



Subject: Upcoming changes to general ledger (G/L) accounts related to information technology and real estate expenses for FY2019

Audience: Finance Users, MM Users

Please note the following information regarding information technology real estate general ledger accounts.

Upcoming changes to General Ledger (G/L) accounts related to Information Technology and Real Estate expenses for FY2019.

All entries for FY18 with these G/L's must be posted by 5pm on July 23, 2018.

For PO's still in FY2018, close the PO line item with invalid G/L and add new line item with correct G/L prior to carry-forward (cut-off at COB July 18).

If you have already carried forward purchase orders with these G/L's, you must make corrections to these line items by 5pm on July 23.

Please refer to Comptroller General's Accounting Policies and Procedures webpage for additional guidance and periodic updates on General Ledger accounts.

<u>G/L's to be BLOCKED for FY2019</u>		<u>Agencies should be using these G/L accounts:</u>	
5020110000	TELECOMMUNICATION SERVICES	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090000	TELEPHONE & TELEGRPH	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090009	TELEPHONE & TELEGRAPH - CELLULAR	5020120000	CELLULAR TELEPHONE SERVICES
5020090002	TELEPHONE & TELEGRAPH - BEEPERS	5020100000	COMM EQUIP SERVICES
5030010006	OFFICE SUPPLIES - TELEPHONES	5030067220	EQUIP & SUPP - VOICE NETWORK
5020110001	DATA TRANSMISSION LINES/LINE CHARGES-FAX	5020077112 5020077222	If Fax over IP G/L 5020077112 - NETWORK, CIRCUIT & VOICE - DATA NETWORK. If not Fax over IP then G/L 5020077222 - NETWORK, CIRCUIT & VOICE - VOICE NETWORK
5020090001	TELEPHONE & TELEGRAPH - DESKTOP SVCS	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090003	STATE- LOCAL SERVICE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090004	STATE- LONG DISTANCE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090005	NON-STATE LOCAL SERVICE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090006	NON-STATE LONG DISTANCE FOR T&T	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090007	TELEPHONE & TELEGRAPH - SEC PHONE LINE	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5020090008	TELEPHONE & TELEGRAPH - CENTREX	5020077220	SRVCS,MAINT&WARR - VOICE NETWORK
5021599101	COMMUNICATIONS SERVICES	TBD	No longer compiled with the Real Estate G/L's; review the IT G/L's for an appropriate G/L
5021599102	CONFERENCE SERVICES	TBD	No longer compiled with the Real Estate G/L's; review the IT G/L's for an appropriate G/L
5020020000	COPYING EQUIPMENT SERVICE	5020077170	SRVCS,MAINT&WARR - PRINT & COPY END USER
5030020000	COPYING EQUIPMENT SUPPLIES	5030067170	EQUIP & SUPP - PRINT & COPY END USER
5030020001	PHOTOCOPY SUPPLIES	5030067170	EQUIP & SUPP - PRINT & COPY END USER
5030020002	PHOTOCOPY MINOR EQUIPMENT	5030067170	EQUIP & SUPP - PRINT & COPY END USER

If you have questions about this information, please contact the SCEIS Help Desk at 803-896-0001 (Option #1 for SCEIS issues) or electronically at <http://sceis.sc.gov/requests>.