

Bibu Thomas

EMAIL info@bibu.com.au
ADDRESS 133 Kewdale Road, Kewdale
6105
PHONE +61 401 222 722

Objective

Motivated and knowledgeable Real Estate Sales Representative with 12+ years of extensive experience and comprehensive background in serving as a representative for clients, negotiating leases and contracts, and educating clients on the real estate market. Offers a highly professional attitude, great analytical skills, strong attention to detail, and well developed time management abilities.

Work Experience

Real Estate Sales Representative Home Hunter Realty

Morley, Perth
Jan 2014 / Feb 2019

- Reviewed and analyzed property listings and served as a representative for clients, ensuring the all-time great customer experience.
 - Provided beneficial advice and support to clients, negotiated leases and contracts, and maintained formal documents and records.
 - Analyzed credit histories, assessed clients, and educated them on the real estate market, different laws and regulations, and market trends.
 - Conducted site visits, promoted properties, and executed other duties.
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Education

Diploma of Property (Agency Management) REIWA

Perth, WA
2014

- Prepare for professional practice in real estate
 - Access and interpret ethical practice in real estate
 - Appraise property for sale or lease
 - Market property
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Skills

Market Appraisal : Expert
Organisational and Time Management: Expert
Portfolio Management: Expert

Languages

English
Native