

Minutes

MELROSE TRUSTEE MEETING
November 22, 2022| 6:30pm
Pickerington Public Library

- 1) Welcome and Call to Order: *Meeting was called to order at 6:30pm.*
 - a) Deanna Roth
 - b) Jackson Brandel
 - c) Keith Raub
 - d) *All members listed above were present.*

- 2) Approval of Prior Meeting Minutes: *The prior meeting minutes were unanimously approved.*

- 3) Financial Review (10-31-2022)
 - a) Operating Account - \$63,313.79
 - b) Accounts Receivable - 15,810.18
 - c) *The financials were reviewed.*

- 4) New Business
 - a) Quality Electric to be contacted regarding electric at 256 entry way
 - b) Need copy of Aqua Dock invoice #916443 for fountain repair
 - c) Holiday Décor contest, 2 winners \$50 each need flyer created
 - d) EMI fall clean up- did this occur?
 - e) Pictures of trustees for website
 - f) Announce that we are moving management companies to PMI
 - g) Need clarification of liability insurance for new management contract

- 5) **Adjournment:** *The meeting was adjourned at 7:43pm.*