

New

**CONSTITUTION  
and  
BY-LAWS**



**ILLINOIS STATE STOCK HORSE  
ASSOCIATION, INC.**



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Association, Inc.**

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## CONSTITUTION and BY-LAWS

### Illinois State Stock Horse Association, Inc.

#### ARTICLE ONE

##### NAME

The name of the organization shall be Illinois State Stock Horse Association, Incorporated of the State of Illinois.

Within this book, Illinois State Stock Horse Association may be shown as "ISSHA".

The office and business address of the Association shall be that of the Secretary.

#### ARTICLE TWO

##### OBJECT

- A. The object of the Association shall be the promotion and encouragement of interest in Equines, of no particular breed.
- B. Good fellowship among horse enthusiasts
- C. To set up uniform rules and standards that can be used on all ISSHA sanctioned shows.
- D. To list a group of judges who are knowledgeable of ISSHA rules and standards.

#### ARTICLE THREE OFFICERS

Section 1. The officers of this Association shall be President, Vice President, Secretary, and Treasurer. The offices of Secretary and Treasurer may be combined.

- A. Executive officers (President, Vice President, Secretary or Treasurer) may not be husband and wife.
- B. The secretary and treasurer must be bonded.

Section 2. There shall be a Board of Directors, consisting of one (1) representative (director) from each given district or area.

Section 3. The President shall be Chairman of the Board of Directors.

Section 4. All officers and directors shall be residents of the State of Illinois. Out of state assistant directors shall be agreed upon by the Executive Committee. They shall have the same voting privileges and status as the in-state directors.

Section 5. Each director will be limited to five (5) voting assistant directors at any one meeting (amended December 16, 1973).

Section 6. Assistant directors will be eligible to attend all the director's meetings (amended April 7, 1974).

- A. Members living in another state have to be an assistant director, but not an officer (amended November 10, 1963.)
- B. Assistant directors shall have voting privileges at all meetings (amended Dec. 16, 1973).

**ARTICLE FOUR  
DUTIES OF OFFICERS AND DIRECTORS**

Section 1. The President shall preside at all meetings of the Association, and of the Board of Directors, appoint all committees and shall be ex-officio member of all committees.

Section 2. The Vice President shall assume all duties of the President in the absence of that officer and perform any other duties as directed by the President.

Section 3. The President and Vice President shall oversee all the trail ride committees (Amended Dec. 15, 1968).

Section 4. It shall be the duty of the Secretary or an appointed person to take the minutes of meetings, to receive all monies paid into the Association, to keep a just account of the same, pay them over to the Treasurer (unless the secretary and treasurer are the same person) and have

receipt of same. The Secretary shall conduct the correspondence of the ISSHA, issue membership cards, keep a record of members and committees, keep director and assistant director attendance records, and record proceedings of all meetings. The secretary shall turn over to their successor all books and records pertaining to the office within fifteen (15) days after the election of such successor.

Section 5. The Treasurer shall receive all monies from the hand of the Secretary (unless the same person) giving a receipt thereof, and pay all bills authorized by the Association.

The Treasurer shall turn over to their successor all books, records, funds and property of the ISSHA within fifteen (15) days after the election of such successor. The Treasurer (or Secretary/Treasurer) shall prior to the annual meeting, prepare a full financial statement to be read at the annual meeting.

The books of the Treasurer or Secretary/Treasurer shall be closed each year on November first (amended November 10, 1968).

Section 6. Any officer handling Association funds shall be bonded in such sum as shall be set by the Board of Directors. Expense of said bond shall be borne by the Association.

Section 7. The Board of Directors shall have control and management of the affairs and property of the Association. The Board shall regulate the activities of the Association, not inconsistent with these by-laws and subject to the approval of the Association.

- A. All directors shall be required to attend all Board of Director meetings unless he or she shall notify the Secretary prior to the meeting that they will not be attending said meeting. This can be a note or a letter, a telephone call or an email (if the secretary has a computer). Notification is to be given no less than 48 hours unless an emergency existed.
- B. SHOULD A DIRECTOR OR ASSISTANT DIRECTOR MISS THREE (3) CONSECUTIVE MEETINGS, WITHOUT NOTIFICATION TO THE SECRETARY THAT HE/SHE WOULD NOT BE ATTENDING THE UPCOMING MEETING, THAT DIRECTORSHIP SHALL AUTOMATICALLY BE DECLARED VACANT. THE DIRECTOR OR ASSISTANT DIRECTOR MAY NOT BE REPOSTED TO THEIR PREVIOUS POSITION FOR A PERIOD OF ONE (1) YEAR.
- C. A director may be represented by proxy at one Board of Director's meeting each year. This proxy must be in the hands of an Assistant Director of the area.

## ARTICLE FIVE ELECTIONS

Section 1. The President, Vice President, Secretary and Treasurer shall be elected at the Annual meeting for a term of two (2) years.

Section 2. The term for a Director voted in shall be three (3) years. If less than five members from an area are present to vote the director in, the Executive Committee is permitted to appoint a director for that area for a period of one (1) year.

Section 3. All vacancies shall be filled by the Board of Directors. Appointees to serve until the next annual meeting, at which time elections will be held to fill unexpired terms, if such appointments do not complete said term of office.

Section 4. All directors shall be nominated by a member of the Association, living in the area in which the nominee shall serve, or, by the President, Vice President, Secretary or Treasurer. Five (5) or more members from the area must be present to nominate and elect directors. Voting is limited to members living in the area in which the nominee shall serve.

Section 5. A director may appoint as many as six (6) assistant directors, five (5) of which would have voting privileges. These assistant directors are to be paid, "active" members (attendance of at least

three (3) out of six (6) meetings, or attendance at the annual 100 mile trail ride, or attendance or work with or at the ISSHA sanctioned annual show), members of the Association, and should be from within the directors area or any other area.

### **ARTICLE SIX MEETINGS**

General meetings shall be held in March and November. The November meeting shall be designated as the annual meeting. Director and Assistant Director meetings can be called at an agreed upon date.

Directors and assistant directors shall hold three meetings annually, two of these shall be held in conjunction with the general meetings. The third shall be at the call of the officers.

Special meetings may be called by the President or by a majority of the Board of Directors. No business shall be transacted at a special meeting, except that for which the meeting was called.

### **ARTICLE SEVEN DUES**

Section 1. The annual dues of each member shall be established by a vote of the Association

Section 2. Any member who fails to pay their dues within sixty (60) days after the expiration of their existing membership shall be automatically dropped from the membership.

### **ARTICLE EIGHT MEMBERSHIP**

Section 1. Membership shall be unlimited.

Section 2. Honorary Members and Life Members

a. Honorary members may be elected only by unanimous vote of all members at a regular meeting. Honorary members shall pay no dues, are not entitled to vote or to hold office, nor entitled to be a member of any standing committee. They shall be an Honorary member for a period of one (1) year.

b. Any person in good standing who has been an ISSHA member for 30 years or more (in no particular order) shall be called a "Lifetime Member." This person is entitled to free membership with the ISSHA until such time as the secretary is notified that the membership is no longer wanted. Life members may hold office and vote.

Section 3. The Association may expel any member by a majority vote of the directors and assistant directors present at a special meeting called for that purpose, upon receiving evidence of their having been guilty of any unseemly or unbecoming conduct reflecting unfavorably upon themselves as an individual or upon the Association as an organization. The accused shall be notified of the charges in writing, and they must be given an adequate opportunity to present their defense prior to a vote being taken.

Section 4. Any member may be disciplined by temporary suspension upon majority vote of the directors and assistant directors, under the same provision as provided in Section 3 of this article, with the exception of the ground of the majority vote.

#### **ARTICLE NINE QUORUM**

Section 1. Twenty five members shall constitute a quorum for the transaction of business at any regular or special meeting of the Association

Section 2. Seven Directors or six Directors and the President shall constitute a quorum for the transaction of business at any regular or special meeting of the board of Directors.

#### **ARTICLE TEN COMMITTEES**

Section 1. Within thirty days (30) after election, the President shall appoint the standing committees. The standing committees shall consist of By-Laws, Horseshow, Rules, Auditing, and Membership.

Section 2. Special committees shall be appointed by the President to take care of any special activities which may arise.

Section 3. All committees shall report their activities at each regular meeting.

#### **ARTICLE ELEVEN CONSTRUCTION**

Any question as to the meaning or construction of any part of the By-Laws shall be decided by the President and Board of Directors

#### **ARTICLE TWELVE MATTERS NOT PROVIDED FOR**

All matters not provided for in these By-Laws shall be controlled by the Board of Directors, subject to the majority vote of the members present at a regular meeting.

**ARTICLE THIRTEEN  
AMENDMENTS**

These By-Laws may be revised or amended by a majority vote of the directors and assistant directors present at a special or regular meeting (Amended November 12, 1972).

**ARTICLE FOURTEEN  
DUTIES OF AUDITING COMMITTEE**

There shall be an auditing committee appointed by the President consisting of at least two (2) members to audit the books of the Secretary and Treasurer before the annual November meeting.

**ARTICLE FIFTEEN  
ORDER OF BUSINESS**

1. Roll call of officers
2. Minutes of previous meetings
3. Treasurer's report
4. Communications and bills
5. Introduction of new members
6. Committee reports
7. Unfinished business
8. New business
9. Good of the Association
10. Closing

Amendment - September 7, 2010  
Any member of the ISSHA,  
In good standing, will be allowed  
to hold any office regardless  
of what state they reside  
in.