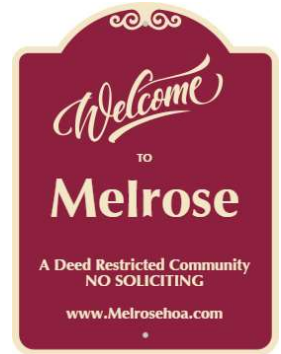


# MEETING MINUTES

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## Melrose Board of Trustees Meeting

9/27/2023 6:30 pm - Pickerington Public Library



### 1. Call to Order: 6:26PM

- *Jackson Brandel – President*
- *Tony Black-Vice President*
- *Keith Raub – Treasurer (absent)*
- *Deanna Roth –Secretary*
- *Kevin O’Connor*
- *Adrian Birchler -PMI Scioto Metro*

- **Approval of minutes 8/23/2023**

Jackson motions to approve minutes, Kevin seconds. Motion passes.

### 2. Financial Review 7/30/23

- Operating Account- \$58,766.14(principle)
- Balance Sheet
- Profit vs. Loss
- Accounts Receivable-\$15,208.51 (29 properties)

### 3. New Business:

- EMI is not cutting the entire area that is expected. Kevin will address this issue. EMI contract is increasing 2% for 2024. Our contract with them will run through 2025.
- We are beginning to see results from Alexa. Alexa will handle all collections including liens.
- Tony sent a message to David Byers asking to meet and go over the final punch out list.
- The annual contract for AquaDoc will be continued. They will winterize and store our fountain for a fee of \$525.
- Arbaugh Tree Service agreed to trim our trees prior to the start of school. To date, the work has not been done. Jackson will contact them with one more opportunity to get work completed. If not done by 9/30/2023, we will request a refund and go with another company.
- Kevin will follow up with Greg Butcher regarding “Kids at Play” signs and Timber Tech’s unfinished work.
- Permit parking signs will be ignored for the time being.
- A mailer was sent regarding the bylaws. We received no response. Since we are without bylaws, we will create a handbook for homeowners that will include neighborhood restrictions. Adrian has a template. Being that each section has different restrictions, the board will have to decide which restrictions we can/will enforce. It was suggested we use the restrictions that have the fewest regulations.
- Scott Ct. fencing was approved.
- For violations, the “watch status” on the PMI website had a software issue. This may cause previous violations to revert to a previous level of violation.

- Budget drafts are in the works. We will need to open a new money market account for a reserve fund. This account will need a balance of 10% of the yearly budget. This money is to avoid having the need for a special assessment.
- Utility work at McLeod Parc is still an ongoing issue. South Central claims they don't have the budget or manpower to come clean up the trunks or debris that was left behind. Deanna is still working on this situation.

4. **Old News:**

- Bylaw vote 126 yes 18 no

5. **Motion to Adjourn: 7:46**

6. **Next meeting October 25, 2023**