

MEETING MINUTES

Melrose Board of Trustees Meeting

6-28-2023 6:30 pm - Pickerington Public Library



1. Call to Order: 6:38PM

- *Jackson Brandel – President*
 - *Deanna Roth – Vice President & Secretary*
 - *Keith Raub – Treasurer*
 - *Tony Black*
 - *Adrian Birchler*
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- **Approval for minutes 5/24/23**
Keith motions to approve, Tony seconds, motion passes.

2. Financial Review 5-31-2023

- Operating Account- \$71895.42 (principle)
- Balance Sheet
- Profit vs. Loss
- Accounts Receivable-\$17831.22 (delinquency)

3. New Business:

- Aging summary includes \$3623.96 in collections during the month of May. 14 properties still have outstanding dues of \$11,280.18 and have been sent to collections.
- E&S still has a lot of work to do to complete the project. Area where rocks were dumped needs addressed as well as grading and seeding. Tony will walk pond to create a punch list. We currently owe \$4475 for phase I and \$22900 for phase II. No payments will be made until work is completed.
- Entrance lights at 256 still need attention. They remain lit all day if cloudy.
- Jackson will investigate the pile of soil left across from the front pond when the sanitary tap was installed last year.
- Many trees on tree lawns need trimming. Keith will check with Pickerington about getting this on the schedule.
- 2023 annual meeting will be held on July 26th. The HOA will pay for a food truck (The Paddy Wagon) which will supply food and drinks. Homeowners will be asked to supply questions prior to the meeting via email to Jackson. This should help streamline the process. We will have a meeting on July 19th to prepare for the annual meeting. Deanna will reserve the room at Pickerington Public Library.
- Deanna requested that the HOA purchase duck crossing signs to be placed on Carron Circle. Jackson motioned to approve this request and Keith seconds.
- Melrose Ct. needs repaved.

4. Old Business:

- Carron Circle property was brought up to date on 6-2-23.
- Selkirk was given a 30-day extension. To date, no payment has been made.
- McLeod Parc fence affidavit is prepared and waiting for notarized signatures.
- Violations: reflective mailbox numbers are still being investigated. Paisley, Milford and Torridon all need to be escalated.

- Bylaw vote 126 yes 18 no

5. Motion to Adjourn: 7:48

6. Next meeting July 26, 2023