

CONSTITUTION AND BY-LAWS



06/01/2019

Illinois State Stock Horse Association, Inc. or ISSHA

Home of the “100 Mile Ride” where you can enjoy nature on horseback,
Socialize and enjoy great meals to create memories on a five-day
vacation.

ILLINOIS STATE STOCK HORSE ASSOCIATION OR ISSHA

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ARTICLE ONE: NAME OF THE ASSOCIATION

The name of the organization shall be Illinois State Stock Horse Association, Incorporated of the state of Illinois.

Within this book, Illinois State Stock Horse Association may be shown as "ISSHA".

The office and business address of the Association shall be that of the Secretary.

ARTICLE TWO: OBJECT OF THE ASSOCIATION

- The primary object of the Association shall be to promote Trail Riding, and encouragement of interest in Equines, of no particular breed.
- A secondary object of the Association is good fellowship among horse enthusiasts.

ARTICLE THREE: OFFICERS

Section 1: List of officers

The officers of this Association shall be President, Vice President, Secretary, and Treasurer. The offices of Secretary and Treasurer may be combined.

- The Secretary and treasurer must be bonded.

Section 2: Board of Directors

There shall be a Board of Directors, consisting of one (1) representative (director) from each given district or area. A district or area may represent multiple counties if no representatives exist from a county.

Section 3: President shall be Chairmen of the Board

The President shall be Chairman of the Board of Directors.

Section 4: Assistant directors can attend Director's meetings

Assistant directors will be eligible to attend all the director's meetings, and assistant directors shall have voting privileges at all meetings

ARTICLE FOUR: DUTIES OF OFFICERS AND DIRECTORS

Section 1: President duties

The President shall preside over all meetings of the association, and of the Board of Directors. The President shall also appoint all of the committees, accepting volunteers, and shall be an ex-officio member of all of the committees.

Section 2: Vice President duties

The Vice President shall assume all duties of the President in their absence, and perform any other duties as directed by the President.

Section 3: Trail ride committees

The President and Vice President shall oversee all the trail ride committees, but does not usually need to be an active participant in all of the committees.

Section 4: Secretary duties, unless Secretary and Treasurer are the same person

- It shall be the duty of the Secretary, or an appointed person to take the minutes of the meetings, including attendance records.
- Shall pay the monies over to the treasurer, and have receipt of the same. This step is not necessary if the Secretary and Treasurer are the same person
- Receive all monies paid into the association, and keep an accounting of them
- Conduct all correspondence for the ISSHA association
- Keep a record of Directors and Assistant Directors
- Keep a record of members, committees and committee members
- Keep Director and Assistant Director attendance records of meetings
- Keep record proceedings of all meetings
- Upon leaving the office, Secretary shall turn over all records pertaining to the office within 15 days

Section 5: Treasurer duties or Secretaries if same person

- Upon leaving their office, Treasurer shall turn over to their successor all book, records, funds, and property of the ISSHA within fifteen (15) days after the election of such successor.
- The Treasurer (or Secretary/Treasurer) shall, prior to the annual meeting, prepare a full financial statement to be read at the annual meeting.
- The Treasurer shall receive all monies from the hand of the Secretary, (unless the same person) giving a receipt thereof, and pay all bills authorized by the association. The books of the Treasurer or Secretary/Treasurer shall be closed each year on November first.

Section 6: Bonding

Any officer handling Association funds shall be bonded in such sum as shall be set by the Board of Directors. Expense of said bond shall be borne by the Association.

Section 7: Board of Directors

The Board of Directors shall have control and management of the affairs and property of the Association. The Board shall regulate the activities of the Association, consistent with these by-laws and subject to the approval of the Association.

- All directors shall be required to attend all Board of Director meetings unless he or she shall notify the Secretary prior to the meeting that they will not be attending said meeting. This can be a note or a letter, a telephone call, text or email (if the Secretary has a computer). Notification is to be given no less than 48 hours unless an emergency existed.
- Should a director or assistant director miss three (3) consecutive meeting, without notification to the secretary that he/she would not be attending the upcoming meetings, that directorship shall automatically be declared vacant. The director or assistant director may not be reposted to their previous position for a period of one (1) year.
- A director may be represented by proxy at one Board of Directors meeting each year. This proxy must be in the hands of an Assistant Director of the area.
- Directors and assistant directors may attend remotely if the meeting is broadcasted over the internet.

ARTICLE FIVE: ELECTIONS

Section 1: officer terms

The President, Vice President, Secretary, and Treasurer shall be elected at the annual meeting for a term of two (2) years.

Section 2: Director terms

The term for a Director voted in shall be three (3) years. If less than five members from an area are present to vote the Director in, the Executive Committee is permitted to appoint a director for that area for a period of one (1) year.

Section 3: Vacancies

All vacancies shall be filled by the Board of Directors. Appointees to serve until the next annual meeting, at which time elections will be held to fill unexpired terms, if such appointments do not complete said term of office.

Section 4: Nominations of Directors

All directors shall be nominated by a member of the Association, living in the area in which the nominee shall serve, or, by the President, Vice President, Secretary or Treasurer. Voting is limited to members living in the area in which the nominee shall serve.

Section 5: Assistant Directors

A director may appoint as many as six (6) assistant directors, five (5) of which would have voting privileges. These assistant directors are to be paid, "active" members (attendance of at least three (3) out of six (6) meetings, or attendance at the annual 100-mile trail ride. members of the association, and should be from within the director's area or any other area.

ARTICLE SIX: MEETINGS

General meetings shall be held in March and November. The November meeting shall be designated as the annual meeting. Director and Assistant Director meetings can be called at an agreed upon date.

Directors and assistant directors shall hold three meetings annually, two of these shall be held in conjunction with the general meetings. The third shall be at the call of the officers.

Special meetings may be called by the President, or by a majority of the board of Directors. No business shall be transacted at a special meeting, except that for which the meeting was called.

ARTICLE SEVEN: DUES

Section 1: Annual dues

The annual dues of each member shall be established by a vote of the Association.

Section 2: Failure to pay dues

Any member who fails to pay their dues within sixty (60) days after the expiration of their existing membership shall be automatically dropped from the membership.

ARTICLE EIGHT: MEMBERSHIP

Section 1: Term of membership

Membership shall be unlimited for the number of years of membership.

Section 2: Honorary members and life members

- Honorary members may be elected only by unanimous vote of all members at a regular meeting. Honorary members shall pay no dues, are not entitled to vote or to hold office,

nor entitled to be a member of any standing committee. They shall be an Honorary member for a period of one (1) year.

- Any person in good standing who has been an ISSHA member for 30 years or more (in no particular order) shall be called a “Lifetime Member”. This person is entitled to free membership with the ISSHA until such time as the secretary is notified that the membership is no longer wanted. Life members may hold office and vote.

Section 3: Expelling members

The Association may expel any member by a majority vote of the directors and assistant directors present at a special meeting called for that purpose, upon receiving evidence of there having been guilty of any unseemly or unbecoming conduct reflecting unfavorably upon themselves as an individual or upon the Association as an organization. The accused shall be notified of the charges in writing, and they must be given an adequate opportunity to present their defense prior to a vote being taken.

Section 4: Temporary suspension as discipline

Any member may be disciplined by temporary suspension upon majority vote of the directors and assistant directors, under the same provision as provided in Section 3 of this article, with the exception of the ground of the majority vote.

ARTICLE NINE: QUORUM

Section 1: Membership quorum

Twenty-five members shall constitute a quorum for the transaction of business at any regular or special meeting of the association.

Section 2: Board of Directors quorum

Seven Directors or six Directors and the President shall constitute a quorum for the transaction of business at any regular or special meeting of the Board of Directors.

ARTICLE TEN: COMMITTEES

Section 1: Standing committees

Within thirty days (30) after election, the President shall appoint the standing committees. The standing committees shall consist of By-Laws, Auditing, location of the 100 mile ride for the next year, making the current 100 mile ride happen, and Membership.

Section 2: Special committees

- Special committees shall be appointed by the President to take care of any special activity which may arise.
- All committees shall report their activities at each regular meeting.

ARTICLE ELEVEN: CONSTRUCTION

Any question as to the meaning or construction of any part of the By-Laws shall be decided by the President and the Board of Directors.

ARTICLE TWELVE: MATTERS NOT PROVIDED FOR

All matters not provided for in these By-Laws shall be controlled by the Board of Directors, subject to the majority vote of the members present at a regular meeting.

ARTICLE THIRTEEN: AMENDMENTS

These By-Laws may be revised or amended by a majority vote of the directors and assistant directors present at a special or regular meeting

ARTICLE FOURTEEN: DUTIES OF AUDITING COMMITTEE

There shall be an auditing committee appointed by the President consisting of at least two (2) members to audit the books of the Secretary and Treasurer before the annual November meeting.

ARTICLE FIFTEEN: ORDER OF BUSINESS

1. Roll call of officers
2. Minutes of previous meetings
3. Treasurer's report
4. Communications and bills
5. Introduction of new members
6. Committee reports
7. Unfinished business
8. New Business
9. Good of the Association
10. Closing

11.

AMENDMENTS:

March 23rd, 2022 Amendments consisted of a near total rewrite. Language was changed to remove restrictions to out-of-state members not having the same rites as in-state members for directorship and officers. Much of the descriptions for officer responsibilities was changed from paragraph format to bullet format for ease of reading. A picture was added to the cover and the text was re-written as well. A table of contents was added also.

