprint information.
- Children under 18 years old need to be accompanied by an adult and this cannot be a member of VFS Global staff.
- If you miss your appointment on the scheduled day, you will need to book a new appointment after 24 hours from your original appointment date.
- Without biometrics information, your visa application will not be processed.



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- Incomplete, unclear or unsigned applications will not be accepted.
- If the visit involves two or more Schengen countries, the Embassy responsible for issuing the visa will be:
 - The Embassy of the country in which the traveller is going to stay the longest.
 - The Embassy of the country of first entry if the traveller is to stay the same time in different Schengen countries.
- It is advisable to plan your travel well in advance to avoid any inconvenience.

Step 5: Track your application & Stay informed about the progress of your application

- You will receive an email update when your decision has been returned to the Visa Application Centre. If you can't access email easily, or would like more detailed tracking information, you may also be able to get updates by SMS sent directly to your phone. Check whether this service is available at the Visa Application Centre you are visiting.
- You can also [track your visa application status online](#). Use the Reference Number present on the invoice/receipt issued by the Visa Application Centre along with your last name to access this service.

Step 6: Collect your passport from the Visa Application Centre

- After a visa application decision has been made, you can pick up your passport from the Visa Application Centre or have your passport returned to you by courier for an additional fee.
- Collecting your passport in person: bring the receipt issued by the Visa Application Centre and a form of Government identification. If permitted you may be able to send a representative to collect your passport; they will need to present a letter of authorization signed by you, bring the receipt issued to you by the Visa Application Centre and their Government identification.



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- Please check the Visa Application Centre opening time for the options available to collect your documents.

Biometrics

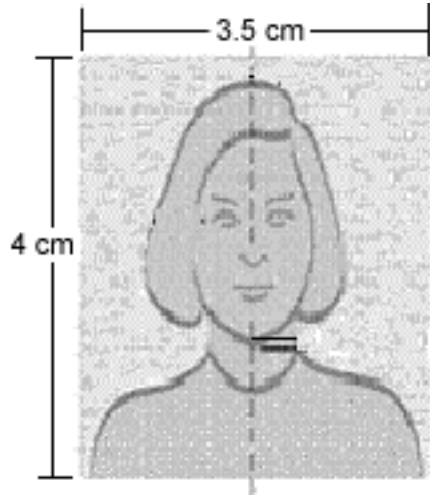
- Without biometrics information, your visa application will not be processed.
- Your fingerprint scan and facial scan will be captured.
- A digital fingerprint scanner will collect images of all 10 fingers, and at the same time a digital photo will be captured. This is a quick, discreet and non-intrusive process.
- If you have temporary injuries on your fingers, you're advised to wait until your injuries have healed.
- Ensure your fingertips are free from any forms of temporary body decoration like mehndi as it interferes with the working of the scanner.
- If you have applied for a Schengen Visa in the last 5 years, you will not need to submit biometric data as you will have already done so.
- Applicants who are under 12 do not need to submit full biometric data, but will need to have a facial scan.
- Citizens who hold diplomatic passports and heads of state do not require a visa and will not need to submit biometric data.
- For an applicant between the ages of 12 and 17, a parent or legal guardian will be asked to give consent and be present when fingerprints are collected.
- Exemptions to Biometrics
- You will be exempted from the obligation of biometric data (fingerprints) if:
 - You are under 5 years of age.
 - The collection of fingerprints is physically impossible for you. If you are unable to provide a fingerprint scan, you'll have to provide a medical certificate to support their claim.
 - You are Head of State and member of the national Governments (with your official delegations and spouses) and are travelling for official purposes.



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Photo Specifications

Applicants are requested to submit their application form with the new photo format, as explained below:



General

The photo must fulfill the norm specified by the ICAO (International Civil Aviation Organization).

- Use plain white background.
- The photo must be no more than 6-months old.
- Portrait-style picture (no slopping or posing), showing both edges of face clearly.
- Close up of the head and top of the shoulders so that the face takes up 70–90% of the photograph.
- Photo in sharp focus and clear.

Photo Size

- The picture dimensions must be at least 240 pixels wide by 320 pixels high at least. A smaller picture will be rejected. For instance, a photo being 235 pixels by 320 pixels is not valid.
- The photo should keep a proportion of 3 x 4 (width x height) within limits. (i.e. 250 x 340 pixels picture would be valid, but not a 290 x 340 pixels one).



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- The image quality (size in Kbytes) can never be bigger than 120 Kbytes.

Resolution

- An image resolution is measured in DPI (dots per inch) and it's mainly used to control printing quality. Therefore, higher resolution means better printing quality.
- Photos resolution should be 300 dpi. When you scan the image, check this parameter carefully. However, bear in mind that the higher the resolution, the bigger the picture.
- The only image format accepted is JPEG (Join Photograph Expert Group Format). The other image formats such as BMP, TIFF, GIF, PNG, etc. will be rejected.

Attaching the Photo to the Application form

- Glue one photograph to the application form in the designated space.

Note: If children are traveling with their parents and are included inside the passport of the mother and/or the father, a separate application has to be submitted for each child.

Please follow these instructions carefully. If the photograph provided does not meet these requirements, your application will be considered incomplete.

Travel Insurance

- Travel Medical Insurance is **compulsory** for Schengen visas under [Regulation \(EU\) 2009/810](#) of the European Parliament.

Visa Fees

- The applicable visa fee in OMR is as per the current exchange rate. It is subject to change without notice due to sudden foreign exchange fluctuations.
- Each applicant shall be charged a service charge of 16.000 OMR per application in addition to the visa fees.
- All fees are non-refundable.



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Visa Fees Waiver: The visa fee shall be waived for applicants belonging to one of the following categories:

- Family members of Greek/EU citizens.
- Holders of diplomatic and service passports.
- school pupils, students, postgraduate students and accompanying teachers who undertake stays for the purpose of study or educational training.
- researchers from third countries travelling for the purpose of carrying out scientific research as defined in Recommendation No 2005/761/EC of the European Parliament and of the Council of 28 September 2005 to facilitate the issue by the Member States of uniform short-stay visas for researchers from third countries travelling within the Community for the purpose of carrying out scientific research.
- representatives of non-profit organizations aged 25 years or less participating in seminars, conferences, sports, cultural or educational events organized by non-profit organizations.

Charge Type	Amount in Euros	Amount in OMR	Remarks
Visa Fees	90.00	37.000	For each application
Children below 12 years	Free of charge	Free of charge	Free of charge



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Nationals from Armenia, Azerbaijan, Cape Verde. Citizens of Albania, Bosnia-Herzegovina, the Former Yugoslav Republic of Macedonia (FYROM), the Republic of Moldova, Georgia, Ukraine, Montenegro and Serbia NOT holding biometric passports	35.00	16.000	For each application
Gambia Nationals	120.00	48.000	For each application
Service Fees	40.00	16.000	For each application (all applicable taxes included)

Processing Time

- The minimum processing time of a visa application is 15 working days.
- Applicants are advised to leave enough time between the appointment date and travel date to have their visa application processed. No guarantees can be given on the visa application's return date as delays may occur.
- The Embassy is not in a position to update on the visa application status. This can only be done through the tracking application number you're received when you applied or through VFS helpdesk.
- Please note that your passport will be kept during the visa application process. Applicants' passport will be sent for evaluation to The Greece Embassy in Riyadh, Kingdom of Saudi Arabia, during the examination for a visa application, some additional



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documents may be requested in order to determine that all requirements to obtain the visa are met. The processing time may be extended to 30 or 60 days.

National Visa Type D (Long Stay- Study)

- A national “D” visa allows you to enter Greece in order to apply for a residence permit and the application for the same is to be submitted directly at the Hellenic Embassy in Riyadh. This visa can be issued under various categories (i.e. work, studies, training, etc.) and has a long-stay validity for a maximum of one year. Holders of a national visa are obligated to apply for a residence permit to Greece immediately after their first entry to the country.
- Once you have completed your visa form, please drop us an email at info.greeceoman@vfshelpline.com to schedule an appointment for Long Stay Category.
- **If you have any enquiries, contact one of our representatives on the details below.**
- **Helpline: Contact us by phone: +968 24667637 (09:00 to 16:00 from Sunday to Thursday)**
- **Contact us by email: info.greeceoman@vfshelpline.com**



Greece - CHECKLIST FOR SHORT STAY VISA APPLICATION (OMAN)

	Visa application requirements:	YES	NO	Remarks
1.	Application form (available online, free of charge) <ul style="list-style-type: none"> duly completed (all applicable fields have to be filled), signed and dated by the applicant or the legal guardian in case of minors (legal guardian's passport copy must be attached) 			
2.	One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none"> Photo not older than 6 month with white background & of good quality 			
3.	Individual applicant: Original passport + copy of all relevant pages (ID page, previous Schengen visas, US /UK Visa etc.) <ul style="list-style-type: none"> must be valid for at least 3 months after the intended return from the Schengen area, be issued within previous 10 years and contain at least 2 blank pages If the passport does not state place of birth (OMAN), ID card needs to be presented Marriage certificate & birth Certificate 			
4.	For business/conference/sports event visit: <ul style="list-style-type: none"> letter from the inviting company/organizer stating the period and duration of stay, For visiting family or friends: <ul style="list-style-type: none"> original letter from the inviting person stating the period and duration of stay, the contact details and a full reference address. Passport or Greek ID copy of the inviting person and utility bill if accommodation is provided by the inviting person. For medical reasons visit: <ol style="list-style-type: none"> a recent medical report from a Omani health or rehabilitation facility and, a letter issued by the receiving Greece institution confirming the type of treatment reserved, the dates of stay and cost and, pre-payment or other proof of sufficient financial means for the treatment and related expenses For study visit: <ul style="list-style-type: none"> official documents from the receiving Greece institution including contact details For EU spouse/family member visa: Family status/marriage certificate, passport and ID copy of the EU spouse/family member. Documents showing that the applicant is accompanying or joining his/her family member, such as tickets or a solemn declaration of the EU family member. Copies of previous visas, if available. Requirements under n. 5-10 and 12-13 are optional for Directive 2004/38/EC beneficiaries. 			
5.	Sponsor for Family/ Relative: Sponsor /Affidavit (FOLLOWING DOCUMENTS MUST BE PROVIDED FOR EACH SPONSORED APPLICANT\S): <ul style="list-style-type: none"> Affidavit of sponsorship Employment letter of sponsor, (chambered if private company) Passport copy of the sponsor along with signature page. Employment contract signed by both parties (applicable for domestic workers) Bank statement for (3 Months Omani-national,6 months non-omani, for main sponsor, stamped or needs to have a QR code) First and last page of the bank statement for sponsored applicants. If Omani National sponsoring Non-omani applicant need 6month bank statement. 			
6.	Hotel reservation(s) or other proof of accommodation for the whole stay in Schengen <ul style="list-style-type: none"> for the whole of stay in the Schengen area 			
7.	Flight/travel reservations, including return flight <ul style="list-style-type: none"> incl. domestic flights within Schengen area, train/bus reservations, etc. if applicable 			
8.	Proof of sufficient financial means for the intended visit of the Schengen area <ul style="list-style-type: none"> For Omani nationals a bank statement indicating salary transactions for the past 3 months is requested showing sufficient means of funds available to cover expenses during entire trip, additionally a credit card statement with a copy of the credit card may be attached. For non-Omani nationals original bank statement indicating salary transactions for the past 6 months is requested to prove sufficient means of funds available to cover expenses during entire trip. (online print-out statements need to be stamped by the bank unless they can be verified online through a QR code. Applicants need to make sure the QR code is operational before submitting the document) 			
9.	Original letter from employer/sponsor in Oman (stamped and signed, attested by Chamber of Commerce) <ul style="list-style-type: none"> • Stating name, ID/passport number, employment status, position held, date of recruitment, length of contract, whether renewable or not, salary and the purpose of trip • Self-sponsored: valid original trade license + 1 copy thereof with translation Domestic staff: a letter from sponsor stating the purpose of the travel, how long the applicant			

	has been employed by the sponsor, his/her position and salary and a copy of job contract. If the applicant is accompanying a family, passport and visa copies, as well as hotel reservations and tickets for all travelling family members are required and the applicant needs to be under the sponsorship of a family member. If the trip is financed by another person, the relationship between that person and the sponsor needs to be demonstrated. Sponsor's employment letter and proof of financial means need to be submitted.			
10.	Travel medical insurance policy <ul style="list-style-type: none"> valid for the Schengen area and covering the entire period of intended stay minimum coverage of 30.000 EUR, including repatriation 			
11.	Minors travelling with or without parents/legal guardian: Minor: (Below 18 years) <ul style="list-style-type: none"> Non-Objection Letter signed by both parents. Passport copy along with signature page of both parents. In case if child is under the custody of any single parent, there should be an official letter to confirm the custodianship. Birth certificate. 			
Additional, for Non-Omani applicants:				
12.	Residence Permit and 1 copy thereof <ul style="list-style-type: none"> valid at least 3 months after the planned return. The expiry date of the Resident permit needs to be shown on the exit re-entry visa submitted Copies of all family members Resident Card (without translation) if residing in Oman 			
13.	Oman re-entry visa + 1 copy thereof <ul style="list-style-type: none"> valid beyond the intended return from Schengen, showing the expiry date of the Residence Permit 			
14.	Any other documents submitted, specify:			

Important note:

- Supporting documents must be presented in original during submission (additional copy required if the original cannot be given away).
- Translation of all Arabic documents into English or Greek is mandatory.
- In all applicants aged 12 and older fingerprints will be collected.
- For a child registered in a parent's passport, a separate application needs to be submitted.
- Visas can be requested at the earliest 6 months and as a rule 15 days before the planned trip.
- Visa applications are decided within 15 calendar days. That period may be extended up to a maximum of 45 calendar days in individual cases. There is no express fee for a faster visa appointment or procedure. An express procedure is followed for Directive 2004/38/EC beneficiaries free of charge. In case of visa refusal, visa fee is not refunded.
- The Embassy of Greece in Riyadh reserves the right to request any additional supporting documents or an interview and does not guarantee the issuance of the visa.

Applicant's Declaration (tick below if applicable):

☐

I am aware that my application file does not comply with the above stated list of requirements, which may result in a visa refusal. Nevertheless, I insist on submitting my application.

☐

I am aware that my intended trip starts in less than 15 days, which is the processing time given by the Schengen Visa Code. Nevertheless, I insist on submitting my application and I am assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (Legal guardian's) Signature:

Application received by:

Applicant's identity checked by:

Remarks by VFS Global, if any:



APPLICATION FOR SCHENGEN VISA
THIS APPLICATION FORM IS FREE

PHOTO

1. Surname (Family name) (*)				FOR OFFICIAL USE ONLY	
2. Surname at birth (Former family name(s)) (x)				Date of application:	
3. First name(s) (Given name(s)) (x)					
4. Date of birth (day-month-year)					
5. Place of birth		6. Country of birth		7. Current nationality	
				Nationality at birth, if different:	
8. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		9. Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other (please specify)		Application lodged at <input type="checkbox"/> Embassy/consulate <input type="checkbox"/> CAC <input type="checkbox"/> Service provider <input type="checkbox"/> Commercial intermediary <input type="checkbox"/> Border	
10. In the case of minors: Surname, first name, address (if different from applicant's) and nationality of parental authority/legal guardian				Name: <input type="checkbox"/> Other	
11. National identity number, where applicable				File handled by:	
12. Type of travel document <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> Special passport <input type="checkbox"/> Other travel document (please specify)				Supporting documents: <input type="checkbox"/> Travel document <input type="checkbox"/> Means of subsistence <input type="checkbox"/> Invitation <input type="checkbox"/> Means of transport <input type="checkbox"/> TMI <input type="checkbox"/> Other:	
13. Number of travel document		14. Date of issue		15. Valid until	
				16. Issued by	
17. Applicant's home address and e-mail address			Telephone number(s)		
18. Residence in a country other than the country of current nationality <input type="checkbox"/> No <input type="checkbox"/> Yes. Residence permit or equivalent No. Valid until				Visa decision: <input type="checkbox"/> Refused	
19. Current occupation				<input type="checkbox"/> Issued: <input type="checkbox"/> A <input type="checkbox"/> C <input type="checkbox"/> LTV	
* 20. Employer and employer's address and telephone number. For students, name and address of educational establishment.				<input type="checkbox"/> Valid: From Until	
21. Main purpose(s) of the journey: <input type="checkbox"/> Tourism..... <input type="checkbox"/> Business..... <input type="checkbox"/> Visiting family or friends <input type="checkbox"/> Cultural <input type="checkbox"/> Sports <input type="checkbox"/> Official visit <input type="checkbox"/> Medical reasons <input type="checkbox"/> Study <input type="checkbox"/> Transit <input type="checkbox"/> Airport transit <input type="checkbox"/> Other (please specify)				Number of entries: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Multiple	
22. Member State(s) of destination		23. Member State of first entry		Number of days:	

X Fields 1-3 shall be filled in in accordance with the data in the travel document

1 The fields marked with * shall not be filled in by family members of EU, EEA or CH citizens (spouse, child or dependent ascendant) while exercising their right to free movement. Family members of EU, EEA or CH citizens shall present documents to prove this relationship and fill in fields no 34 and 35.

24. Number of entries requested <input type="checkbox"/> Single entry.... <input type="checkbox"/> Two entries <input type="checkbox"/> Multiple entries		25. Duration of the intended stay or transit Indicate number of days		
26. Schengen visas issued during the past three years <input type="checkbox"/> No <input type="checkbox"/> Yes. Date(s) of validity from to				
27. Fingerprints collected previously for the purpose of applying for a Schengen visa <input type="checkbox"/> No <input type="checkbox"/> Yes. Date, if known				
28. Entry permit for the final country of destination, where applicable Issued byValid fromuntil				
29. Intended date of arrival in the Schengen area		30. Intended date of departure from the Schengen area		
* 31. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s)				
Address and e-mail address of inviting person(s)/hotel(s)/temporary accommodation(s)		Telephone and telefax		
*32. Name and address of inviting company/organisation		Telephone and telefax of company/organisation		
Surname, first name, address, telephone, telefax, and e-mail address of contact person in company/organisation				
*33. Cost of travelling and living during the applicant's stay is covered				
<input type="checkbox"/> by the applicant himself/herself Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Traveller's cheques <input type="checkbox"/> Credit card <input type="checkbox"/> Pre-paid accommodation <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify)		<input type="checkbox"/> by a sponsor (host, company, organisation), please specify <input type="checkbox"/> referred to in field 31 or 32 <input type="checkbox"/> other (please specify) Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Accommodation provided <input type="checkbox"/> All expenses covered during the stay <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify)		
34. Personal data of the family member who is an EU, EEA or CH citizen				
Surname		First name(s)		
Date of birth	Nationality	Number of travel document or ID card		
35. Family relationship with an EU, EEA or CH citizen <input type="checkbox"/> spouse <input type="checkbox"/> child <input type="checkbox"/> grandchild <input type="checkbox"/> dependent ascendant				
36. Place and date		37. Signature (for minors, signature of parental authority/legal guardian)		

I am aware that the visa fee is not refunded if the visa is refused.

Applicable in case a multiple-entry visa is applied for (cf. field No 24):

I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my visa application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS)² for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of Greece responsible for processing the data is: *Ministry of Citizen Protection, Greek Police, International Police Cooperation Division, 3rd Division SIRENE, Kanelloupolou 4, GR- 101 77 Athens, Tel.: +30.210.6977000, Fax: +30.210.6929764, Email: info@sirene-gr.com*

I am aware that I have the right to obtain in any of the Member States notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the State concerned. *The national supervisory authority of that Member State {Hellenic Data Protection Authority, Kifisias str 1-3, 1st floor, GR - 115 23 Athens, Tel.: +30.210.6475600, Fax: +30.210.6475628, E-mail: contact@dpa.gr will hear claims concerning the protection of personal data.*

I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application.

I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5(1) of Regulation (EC) No 562/2006 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.

Place and date

Signature

(for minors, signature of parental authority/legal guardian):

² In so far as the VIS is operational.



**APPLICATION FOR A VISA
FOR A LONG STAY IN GREECE**

**THIS APPLICATION FORM IS
FREE OF CHARGE**

PHOTO

1	SURNAME (FAMILY NAME) ¹		
2	FIRST NAME(S) (GIVEN NAME(S)) ²		
3	SURNAME AT BIRTH		
4	FORMER FAMILY NAME(S)		
5	DATE OF BIRTH (DAY-MONTH-YEAR)		
6	PLACE OF BIRTH		
7	COUNTRY OF BIRTH		
8	CURRENT NATIONALITY		
9	NATIONALITY AT BIRTH, IF DIFFERENT FROM CURRENT:		
10	SEX	MALE	
		FEMALE	
11	MARITAL STATUS	SINGLE	
		MARRIED	
		SEPARATED	
		DIVORCED	
		WIDOW(ER)	
		OTHER (PLEASE SPECIFY)	
12	IN CASE OF MINORS - DETAILS OF PARENTAL AUTHORITY/LEGAL GUARDIAN	SURNAME	
		FIRST NAME	
		ADDRESS (IF DIFFERENT FROM APPLICANT'S)	
		NATIONALITY	
13	NATIONAL IDENTITY NUMBER (WHERE APPLICABLE)		
14	TYPE OF TRAVEL DOCUMENT	ORDINARY PASSPORT	
		DIPLOMATIC PASSPORT	
		SERVICE PASSPORT	
		SPECIAL PASSPORT	
		OFFICIAL PASSPORT	
		OTHER TRAVEL DOCUMENT (PLEASE SPECIFY)	
15	NUMBER OF TRAVEL DOCUMENT		
16	DATE OF ISSUE OF TRAVEL DOCUMENT		
17	TRAVEL DOCUMENT VALID UNTIL		
18	TRAVEL DOCUMENT ISSUED BY		
19	APPLICANT'S HOME ADDRESS		
20	APPLICANT'S E-MAIL ADDRESS		
21	APPLICANT'S TELEPHONE NUMBER		
22	RESIDENCE IN A COUNTRY OTHER THAN THE COUNTRY OF CURRENT NATIONALITY	NUMBER OF RESIDENCE PERMIT OR EQUIVALENT	
		RESIDENCE PERMIT OR EQUIVALENT VALID UNTIL	
23	CURRENT OCCUPATION		

¹ In accordance with the data in the travel document.

² In accordance with the data in the travel document.

24	MAIN PURPOSE OF THE JOURNEY	RESIDENCE - FAMILY REUNION	
		RESIDENCE FOR EMPLOYMENT PURPOSES	
		STUDIES, RESEARCH, PRACTICAL TRAINING, VOCATIONAL TRAINING	
		RESIDENCE - COMPANY STAFF	
		RESIDENCE - INDEPENDENT FINANCIAL ACTIVITY - INVESTMENT	
		ACCREDITATION	
		OTHER (PLEASE SPECIFY)	
25	INTENDED DATE OF ARRIVAL IN GREECE		
26	APPLICANT'S ADDRESS IN GREECE		
A	DATA OF THE INDIVIDUAL RESIDENT IN GREECE IN CASE OF APPLYING FOR A RESIDENCE VISA FOR FAMILY REUNION		
27	SURNAME (FAMILY NAME) OF THE RESIDENT INDIVIDUAL IN GREECE		
28	FIRST NAME(S) (GIVEN NAME(S)) OF THE RESIDENT INDIVIDUAL IN GREECE		
29	DATE OF BIRTH OF THE RESIDENT INDIVIDUAL IN GREECE		
30	NATIONALITY OF THE RESIDENT INDIVIDUAL IN GREECE		
31	NUMBER OF THE RESIDENCE PERMIT OF THE RESIDENT INDIVIDUAL IN GREECE		
32	NUMBER OF PASSPORT OF THE RESIDENT INDIVIDUAL IN GREECE		
33	INDIVIDUAL RESIDENT'S ADDRESS IN GREECE		
34	INDIVIDUAL RESIDENT'S TELEPHONE		
35	INDIVIDUAL RESIDENT'S E-MAIL ADDRESS		
36	FAMILY RELATIONSHIP (OF THE APPLICANT WITH THE INDIVIDUAL RESIDENT IN GREECE)	SPOUSE	
		CHILD OF THE INDIVIDUAL RESIDENT	
		CHILD OF HIS/HER SPOUSE	
		OTHER (PLEASE SPECIFY)	
B	DATA OF THE EMPLOYER OR THE COMPANY IN CASE OF APPLYING FOR A RESIDENCE VISA FOR EMPLOYMENT PURPOSES, INCLUDING SEASONAL WORK		
37	SURNAME (FAMILY NAME) OF THE EMPLOYER OR NAME OF THE COMPANY		
38	FIRST NAME(S) (GIVEN NAME(S)) OF THE EMPLOYER OR NAME OF THE COMPANY		
39	SURNAME (FAMILY NAME) OF THE CONTACT PERSON IN THE COMPANY		
40	FIRST NAME(S) (GIVEN NAME(S)) OF THE CONTACT PERSON IN THE COMPANY		
41	EMPLOYER OR COMPANY'S ADDRESS		
42	EMPLOYER OR COMPANY'S TELEPHONE		
43	EMPLOYER OR COMPANY'S E-MAIL ADDRESS		
44	GREEK RESIDENCE PERMIT OR GREEK'S IDENTITY CARD OF THE EMPLOYER OR OF THE CONTACT PERSON IN THE COMPANY		
45	COMPANY'S GREEK TAX NUMBER		
C	DATA OF THE EDUCATIONAL ESTABLISHMENT OR RESEARCH CENTRE IN CASE OF APPLYING FOR STUDYING OR RESEARCH PURPOSES, PRACTICAL TRAINING OR VOCATIONAL TRAINING		
46	NAME OF THE EDUCATIONAL		

	ESTABLISHMENT OR RESEARCH CENTRE	
47	ADDRESS OF THE EDUCATIONAL ESTABLISHMENT OR RESEARCH CENTRE	
48	TELEPHONE OF THE EDUCATIONAL ESTABLISHMENT OR RESEARCH CENTRE	
49	E-MAIL ADDRESS OF THE EDUCATIONAL ESTABLISHMENT OR RESEARCH CENTRE	
50	INTENDED DATE OF START OF STUDIES OR RESEARCH	
51	INTENDED DATE OF END OF STUDIES OR RESEARCH	
52	<p>I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities and processed by those authorities, for the purposes of a decision on my visa application.</p> <p>Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS)³ for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of Greece responsible for processing the data is: Ministry of Citizen Protection, Greek Police, International Police Cooperation Division, 3rd Division SIRENE, Kanellopoulou 4, GR- 101 77 Athens, Tel.:+30.210.6977000, Fax:+30.210.6929764, Email: info@sirene-gr.com</p> <p>I am aware that I have the right to obtain notification of the data relating to me recorded in the VIS and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the State concerned. The national supervisory authority (Hellenic Data Protection Authority, Kifisias str 1-3, 1st floor, GR - 115 23 Athens, Tel.: +30.210.6475600, Fax:+30.210.6475628, E-mail: contact@dpa.gr) will hear claims concerning the protection of personal data.</p> <p>I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution.</p> <p>I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5(1) of Regulation (EC) No 562/2006 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.</p>	
53	I AM AWARE THAT THE VISA FEE IS NOT REFUNDED IF THE VISA IS REFUSED	
54	PLACE	
55	DATE	
56	SIGNATURE (FOR MINORS, SIGNATURE OF PARENTAL AUTHORITY/LEGAL GUARDIAN)	

³ In so far as the VIS is operational.



Greece - CHECKLIST FOR SHORT STAY VISA APPLICATION (OMAN)

	Visa application requirements:	YES	NO	Remarks
1.	Application form (available online, free of charge) <ul style="list-style-type: none"> duly completed (all applicable fields have to be filled), signed and dated by the applicant or the legal guardian in case of minors (legal guardian's passport copy must be attached) 			
2.	One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none"> Photo not older than 6 month with white background & of good quality 			
3.	Individual applicant: Original passport + copy of all relevant pages (ID page, previous Schengen visas, US /UK Visa etc.) <ul style="list-style-type: none"> must be valid for at least 3 months after the intended return from the Schengen area, be issued within previous 10 years and contain at least 2 blank pages If the passport does not state place of birth (OMAN), ID card needs to be presented Marriage certificate & birth Certificate 			
4.	For business/conference/sports event visit: <ul style="list-style-type: none"> letter from the inviting company/organizer stating the period and duration of stay, For visiting family or friends: <ul style="list-style-type: none"> original letter from the inviting person stating the period and duration of stay, the contact details and a full reference address. Passport or Greek ID copy of the inviting person and utility bill if accommodation is provided by the inviting person. For medical reasons visit: <ol style="list-style-type: none"> a recent medical report from a Omani health or rehabilitation facility and, a letter issued by the receiving Greece institution confirming the type of treatment reserved, the dates of stay and cost and, pre-payment or other proof of sufficient financial means for the treatment and related expenses For study visit: <ul style="list-style-type: none"> official documents from the receiving Greece institution including contact details For EU spouse/family member visa: Family status/marriage certificate, passport and ID copy of the EU spouse/family member. Documents showing that the applicant is accompanying or joining his/her family member, such as tickets or a solemn declaration of the EU family member. Copies of previous visas, if available. Requirements under n. 5-10 and 12-13 are optional for Directive 2004/38/EC beneficiaries. 			
5.	Sponsor for Family/ Relative: Sponsor /Affidavit (FOLLOWING DOCUMENTS MUST BE PROVIDED FOR EACH SPONSORED APPLICANT\S): <ul style="list-style-type: none"> Affidavit of sponsorship Employment letter of sponsor, (chambered if private company) Passport copy of the sponsor along with signature page. Employment contract signed by both parties (applicable for domestic workers) Bank statement for (3 Months Omani-national,6 months non-omani, for main sponsor, stamped or needs to have a QR code) First and last page of the bank statement for sponsored applicants. If Omani National sponsoring Non-omani applicant need 6month bank statement. 			
6.	Hotel reservation(s) or other proof of accommodation for the whole stay in Schengen <ul style="list-style-type: none"> for the whole of stay in the Schengen area 			
7.	Flight/travel reservations, including return flight <ul style="list-style-type: none"> incl. domestic flights within Schengen area, train/bus reservations, etc. if applicable 			
8.	Proof of sufficient financial means for the intended visit of the Schengen area <ul style="list-style-type: none"> For Omani nationals a bank statement indicating salary transactions for the past 3 months is requested showing sufficient means of funds available to cover expenses during entire trip, additionally a credit card statement with a copy of the credit card may be attached. For non-Omani nationals original bank statement indicating salary transactions for the past 6 months is requested to prove sufficient means of funds available to cover expenses during entire trip. (online print-out statements need to be stamped by the bank unless they can be verified online through a QR code. Applicants need to make sure the QR code is operational before submitting the document) 			
9.	Original letter from employer/sponsor in Oman (stamped and signed, attested by Chamber of Commerce) <ul style="list-style-type: none"> •Stating name, ID/passport number, employment status, position held, date of recruitment, length of contract, whether renewable or not, salary and the purpose of trip • Self-sponsored: valid original trade license + 1 copy thereof with translation Domestic staff: a letter from sponsor stating the purpose of the travel, how long the applicant			

	has been employed by the sponsor, his/her position and salary and a copy of job contract. If the applicant is accompanying a family, passport and visa copies, as well as hotel reservations and tickets for all travelling family members are required and the applicant needs to be under the sponsorship of a family member. If the trip is financed by another person, the relationship between that person and the sponsor needs to be demonstrated. Sponsor's employment letter and proof of financial means need to be submitted.			
10.	Travel medical insurance policy <ul style="list-style-type: none"> valid for the Schengen area and covering the entire period of intended stay minimum coverage of 30.000 EUR, including repatriation 			
11.	Minors travelling with or without parents/legal guardian: Minor: (Below 18 years) <ul style="list-style-type: none"> Non-Objection Letter signed by both parents. Passport copy along with signature page of both parents. In case if child is under the custody of any single parent, there should be an official letter to confirm the custodianship. Birth certificate. 			
Additional, for Non-Omani applicants:				
12.	Residence Permit and 1 copy thereof <ul style="list-style-type: none"> valid at least 3 months after the planned return. The expiry date of the Resident permit needs to be shown on the exit re-entry visa submitted Copies of all family members Resident Card (without translation) if residing in Oman 			
13.	Oman re-entry visa + 1 copy thereof <ul style="list-style-type: none"> valid beyond the intended return from Schengen, showing the expiry date of the Residence Permit 			
14.	Any other documents submitted, specify:			

Important note:

- Supporting documents must be presented in original during submission (additional copy required if the original cannot be given away).
- Translation of all Arabic documents into English or Greek is mandatory.
- In all applicants aged 12 and older fingerprints will be collected.
- For a child registered in a parent's passport, a separate application needs to be submitted.
- Visas can be requested at the earliest 6 months and as a rule 15 days before the planned trip.
- Visa applications are decided within 15 calendar days. That period may be extended up to a maximum of 45 calendar days in individual cases. There is no express fee for a faster visa appointment or procedure. An express procedure is followed for Directive 2004/38/EC beneficiaries free of charge. In case of visa refusal, visa fee is not refunded.
- The Embassy of Greece in Riyadh reserves the right to request any additional supporting documents or an interview and does not guarantee the issuance of the visa.

Applicant's Declaration (tick below if applicable):



I am aware that my application file does not comply with the above stated list of requirements, which may result in a visa refusal. Nevertheless, I insist on submitting my application.



I am aware that my intended trip starts in less than 15 days, which is the processing time given by the Schengen Visa Code. Nevertheless, I insist on submitting my application and I am assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (Legal guardian's) Signature:

Application received by:

Applicant's identity checked by:

Remarks by VFS Global, if any:



Greece - CHECKLIST FOR SHORT STAY VISA APPLICATION (OMAN)

	Visa application requirements:	YES	NO	Remarks
1.	Application form (available online, free of charge) <ul style="list-style-type: none"> duly completed (all applicable fields have to be filled), signed and dated by the applicant or the legal guardian in case of minors (legal guardian's passport copy must be attached) 			
2.	One recent passport-size photograph (3,5 x 4,5 cm) <ul style="list-style-type: none"> Photo not older than 6 month with white background & of good quality 			
3.	Individual applicant: Original passport + copy of all relevant pages (ID page, previous Schengen visas, US /UK Visa etc.) <ul style="list-style-type: none"> must be valid for at least 3 months after the intended return from the Schengen area, be issued within previous 10 years and contain at least 2 blank pages If the passport does not state place of birth (KSA), ID card needs to be presented Family ID card or Marriage certificate & birth Certificate 			
4.	For business/conference/sports event visit: <ul style="list-style-type: none"> letter from the inviting company/organizer stating the period and duration of stay, For visiting family or friends: <ul style="list-style-type: none"> original letter from the inviting person stating the period and duration of stay, the contact details and a full reference address. Passport or Greek ID copy of the inviting person and utility bill if accommodation is provided by the inviting person. For medical reasons visit: <ol style="list-style-type: none"> a recent medical report from a Saudi health or rehabilitation facility and, a letter issued by the receiving Greece institution confirming the type of treatment reserved, the dates of stay and cost and, pre-payment or other proof of sufficient financial means for the treatment and related expenses For study visit: <ul style="list-style-type: none"> official documents from the receiving Greece institution including contact details For EU spouse/family member visa: Family status/marriage certificate, passport and ID copy of the EU spouse/family member. Documents showing that the applicant is accompanying or joining his/her family member, such as tickets or a solemn declaration of the EU family member. Copies of previous visas, if available. Requirements under n. 5-10 and 12-13 are optional for Directive 2004/38/EC beneficiaries.			
5.	Sponsor for Family/ Relative: Sponsor /Affidavit (FOLLOWING DOCUMENTS MUST BE PROVIDED FOR EACH SPONSORED APPLICANT(S): <ul style="list-style-type: none"> - Affidavit of sponsorship - Employment letter of sponsor, (chambered if private company) - Passport copy of the sponsor along with signature page. - Employment contract signed by both parties (applicable for domestic workers) - Bank statement for (3 Months Saudi-national,6 months non-Saudi, for main sponsor, stamped or needs to have a QR code) First and last page of the bank statement for sponsored applicants. If Saudi National sponsoring Non-Saudi applicant need 6month bank statement. 			
6.	Hotel reservation(s) or other proof of accommodation for the whole stay in Schengen <ul style="list-style-type: none"> for the whole of stay in the Schengen area 			
7.	Flight/travel reservations, including return flight <ul style="list-style-type: none"> incl. domestic flights within Schengen area, train/bus reservations, etc. if applicable 			
8.	Proof of sufficient financial means for the intended visit of the Schengen area <ul style="list-style-type: none"> For Saudi nationals a bank statement indicating salary transactions for the past 3 months is requested showing sufficient means of funds available to cover expenses during entire trip, additionally a credit card statement with a copy of the credit card may be attached. For non-Saudi nationals original bank statement indicating salary transactions for the past 6 months is requested to prove sufficient means of funds available to cover expenses during entire trip. (online print-out statements need to be stamped by the bank unless they can be verified online through a QR code. Applicants need to make sure the QR code is operational before submitting the document) 			
9.	Original letter from employer/sponsor in KSA (stamped and signed, attested by Chamber of Commerce) <ul style="list-style-type: none"> • Stating name, ID/passport number, employment status, position held, date of recruitment, length of contract, whether renewable or not, salary and the purpose of trip • Self-sponsored: valid original trade license + 1 copy thereof with translation Domestic staff: a letter from sponsor stating the purpose of the travel, how long the applicant			

	has been employed by the sponsor, his/her position and salary and a copy of job contract. If the applicant is accompanying a family, passport and visa copies, as well as hotel reservations and tickets for all travelling family members are required and the applicant needs to be under the sponsorship of a family member. If the trip is financed by another person, the relationship between that person and the sponsor needs to be demonstrated. Sponsor's employment letter and proof of financial means need to be submitted.			
10.	Travel medical insurance policy <ul style="list-style-type: none"> valid for the Schengen area and covering the entire period of intended stay minimum coverage of 30.000 EUR, including repatriation 			
11.	Minors travelling with or without parents/legal guardian: Minor: (Below 18 years) <ul style="list-style-type: none"> Non-Objection Letter signed by both parents. Passport copy along with signature page of both parents. In case if child is under the custody of any single parent, there should be an official letter to confirm the custodianship. Family card copy. 			
Additional, for Non-Saudi applicants:				
12.	Iqama and 1 copy thereof <ul style="list-style-type: none"> valid at least 3 months after the planned return. The expiry date of the Iqama needs to be shown on the exit re-entry visa submitted (from Absher) Copies of all family members Iqama (without translation) if residing in KSA and list of family members from Absher 			
13.	Saudi Arabian re-entry visa + 1 copy thereof <ul style="list-style-type: none"> valid beyond the intended return from Schengen, showing the expiry date of the Iqama (from Absher) 			
14.	Any other documents submitted, specify:			

Important note:

- Supporting documents must be presented in original during submission (additional copy required if the original cannot be given away).
- Translation of all Arabic documents into English or Greek is mandatory.
- In all applicants aged 12 and older fingerprints will be collected.
- For a child registered in a parent's passport, a separate application needs to be submitted.
- Visas can be requested at the earliest 6 months and as a rule 15 days before the planned trip.
- Visa applications are decided within 15 calendar days. That period may be extended up to a maximum of 45 calendar days in individual cases. There is no express fee for a faster visa appointment or procedure. An express procedure is followed for Directive 2004/38/EC beneficiaries free of charge. In case of visa refusal, visa fee is not refunded.
- The Embassy of Greece in Riyadh reserves the right to request any additional supporting documents or an interview and does not guarantee the issuance of the visa.

Applicant's Declaration (tick below if applicable):



I am aware that my application file does not comply with the above stated list of requirements, which may result in a visa refusal. Nevertheless, I insist on submitting my application.



I am aware that my intended trip starts in less than 15 days, which is the processing time given by the Schengen Visa Code. Nevertheless, I insist on submitting my application and I am assuming all the responsibility if my application is not processed in time.

Place:

Date:

Applicant's (Legal guardian's) Signature:

Application received by:

Applicant's identity checked by:

Remarks by VFS Global, if any:

To Greece Visa Section
Riyadh Saudi Arabia

NO OBJECTION CERTIFICATE

WE,

FATHER’S NAME: _____

Passport Number: _____

MOTHER’S NAME: _____

Passport Number: _____

We confirm that we have no objection to the following children travelling to Schengen states as per the arrangements mentioned in our visa application form.

Name:

Passport No:

- 1.
- 2.
- 3.
- 4.
- 5.

FATHER’S SIGNATURE

MOTHER’S SIGNATURE