

Minutes

MELROSE TRUSTEE MEETING

October 26, 2022 | 6:30pm

Rule 3

- 1) Welcome and Call to Order: ***Meeting was called to order at 6:32pm.***
 - a) Eleanor Buggie
 - b) Deanna Roth
 - c) Jackson Brandel
 - d) Keith Raub
 - e) Anthony Black
 - f) Onyx Realty – Chris Davis
 - g) ***All members listed above were present.***

- 2) Approval of Prior Meeting Minutes: ***The prior meeting minutes were unanimously approved.***

- 3) Financial Review (9-30-2022)
 - a) Operating Account - \$67,636.99
 - b) Accounts Receivable - \$16,185.19
 - c) ***The financials were reviewed.***

- 4) New Business
 - a) Update on E&S Pond Work
 - i) ***Send E and S Punch out list below***
 - (1) ***Pieces of rocks are in the grass and need to be removed.***
 - (2) ***Grading around the manhole and near top of stone need to be corrected.***
 - (3) ***Stones are 12” above grass in some areas and should be level.***
 - b) Signs at the pond. There are several of them & I believe we only need one (specifically facing the road). The current ones are wood posts that have become crooked due to the freezing of the ground pushing the concrete base upward. I suggest we get rid of the current signs & get one new sign that demonstrates use. I can even go through the company we had print the HOA signs with & put it on a metal post.
 - i) ***Signs were ordered on Sunday October 23rd.***
 - c) Upgrading the pond fountain to more pressure & with lights will also put a nice touch on the completion of improving the pond. (Spring 2023)
 - i) ***Get quotes to upgrade fountain in 2023.***
 - d) Lastly, a few years back when the board had several trees removed around the pond, we discussed replacing them with new one. We could also do this?
 - i) ***Get quotes from EMI to plant 6’ pine or spruce trees around pond***
 - e) Stickers for Sewers
 - i) ***Jackson and Deanna installed sewer stickers.***
 - f) ***Open Items***
 - i) ***Send notice to owners reminding them of bylaw voting.***
 - ii) ***Send copies of collections policy to board.***

5) **Adjournment:** *The meeting was adjourned at 7:43pm.*