

# SOUTH CAROLINA MILITARY DEPARTMENT

## Purchasing Cardholder Activity Certification

I hereby certify each purchase listed on the attached Statement of Cardholder Activity from Bank of America was made in compliance with the State of South Carolina's procurement laws and regulations and SC Military Department Purchasing Card Policy and procedures. I further certify any violation of the procurement laws and regulations and the aforementioned policies and procedures, and any misuse, abuse or fraudulent use relating to a Purchasing Card has been reported by me immediately upon discovery and in writing to at least one of the following: Department Liaison, Program Manager, Agency Procurement Card Program Administrator, Internal Auditor or the Fraud Hotline.

Date of Bank of America Statement of Cardholder Activity: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name of Office/Program: \_\_\_\_\_

Printed Name of Cardholder: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

Date Signed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Printed Name of Cardholder Program Manager: \_\_\_\_\_

Signature of Cardholder Program Manager: \_\_\_\_\_

Date Signed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

*ALL TRANSACTIONS ARE HEREBY CERTIFIED  
EXCEPT AS NOTED ON THE ATTACHED STATEMENT*