

	Operating	Reserve	Total
<b>Assets</b>			
<b>CASH - OPERATING</b>			
SouthState Bank - Operating Acct	\$48,921.43	\$0.00	\$48,921.43
<b>Total: CASH - OPERATING</b>	<b>\$48,921.43</b>	<b>\$0.00</b>	<b>\$48,921.43</b>
<b>CASH - RESERVE</b>			
SouthState Bank - Reserve	\$0.00	\$3,004.21	\$3,004.21
<b>Total: CASH - RESERVE</b>	<b>\$0.00</b>	<b>\$3,004.21</b>	<b>\$3,004.21</b>
<b>Total: Assets</b>	<b>\$48,921.43</b>	<b>\$3,004.21</b>	<b>\$51,925.64</b>
<b>Liabilities &amp; Equity</b>			
<b>CURRENT LIABILITIES - OPERATING</b>			
Prepaid Assessment	\$969.51	\$0.00	\$969.51
<b>Total: CURRENT LIABILITIES - OPERATING</b>	<b>\$969.51</b>	<b>\$0.00</b>	<b>\$969.51</b>
<b>EQUITY - OPERATING</b>			
Retained Earnings - Operating	\$17,855.31	\$0.00	\$17,855.31
<b>Total: EQUITY - OPERATING</b>	<b>\$17,855.31</b>	<b>\$0.00</b>	<b>\$17,855.31</b>
Net Income Gain/Loss	\$0.00	\$3,004.21	\$3,004.21
Net Income Gain/Loss	\$30,096.61	\$0.00	\$30,096.61
<b>Total: Liabilities &amp; Equity</b>	<b>\$48,921.43</b>	<b>\$3,004.21</b>	<b>\$51,925.64</b>

Description	Current Period			Year-to-date			Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>OPERATING INCOME</b>							
<b>ASSESSMENT INCOME</b>							
4000-00 Assessment General	\$1,313.04	\$-	\$1,313.04	\$62,442.15	\$59,700.00	\$2,742.15	\$59,700.00
<b>Total ASSESSMENT INCOME</b>	<b>\$1,313.04</b>	<b>\$-</b>	<b>\$1,313.04</b>	<b>\$62,442.15</b>	<b>\$59,700.00</b>	<b>\$2,742.15</b>	<b>\$59,700.00</b>
<b>OTHER INCOME</b>							
4510-00 Bank Return Fees	-	-	-	6.00	-	6.00	-
4570-00 Miscellaneous Income	-	-	-	300.00	-	300.00	-
4600-00 Delinquent Fee Income	300.00	-	300.00	2,750.00	-	2,750.00	-
4610-00 Violation Fee Income	320.00	-	320.00	845.00	-	845.00	-
4801-00 Mgmt Admin Fee - Delinquency	40.00	-	40.00	779.04	-	779.04	-
4802-00 Mgmt Admin Fee - Collections	30.00	-	30.00	650.71	-	650.71	-
4804-00 Mgmt Admin Fee - Bank Return	-	-	-	35.00	-	35.00	-
<b>Total OTHER INCOME</b>	<b>\$690.00</b>	<b>\$-</b>	<b>\$690.00</b>	<b>\$5,365.75</b>	<b>\$-</b>	<b>\$5,365.75</b>	<b>\$-</b>
<b>Total OPERATING INCOME</b>	<b>\$2,003.04</b>	<b>\$-</b>	<b>\$2,003.04</b>	<b>\$67,807.90</b>	<b>\$59,700.00</b>	<b>\$8,107.90</b>	<b>\$59,700.00</b>
<b>OPERATING EXPENSE</b>							
<b>ADMINISTRATIVE EXPENSES</b>							
5000-00 Mgmt Contract	1,230.85	1,230.85	-	7,385.10	7,385.10	-	14,770.20
5001-00 Mgmt Misc	-	-	-	20.00	-	(20.00)	-
5005-00 Office Supplies/Expense	-	40.00	40.00	-	240.00	240.00	480.00
5006-00 Mgmt Admin Fees	660.71	-	(660.71)	2,163.79	-	(2,163.79)	-
5010-00 Mailings	53.98	185.00	131.02	648.08	1,110.00	461.92	2,220.00
5020-00 Printing	-	-	-	-	75.00	75.00	75.00
5040-00 Bank Charges / NSF	-	-	-	6.00	-	(6.00)	-
<b>Total ADMINISTRATIVE EXPENSES</b>	<b>\$1,945.54</b>	<b>\$1,455.85</b>	<b>(\$489.69)</b>	<b>\$10,222.97</b>	<b>\$8,810.10</b>	<b>(\$1,412.87)</b>	<b>\$17,545.20</b>
<b>OTHER ADMINISTRATIVE</b>							
5050-00 Taxes & Fees	-	-	-	405.68	425.00	19.32	425.00
5055-00 Document Storage	-	-	-	429.00	-	(429.00)	-
5081-00 Meeting Expense	-	-	-	225.00	-	(225.00)	-
5087-00 Social/Activities Expense	-	100.00	100.00	100.00	600.00	500.00	1,200.00
5170-00 Website Expenses	-	9.67	9.67	-	57.98	57.98	116.00
<b>Total OTHER ADMINISTRATIVE</b>	<b>\$-</b>	<b>\$109.67</b>	<b>\$109.67</b>	<b>\$1,159.68</b>	<b>\$1,082.98</b>	<b>(\$76.70)</b>	<b>\$1,741.00</b>
<b>INSURANCE EXPENSES</b>							
5045-00 Insurance Expense	-	86.59	86.59	770.96	519.54	(251.42)	1,039.08
<b>Total INSURANCE EXPENSES</b>	<b>\$-</b>	<b>\$86.59</b>	<b>\$86.59</b>	<b>\$770.96</b>	<b>\$519.54</b>	<b>(\$251.42)</b>	<b>\$1,039.08</b>
<b>PROFESSIONAL EXPENSES</b>							
5100-00 Legal General	-	150.00	150.00	1,087.50	900.00	(187.50)	1,800.00
5152-00 Audit/Tax Preparation	-	-	-	250.00	300.00	50.00	300.00
<b>Total PROFESSIONAL EXPENSES</b>	<b>\$-</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$1,337.50</b>	<b>\$1,200.00</b>	<b>(\$137.50)</b>	<b>\$2,100.00</b>
<b>UTILITIES</b>							
5500-00 Electricity	423.00	208.33	(214.67)	1,153.00	1,250.02	97.02	2,500.00
<b>Total UTILITIES</b>	<b>\$423.00</b>	<b>\$208.33</b>	<b>(\$214.67)</b>	<b>\$1,153.00</b>	<b>\$1,250.02</b>	<b>\$97.02</b>	<b>\$2,500.00</b>
<b>LANDSCAPE EXPENSES</b>							
5400-00 Landscape/Grounds Contract	3,016.88	1,935.00	(1,081.88)	10,046.44	11,610.00	1,563.56	23,220.00
5430-00 Front Entrance / Mulch / Cleaning	-	-	-	194.00	-	(194.00)	-
5470-00 Snow / Ice Management	-	-	-	30.00	-	(30.00)	-
6000-00 Lake/Pond Maintenance	-	-	-	3,306.00	1,647.50	(1,658.50)	3,295.00
<b>Total LANDSCAPE EXPENSES</b>	<b>\$3,016.88</b>	<b>\$1,935.00</b>	<b>(\$1,081.88)</b>	<b>\$13,576.44</b>	<b>\$13,257.50</b>	<b>(\$318.94)</b>	<b>\$26,515.00</b>

Description	Current Period			Year-to-date			Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>MAINTENANCE/REPAIRS</b>							
5422-00 Paint & Painting Supplies	\$-	\$-	\$-	\$285.06	\$-	(\$285.06)	\$-
5455-00 Lighting Maintenance / Repair	-	-	-	5,230.00	-	(5,230.00)	-
5752-00 General Maintenance / Repair	-	140.00	140.00	75.68	894.72	819.04	1,734.72
5780-00 Exterior Pressure Washing / Other	-	-	-	900.00	-	(900.00)	-
6763-00 Fountain Maintenance / Repair	-	-	-	-	525.00	525.00	525.00
<b>Total MAINTENANCE/REPAIRS</b>	<b>\$-</b>	<b>\$140.00</b>	<b>\$140.00</b>	<b>\$6,490.74</b>	<b>\$1,419.72</b>	<b>(\$5,071.02)</b>	<b>\$2,259.72</b>
<b>RESERVE CONTRIBUTION</b>							
8500-00 Reserve Contribution	500.00	500.00	-	3,000.00	3,000.00	-	6,000.00
<b>Total RESERVE CONTRIBUTION</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>\$-</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$-</b>	<b>\$6,000.00</b>
<b>Total OPERATING EXPENSE</b>	<b>\$5,885.42</b>	<b>\$4,585.44</b>	<b>(\$1,299.98)</b>	<b>\$37,711.29</b>	<b>\$30,539.86</b>	<b>(\$7,171.43)</b>	<b>\$59,700.00</b>
<b>Net Income:</b>	<b>(\$3,882.38)</b>	<b>(\$4,585.44)</b>	<b>\$703.06</b>	<b>\$30,096.61</b>	<b>\$29,160.14</b>	<b>\$936.47</b>	<b>\$0.00</b>

Description	Current Period			Year-to-date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>RESERVE INCOME</b>							
<b>RESERVE INCOME</b>							
4900-00 Reserve Contribution Income	\$500.00	\$500.00	\$-	\$3,000.00	\$3,000.00	\$-	\$6,000.00
4910-00 Bank Interest Reserve	1.40	-	1.40	4.21	-	4.21	-
<b>Total RESERVE INCOME</b>	<b>\$501.40</b>	<b>\$500.00</b>	<b>\$1.40</b>	<b>\$3,004.21</b>	<b>\$3,000.00</b>	<b>\$4.21</b>	<b>\$6,000.00</b>
<b>Total RESERVE INCOME</b>	<b>\$501.40</b>	<b>\$500.00</b>	<b>\$1.40</b>	<b>\$3,004.21</b>	<b>\$3,000.00</b>	<b>\$4.21</b>	<b>\$6,000.00</b>
<b>Net Reserve:</b>	<b>\$501.40</b>	<b>\$500.00</b>	<b>\$1.40</b>	<b>\$3,004.21</b>	<b>\$3,000.00</b>	<b>\$4.21</b>	<b>\$6,000.00</b>

Date Printed Printed By	Vendor Name Check Description	Address	Check Number	Amount
<b>SouthState Bank - Operating 2281: ***2281</b>		<b>Current Balance:</b>	<b>\$46,468.02</b>	
6/1/24 6:20 am	Deanna Roth Payment - Invoice No: 041724-	912 Carron Circle Pickerington, OH 43147	100040	\$285.06
6/7/24 6:32 am	South Central Power Company Payment - Invoice No: 20240606-376530	PO BOX 182058 COLUMBUS, OH 43218-2058	300019	\$371.00
6/7/24 6:32 am	South Central Power Company Payment - Invoice No: 20240606-339667	PO BOX 182058 COLUMBUS, OH 43218-2058	300020	\$52.00
6/21/24 6:41 am	EMSI Inc Payment - Invoice No: IN53370	8220 Industrial Parkway Plain City, OH 43064	100041	\$3,016.88
<b>SouthState Bank - Operating 2281: ***2281 Total Check Amount Printed</b>				<b>\$3,724.94</b>
<b>Melrose HOA Total Check(s) &amp; Amount Printed</b>			<b>4</b>	<b>\$3,724.94</b>

Date	Reconciled	Description	Batch # - Type	Check #	Trans. Amt
<b>Cleared Items</b>					
<b>Credits</b>					
06/10/2024	06/12/2024	Transfer from SouthState Bank - Operating 22			\$500.00
06/28/2024	06/28/2024	Interest			\$1.40
<b>Total Cleared Credits</b>					<b>\$501.40</b>

**SouthState Bank - Reserve 5800 Summary**

Ending Account Balance:	\$ 3,004.21
Uncleared Items:	\$-
<hr/>	
Adjusted Balance:	\$ 3,004.21
Bank Ending Balance:	\$ 3,004.21
<hr/>	
Difference:	\$-

Paid Date	Invoice Number	Invoice Date	Auth Date	Status	Last Payment	Invoice Amount	Balance Due
<b>EMSI Inc</b>							
06/20/2024	IN53370	05/31/2024		Paid (check)		\$3,016.88	\$ -
						<b>Payment Type: Check</b>	
					<b>EMSI Inc Total:</b>	<b>\$ 3,016.88</b>	<b>\$ 0.00</b>
<b>Scioto Metro LLC - Management Module Only</b>							
06/03/2024	3324	06/01/2024	06/03/2024	Paid (ACH)		\$1,230.85	-
			Holly Girard			<b>Payment Type: ACH</b>	
06/03/2024	3351	06/01/2024	06/03/2024	Paid (ACH)		\$714.69	-
			Holly Girard			<b>Payment Type: ACH</b>	
					<b>Scioto Metro LLC - Management Module Only Total:</b>	<b>\$ 1,945.54</b>	<b>\$ 0.00</b>
<b>South Central Power Company</b>							
06/06/2024	20240606-376530	05/22/2024		Paid (check)		\$371.00	-
						<b>Payment Type: Check</b>	
06/06/2024	20240606-339667	05/22/2024		Paid (check)		\$52.00	-
						<b>Payment Type: Check</b>	
					<b>South Central Power Company Total:</b>	<b>\$ 423.00</b>	<b>\$ 0.00</b>
					<b>Melrose HOA 5 Invoice(s) Totaling:</b>	<b>\$ 5,385.42</b>	<b>\$ 0.00</b>
					<b>GRAND 5 Invoice(s) Totaling:</b>	<b>\$5,385.42</b>	<b>\$ 0.00</b>



Invoice Number	3324
Invoice Date	06/01/2024

PMI Scioto Metro  
 1201 Dublin Rd  
 Suite 607  
 Columbus, OH 43215

Melrose HOA  
 c/o PMI Scioto Metro  
 1201 Dublin Rd, Ste 607  
 Columbus, OH 43215

Date	Description	Quantity	Unit Cost	Total Charge	Tax - 0.00 %	Total Cost
<b>Management Fee (Monthly Fee)</b>						
06/01/2024	Monthly Fee	1.00	\$1,230.85	\$1,230.85	\$0.00	\$1,230.85
<b>Management Fee (Monthly Fee) Total</b>				<b>\$1,230.85</b>	<b>\$0.00</b>	<b>\$1,230.85</b>
<b>MH - Melrose HOA Total</b>				<b>\$1,230.85</b>	<b>\$0.00</b>	<b>\$1,230.85</b>





# Invoice

Customer #: 17283  
Invoice #: 1084441  
Printed: 5/9/2024

**AQUA DOC - Columbus**  
(614) 506-4166 (800) 689-5253

Service Address  
Melrose HOA  
Attention: Jackson Brandel  
742 McLeod Park  
Pickerington, OH 43147

PO #:

Bus.

Res. (614) 581-7043

June 2024 Charge

6/1/2024 \$1,647.50 \$0.00 \$1,647.50

POND MANAGEMENT PROGRAM  
INCLUDES MUCKBIOTIC PELLETS

**AQUA DOC - Columbus**  
255 Enterprise Dr  
Lewis Center, Ohio 43035



PLEASE INDICATE PAYMENT AMOUNT & CHECK NUMBER

	<b>CHECK NO.</b>

Charge My:  MASTERCARD  DISCOVER  AMERICAN EXPRESS  VISA Exp: \_\_\_/\_\_\_/\_\_\_

Card #: \_\_\_\_\_

Signature: \_\_\_\_\_ Security Code: \_\_\_\_\_

*Bill To Address*

PMI Scioto Metro  
c/o Melrose HOA  
PO BOX 36854  
Charlotte, NC 28236

Invoice #: 1084441



Cust # 17283

**AQUA DOC - Columbus**  
255 Enterprise Dr  
Lewis Center, Ohio 43035

Please Remit: **\$1,647.50**

Printed: 5/9/2024



P.O. Box 175  
 Dublin, OH 43017-0175  
 (614) 876-9988  
 info@landscapepros.com

# Invoice

#IN53370

05/31/2024

**Client**

Accounts Payable  
 PMI Scioto Metro  
 Attn: Adrian Birchler  
 1201 Dublin Rd, Ste 607  
 Columbus OH 43215  
 United States

**Project**

Melrose HOA  
 891 Selkirk Way  
 Pickerington OH 43147  
 United States

Terms	Due Date	PO #	Project	Shipping Method
Net 30	06/30/2024		111659	

Item	Quantity	UOM	Price	Total
Mowing Primary Service Dates: 05/02/2024 (1) 05/10/2024 (1) 05/16/2024 (1) 05/24/2024 (1) 05/30/2024 (1)	5	EA	\$403.94	\$2,019.70
Late Spring/Early Summer Application Service Dates: 05/23/2024 (1)	1	EA	\$598.32	\$598.32
Bed Maintenance & Curb Line Care Service Dates: 05/02/2024 (1) 05/10/2024 (1) 05/16/2024 (1) 05/24/2024 (1) 05/30/2024 (1)	5	EA	\$41.62	\$208.10

<b>Subtotal</b>	\$2,826.12
<b>Tax Total (6.75%)</b>	\$190.76
<b>Total</b>	\$3,016.88



## MEMBER REIMBURSEMENT REQUEST

Complete this form to request a reimbursement for Association expenses paid by a member

### MEMBER INFORMATION

<b>Association Name</b>	Melrose HOA
<b>Member Name</b>	Deanna Roth
<b>Member Address</b>	912 Carron Circle Pickerington , OH 43147
<b>Member Email</b>	sroth912@gmail.com
<b>Member Phone</b>	614-226-8230

### REIMBURSEMENT INFORMATION

#	Date	Paid To	Expense Description	Amount
1	4-16-2024	Sherwin Williams	5 gallon mail box paint	\$264.90
2	4-17-2024	Dollar tree	16oz plastic storage to dispense paint	\$20.16
3				
4				
5				
6				
7				
8				
9				
10				

<b>TOTAL REIMBURSEMENT AMOUNT</b>	\$285.06
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**INSTRUCTIONS:** Complete your information in the *Member Information* section. Complete the *Reimbursement Information* section by receipt # - date of purchase, paid to (vendor, store, etc.), description of the expense, and the amount. Return to [team@pmisciotometro.com](mailto:team@pmisciotometro.com) with receipt copies.

**TERMS:** Requests are not considered complete without the completion of this form in entirety and applicable receipt copies provided. Reimbursements are subject to Board approval and will be issued via check to the *Member Address* provided. Normal request processing is up to 10 business days from the date of complete form submission.



**SHERWIN-WILLIAMS.**

PICKERINGTON Store 721052

1301 HILL RD N STE 200  
PICKERINGTON OH 43147 8889  
(614)856-9402  
Fax (614) 856-9411  
www.sherwin-williams.com

SALE  
Tran # 6981-7  
E01/20525  
John  
10:31am  
04/16/24  
10

Order # DE0101117Q721052  
TONY BLACK CONSTRUCTION  
Account XXXX-5467-6  
Job 1 TONY BLACK CONSTRUCTION

6512-01477 K60W00653 5 GAL K60W653  
LATITUDE EXT FL DB  
5.00 @ 49.63 248.15  
Color: Custom MELROSE HOA MAILBOX COLOR

CCE*Color	Cost	OZ	32	64	128
W1 White		2	48	1	-
B1 Black		6	16	1	1
R2 Maroon		-	17	1	-
Y3 Deep Gold		6	46	1	1

Custom Manual Formula Match

SUBTOTAL BEFORE TAX 248.15  
6.750% SALES TAX:1-364314700 16.75  
TOTAL \$264.90

VISA (CHASE VISA) -264.90

*Demarcus*

----- Payment Terminal Signature -----

C/C# XXXXXXXXXXXXX5419  
Auth # 07534C  
Chip Read  
No PIN  
AID:A0000000031010  
TUR:0080008000  
IAD:0602120360R002  
TSI:E800

**DOLLAR TREE**

Store# 3393  
7691 Farmsbury Drive  
Reynoldsburg OH 43068  
(614) 986-2035

DESCRIPTION	QTY	PRICE	TOTAL
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MC FOOD STORE SQUARE 3PK 16.5Z	1	1.25	1.25T
MCCORMICK MEASURE 2 CUP	1	1.25	1.25T

Sub Total \$18.75  
SALES TAX \$1.41  
Total \$20.16  
CHASE VISA \$20.16  
\*\*\*\*\*5419 Approved  
Purchase Chip  
Auth/Trace Number: 00634C/721840  
Chip Card AID: A0000000031010

NOW SHOP ON-LINE AT DOLLARTREE.COM  
5538 03393 72 172 7772 4/17/24 16:42  
Sales Associate:Self-Checkout User