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## **Niagara Falls Curling Club Meeting Minutes**

**August 15, 2022**

### **Call to Order**

A meeting of the NFCC Board was held on Monday, August 15<sup>th</sup>, 2022 on Zoom. The meeting began at 7:01pm and was chaired by Board President, Rob Walters.

### **Attendees and Regrets**

Directors in attendance included: Spencer Maves, Stephen Fish, Claire Fish, Jamie Brunaccioni, Karen Williams, Laurie Simpson, Randy Elliott, Tim Williams

Joined in progress: Jeff Glover

Regrets: Schelley Hiebert and Jackie Lynch

### **Staff in Attendance**

Sean Ford

### **Approval of the Agenda**

A motion to approve the agenda for tonight's meeting was made by Tim Williams and seconded by Laurie Simpson. Motion carried.

### **Approval of Minutes**

Draft minutes for the July 18th board meeting were distributed prior to meeting.

A motion to accept the July 18th board meeting minutes was made by Tim Williams and seconded by Randy Elliott. Motion carried.

## Manager's Report

Sean Ford provided an update on the following items:

- Additional bracing has been added to drainage pipe along east wall to prevent water running down the foundation wall. Investigating on whether grading should be done to assist water to run away from the foundation.
- Upgrades to front entrance continue: Carpet was installed on August 19<sup>th</sup> and painting is completed. New front door installation is scheduled for the third week of September.
- Air conditioning unit has been mounted to the west wall. Waiting for technician to connect the unit.
- Puck board will be picked up this week so it can be installed. One section of the plywood along Sheet A is rotten and will need to be replaced
- Brush and extension pole have been purchased to wash the north wall once ice has been installed.
- Sand has been ordered to build up the base around the corners for \$100.
- Wire is needed for installation of new ice temperature probe. Cost is \$200.

A motion was made to spend \$300 to purchase sand and wire for probe by Karen Williams and seconded by Tim Williams. Motion carried.

- Quotes have been obtained for the carpet runners. The Day Ladies' committee has donated \$1,800 towards the carpet purchase. The Board discussed the quotes and agreed to proceed with the \$3,200 quote from Nova Tile.

A motion to purchase the carpet Nova Tile carpet and approval to spend \$1,500 made by Laurie Simpson and seconded by Karen Williams. Motion carried.

(Jeff Glover arrived.)

- Recommendation to book Jet Ice to paint the ice in late September.

A motion to hire Jet Ice to paint the ice was made by Karen Williams and seconded by Randy Elliott. Motion carried.

- Discussions continue with roofing company about the roof replacement where the old condenser was located. Sean is scheduling a meeting with the roofing company.

- Preparations are ongoing to finalize the online membership registration system. There will be a link on the Club's website to access the online membership registration system. An email will be sent to members explaining the new system with a step-by-step guide. Any members who prefer to sign up in person can continue to do so at the Club.
- For the upcoming OCA Club Championship playdowns we are hosting October 14<sup>th</sup> to 16<sup>th</sup>, NFCC can enter a men's team and a women's team. After discussing, the Board is suggesting that Sean contact Jason Jackson to determine the interest of Team Brandwood, Wednesday night league champions, to enter the men's section and the Day's section will be consulted to determine the process to select a women's team with a possible playdown on the weekend of October 8<sup>th</sup> and 9<sup>th</sup>.
- Sean is sending emails to Jason and women's team skips for entries in OCA Club Championships.

#### Finances:

Jeff Glover provided the following update:

- Club has \$80,000 in the bank account. However, \$40,000 is set aside for the Covid-19 Government relief loan which is due in December 2023.
- Club recently received \$13,000 in support from the government as COVID-19 government relief. This is likely the last relief payment we will receive as the provincial and federal governments are winding down these programs.
- Club has made \$3,800 over the summer from lounge rentals and related bar sales.

Advised that a membership of 300 is projected to have the Club break even. A membership in the 350 would allow for some funding to be allocated for longer-term projects like the ice shed roof and parking lot repair.

#### **Business Arising from Minutes**

Spencer provided an update on the Grand Slam of Curling event including:

- We have received a draft contract from Sportsnet which has been forwarded to the City as there are provisions regarding the use of the Gale Centre. Waiting for City to provide a draft venue licensing agreement.

- Working on securing members for the Planning Committee. Laurie Simpson has agreed to oversee the coordination of volunteers. Jackie Lynch is assisting with the food services and will be meeting in September with the Gale Centre's caterer to discuss options. Bart Maves will be leading the Sponsorship and Marketing committee. Jeff Bolan will be assisting with pre-events and Brenda Grimo has agreed to oversee the Bookkeeping.
- Promotion of the event and ticket sales must wait until this year's Grand Slam event to occur in October. Sean and Spencer are looking at ticketing agent options and will be provided an update at the September Board meeting.
- Important to begin to seek volunteers for next year's event. Will be communicating with southern Ontario curling clubs; Steve Fish will be asking parents in the Youth Program; Ask league convenors to promote.

Rob Walters and Sean Ford will be meeting tomorrow with Dino Pozzobon, Jason Jackson and Jordan Doan to discuss the responsibilities of the Finance Committee.

Progress is being made to strike a Kitchen Committee. Lynne Coull and Colleen Morningstar have expressed interest. We hope to have a meeting in the next couple of weeks to discuss options for the kitchen.

A draft of the Year-End financial statements is almost ready. Once finalized, we can schedule the Annual General Meeting which needs to be held prior to November 30<sup>th</sup>.

## **New Business**

Setting the date for the AGM:

A draft of the Year-End financial statements is almost ready from the accountants. Once finalized, we can schedule the Annual General Meeting which needs to be held prior to November 30<sup>th</sup>.

Social media plan for new season:

Steve Fish discussed the opportunities to promote the new season through social media ads. After a good discussion, the Board agreed to allocate \$2,000 for social media advertising. In addition, the Board suggested that new members be asked how they heard about the NFCC to confirm the benefits of social media.

A motion was made to allocate \$2000 to social media posts by Karen Williams and seconded by Claire Fish. Motion carried.

Proposal for the NFCC to become a member of the Greater Niagara Chamber of Commerce:

Rob Walters and Steve Fish discussed the benefits of becoming a member of the GNCC and attending networking events. Membership options range in the \$250 to \$500 range. The Board is in favour of the proposal as long as the benefits are utilized. Rob will contact the GNCC to discuss the appropriate membership option.

A motion was made to join the GNCC by Stephen Fish and seconded by Tim Williams. Motion carried.

### **Committee Reports:**

Social Planning:

Summer social event in the Club's parking lot is coming up on August 26<sup>th</sup> from 6 pm to 9 pm.

Sean and Spencer are exploring the option to run a Swing and Sweep event at the beginning of the season.

Richard Vernon and Ray Anderson are exploring dates to run a trivia night event.

### **Section Reports**

Juniors:

Mario Folino has agreed to co-convene Little Rocks. Looking to participate in the Santa Claus parade. Exploring the option to hold a Youth Curling bonspiel. Jason Jackson is exploring the opportunity to have an ad posted on a Vann Advertising electronic billboard.

### **Other Business**

Idea to host a Grand Slam Pro-Am Bonspiel. Question whether it be coupled with an existing spiel or a new spiel this winter.

## **Acceptance of Reports**

Motion to accept all reports presented was made by Tim Williams and seconded by Randy Elliott. Motion carried.

## **Adjournments**

Motion to adjourn by was made by Tim Williams and seconded by Claire Fish. Motion carried.

Meeting concluded at 8:43 pm.

Next meeting is scheduled in the Club's lounge on September 12<sup>th</sup> at 7 pm.