

104th Annual Gallup Inter-Tribal Indian Ceremonial Association Rodeos

Personnel Staff - Request for Bid

RODEO DETAILS:

The Gallup Inter-Tribal Indian Ceremonial Association (GITICA) is soliciting bids for personnel staff services for the following Open Show Rodeo. Dates and times of performance and slacks are subject to change:

- Wednesday, August 5, 2026 – 7:00pm Iron Cowgirl
- Thursday, August 6, 2026 – 9:00am Timed Event Slack
- Thursday, August 6, 2026 – 7:30pm Rough Stock Slack
- Friday, August 7, 2026 – 1:30pm Performance
- Saturday, August 8, 2026 – 1:30pm Performance
- Sunday, August 9, 2026 – 11:30am Performance (Short Round/Old School)

The Rodeo will be held in Red Rock Park, Church Rock, New Mexico.

BID TERMS AND CONDITIONS:

- Personnel Staff shall be selected on character, honesty, experience, and knowledge of contest rules.
- Personnel Staff shall furnish any and all equipment, tools, labor, and other necessary items to complete the agreement fully.
- Personnel Staff shall use their best efforts to care for and preserve all equipment provided for use during the event.
- Personnel Staff shall be on site 3 hours prior to each scheduled event and be fully prepared to perform services.
- Personnel Staff shall furnish and provide all necessary transportation for the duration of the event.
- Personnel Staff shall comply with local GITICA ground rules and the event schedule set forth.
- Personnel Staff shall not use or have in possession any intoxicating alcoholic beverage or illegal drugs on or around the premises of the rodeo grounds.
- Personnel Staff shall provide production coordination and cooperation with GITICA.
- Personnel Staff shall report directly to the Rodeo Secretary regarding the duration of the event or until notified otherwise at the production meeting.
- Personnel Staff shall be available for a Production Meeting prior to the event. Date/Time and Location will be forthcoming.
- Personnel Staff shall provide their own liability, auto insurance, and workers' compensation coverage at no cost to GITICA.
- Personnel Staff shall indemnify and hold GITICA, its officers, sponsors, officials, employees, and volunteers harmless from any and all claims, injuries, damage, losses, or suits, including attorney fees, arising out of or in connection with performance under the agreement.
- GITICA will have RV parking/hookup spaces available for Personnel Staff use. Please indicate your request by Thursday, July 30, 2026.
- GITICA will not provide lodging for Personnel Staff at this event.
- GITICA will provide an access pass for Personnel Staff.
- GITICA may terminate the Agreement immediately, upon written notice, if Personnel Staff fails to comply with the terms of the Agreement.
- GITICA reserves the right to adjust or reduce the said amount to satisfy any breach of agreement.

BID PACKET PREPARATION:

Bid should contain the following information and documents:

- Completed Personnel Staff Bid Application (Page 2)
- Signed Personnel Staff Release and Waiver of Liability Agreement (Page 3)
- Email application and waiver to gallupceremonialnm@gmail.com by Monday, April 13, 2026, at 1pm.

SELECTION: Winning bidder(s) will be notified by 5:00 p.m. MST on Tuesday, April 14, 2026, and will be required to sign a fixed-price service agreement within 3 business days after notification. Failure to sign the agreement will result in the award being offered to the next best bid. Once the agreement has been fully completed, the full amount will be paid at the conclusion of the rodeo. Winning bidder(s) shall provide a signed W-9 and invoice to the committee upon award.

INFORMATION: Call or text Benita Jay at 505.728.3654 or email at benitajay@yahoo.com

104th Annual Gallup Inter-Tribal Indian Ceremonial Association Rodeos Personnel Staff - Bid Application

Company Name:			
Bid Contact Name:			
Mailing Address:			
Email Address:			
Contact Number:		Is this a cell phone number? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, can this cell phone receive text messages? <input type="checkbox"/> Yes <input type="checkbox"/> No	
EIN/SS #:			
Iron Cowgirl Event Bidding For:	<input type="checkbox"/> Rodeo Announcer – 1 <input type="checkbox"/> Judge - 2 <input type="checkbox"/> Timer – 1	<input type="checkbox"/> Iron Cowgirl Secretary – 1 <input type="checkbox"/> Rodeo Office Assistant – 1	
Open Show Rodeo Event Bidding For:	<input type="checkbox"/> Rodeo Announcer – 1 <input type="checkbox"/> Slack Announcer – 1 <i>(Thursday Slack Only)</i> <input type="checkbox"/> Bilingual Announcer -1 <i>(Sunday Short Round Only)</i> <input type="checkbox"/> Sound <input type="checkbox"/> Arena Director -1 <input type="checkbox"/> Judge - 2	<input type="checkbox"/> Timer – 2 <input type="checkbox"/> Open Rodeo Secretary – 1 <input type="checkbox"/> Rodeo Office Assistant - 2 <input type="checkbox"/> Pivot Group -1 <input type="checkbox"/> Clown Act -1	
Total Bid Amount:			
Additional Terms:			
Certification			
By signature below, I certify this application is true and accurate to the best of my knowledge. I understand the responsibilities and terms of the position I'm applying for and, if my bid is selected, I agree to fulfill these responsibilities to the best of my ability and abide by the Rodeo Ground Rules.			
Signature:		Date:	

104th Annual Gallup Inter-Tribal Indian Ceremonial Association Rodeos Personnel Staff - Release and Waiver of Liability Agreement

I, _____ ("Personnel Staff"), of _____
("Company," if applicable), acknowledge that I am voluntarily providing services for the Gallup Inter-Tribal Ceremonial Association (GITICA).

I acknowledge and understand that participation in rodeo events and rodeo-related activities is inherently dangerous and involves a risk of property damage, bodily injury, and death. I further acknowledge that arena conditions may change from time to time, which may increase or decrease the risk of injury to me or my personnel. I have evaluated these risks and voluntarily agree to assume all risks and liability.

I hereby forever release the Gallup Inter-Tribal Ceremonial Association, GITICA Rodeo Committee, the City of Gallup, Red Rock Park, its board of directors, any affiliated organization, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives ("Releasees") from any and all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, next of kin, spouse, and legal representatives now have or may have in the future for any injury, death, or property damage related to the following:

1. My participation in this event; or
2. The negligence or other acts, whether directly connected to this Rodeo or not, and however caused by any Releasee; or
3. The condition of the premises where these activities occur.

I also agree that I, my assignees, heirs, distributees, guardians, next of kin, spouse, and legal representatives will not make any claim against, sue, or attach any property of any Releasee in connection with any of the matters covered by this release.

As a condition of GITICA allowing me to participate in the event, I grant permission to GITICA to photograph and record me by still camera, videotape, or digital image, including my image, likeness, silhouette, voice, instrumental music composed or produced by me, and other features and poses, as they may appear during my participation in this event and while at the event site. GITICA reserves the right to use such photographs and recordings for promotions and advertisements.

I attest that I have carefully read this release and waiver and fully understand its contents. I am aware that this is a permanent release of any and all liability for any property damage, injury, or death that may result from my participation in the Gallup Inter-Tribal Ceremonial Association Rodeos. I hereby sign this document of my own free will.

Personnel Staff Signature

Date