Melrose Homeowners Association of Pickerington, INC.

MEETING MINUTES

Melrose Board of Trustees Meeting
8/27/26 630pm - Pickerington Public Library - Sycamore Branch

- **Call to Order:**
  - *Nicholas Adams - President*
  - *Tony Black - Vice President*
  - *Michael El Koubi - Treasurer*
  - *John DiNapoli - Secretary*
  - *Jarod Pickett - Board Member*

- **Financials & Operations Minutes**
  - **Reporting Pipeline -** The board reviewed the financial pipeline process, which includes how monthly transactions and the annual budget proposal is communicated and approved.

  - **Website Renewal -** The board approved a ***$348*** reimbursal to Jarrod Pickett for renewing our GoDaddy.com website hosting service.

  - **Fountain Winterization** - The board approved a ***$525*** fee for winterization, storage, and maintenance of the pond fountain by vendor Aquadoc.

  - **Vendor Renewals & Contracts:**
    - The board evaluated three key contracts up for renewal

Vendor	Service	Terms	Decision
AquaDoc	Pond Maintenance	1-Year $3,560 (+$100 increase)	**Approved**
Kashmiry & Assoc.	Insurance	1-Year $1,511 (+$135 increase)	**Approved**
Yardmaster	Landscaping	3-year term $25,875 / Term (> 4% increase)	**Pending Review**

- ## Community Relations & Other Minutes
    - **Violation Letter Refinement:**
        - The board reached consensus that the default violation letter sent by PMI can be rephrased with a friendlier tone.
        - An updated letter is in draft; No change to remediation actions or timelines
        - PMI will be responsible for the processing and management of violations.
        - The board agreed to a one-time fee of ***$100*** by PMI to implement the new changes when ready.

    - **Fall Clean Up & Maintenance - Paint**
        - The board has spare paint for any homeowners who would like to touch up their mailboxes during the Fall Season.
        - Communication will also be sent out via our next Newsletter.

    - **ACC Request Review**
        - The board reviewed several Architectural Control Committee (ACC) Requests as submitted by homeowners.

- ## Meeting Adjournment