

*Melrose Homeowners Association of Pickerington, INC.*

## **2025 MELROSE HOA ANNUAL MEETING**

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**TO:** The Melrose Homeowners Association of Pickerington, INC.

**FROM:** The Melrose Board of Directors

**DATE/TIME:** July 23, 2025, from 6:00 PM to 8:00 PM

**Registration** from **5:40 PM** to **5:55 PM**

**LOCATION:** *Pickering Shelter, Sycamore Creek Park  
481 Hereford Dr., Pickerington, OH 43147*



This letter serves as a notice to all members of the Melrose Homeowners Association for the following purposes:

- *To approve the 2024 Annual Meeting Minutes*
- *To elect Trustees to the Board of Directors (3 chairs open)*
  - *Two to a two-year term*
  - *One to a one-year term*
- *To transact on such other matters as may be properly brought before the meeting*

Nominations for the Board may be made by returning the included Nomination Application. Nominations for the Board may also be made at the meeting. A proxy is included for your convenience if you are unable to attend.

Proxies and Nomination Applications may be returned to **PMI Scioto Metro** via mail or email to arrive no later than seven (7) business days prior to the meeting.

**MAIL:** PMI Scioto Metro, 1355 King Ave, Ste 200, Columbus, OH 43212

**EMAIL:** [team@pmisciotometro.com](mailto:team@pmisciotometro.com)

Registration will begin **20 minutes** prior to the meeting. Each owner will sign in and receive a ballot. If you are presenting a proxy for a homeowner unable to attend, you will sign your own name next to the homeowner's name you are representing, and you will receive a ballot for that owner as well.

**\*\*\*Per the Melrose Bylaws Article IV, Section 9, Voting rights are suspended for any owners that are in default of the payment of assessments\*\*\***

Sincerely,

The Melrose HOA Board of Directors

*jdb 6.26.25*

*Melrose Homeowners Association of Pickerington, INC.*

## **2025 MELROSE HOA TRUSTEE NOMINATION FORM**

**Melrose Homeowners Association of Pickerington, INC. Nomination Form**



The role and function of the Board of Directors is to represent all unit owners in making decisions on behalf of the Association. Board members will attend meetings and carry out the powers as described in the Declarations and Bylaws. If you would like to enter your name in nomination for the Board of Directors, please complete the following.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Date home was purchased*

\_\_\_\_\_  
*Email*

\_\_\_\_\_  
*Phone*

I understand that the information provided above may be used in compiling a synopsis to be presented to the general ownership. No other opportunity will be made available to assist in the election process, however, at the meeting, I may be asked to speak to the ownership on why I want to become a member of the Board of Directors. The managing agent reserves the right to edit your statement for conciseness. Nominees must be:

1. A unit owner or the spouse of a unit owner or a designated officer of an entity unit owner.
2. **Per the Melrose Bylaws Article V, Section 3**, nomination rights are suspended for any owners that are in default of the payment of assessments.

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## 2025 MELROSE HOA PROXY

Melrose Homeowners Association of Pickerington, INC. Proxy



I/We, \_\_\_\_\_ being the owner(s) of the lot unit located at \_\_\_\_\_ in The Melrose Homeowners Association of Pickerington, INC. do hereby authorize and appoint \_\_\_\_\_ to be my/our proxy, to represent me/us, with power of substitution, on the issues to be discussed at the owner meeting to be held on July 23, 2025 and to vote on my/our behalf on the issues submitted to vote at this meeting or, in the event that a quorum shall fail to attend, at such time and place as the adjourned meeting shall be resumed.

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Owner*

\_\_\_\_\_  
*Date*

*Be sure that all lines are completed.*

### Q: Do I have to come to the Annual Meeting to vote?

A: No. You can authorize another person to vote on your behalf at the meeting. If you authorize a specific person to act as your proxy, this proxy form must be returned at least 2 business days prior to the meeting or that person must present your proxy form at the meeting.

### Q: What is a proxy?

A: A proxy is a person who is authorized to act for you. In this case, someone authorized by you to vote for you at the meeting.

### Q: Can I change my mind after I file a proxy?

A: Yes. You can file another proxy. The one with the latest date and received by the deadline will be counted. If you choose to attend the meeting in person, your proxy(s) will be void and your vote in person will be counted.

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