

STATE OF SOUTH CAROLINA MEAL REIMBURSEMENT CHART

(as of 01 July 2019)

In State - Maximum of \$35.00/Day = \$8.00 Breakfast / \$10.00 Lunch / \$17.00 Dinner			
When Departure Time Is:	And Return Time is:	Claim:	Authorized Meals
Prior To 6:30 A.M.	Later Than 11:00 A.M.	\$8.00	Breakfast
Prior To 6:30 A.M.	Later Than 1:30 P.M.	\$18.00	Breakfast & Lunch
Prior To 6:30 A.M.	Later Than 8:30 P.M.	\$35.00	Breakfast, Lunch & Dinner
Later Than 6:30 A.M. & Prior To 11:00 A.M.	Later Than 1:30 P.M.	\$10.00	Lunch
Later Than 6:30 A.M. & Prior To 11:00 A.M.	Later Than 8:30 P.M.	\$27.00	Lunch & Dinner
Later Than 11:00 A.M. & Prior To 5:15 P.M.	Later Than 8:30 P.M.	\$17.00	Dinner
Out of State - Maximum of \$50.00/Day = \$10.00 Breakfast / \$15.00 Lunch / \$25.00 Dinner			
When Departure Time Is:	And Return Time is:	Claim:	Authorized Meals
Prior To 6:30 A.M.	Later Than 11:00 A.M.	\$10.00	Breakfast
Prior To 6:30 A.M.	Later Than 1:30 P.M.	\$25.00	Breakfast & Lunch
Prior To 6:30 A.M.	Later Than 8:30 P.M.	\$50.00	Breakfast, Lunch & Dinner
Later Than 6:30 A.M. & Prior To 11:00 A.M.	Later Than 1:30 P.M.	\$15.00	Lunch
Later Than 6:30 A.M. & Prior To 11:00 A.M.	Later Than 8:30 P.M.	\$40.00	Lunch & Dinner
Later Than 11:00 A.M. & Prior To 5:15 P.M.	Later Than 8:30 P.M.	\$25.00	Dinner

Meal reimbursement amounts depend upon actual departure and arrival times. Please read the requirements very carefully. Any meal reimbursement that does not meet the above guidelines will not be eligible for reimbursement.

NO REIMBURSEMENT FOR MEALS IF TRAVEL IS WITHIN TEN (10) MILES OF AN EMPLOYEE'S OFFICIAL HEADQUARTERS AND/OR RESIDENCE!!!

State employees who are required to perform their duties during the night shall be allowed reimbursement for breakfast even though their arrival time back to residence or headquarters occurs prior to 11:00 A.M. if the following conditions are met:

- A. Employee must be in travel status (more than ten (10) miles from residence and/or headquarters).
- B. Employee must have been in travel status after 8:30 P.M. on the previous day for a period of more than six (6) hours.