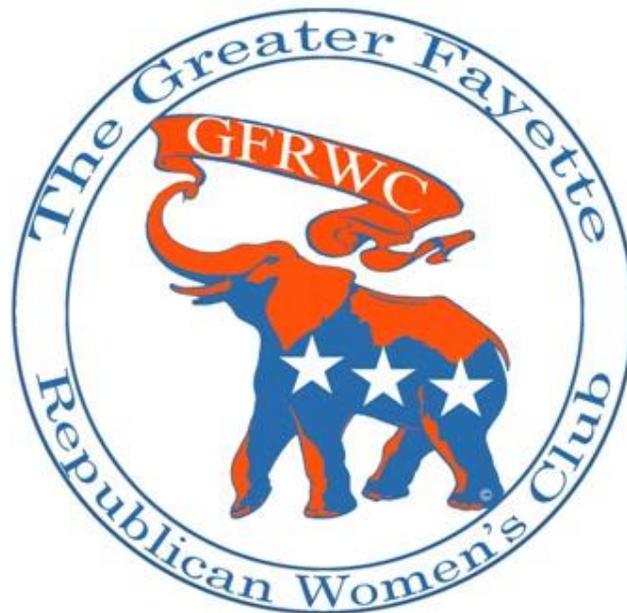


**GREATER FAYETTE REPUBLICAN
WOMEN'S CLUB**

BYLAWS



Amended April 18, 2018
Fayetteville, GA

GFRW BYLAWS

Table of Contents

Article I – Name.....	1
Article II – Objectives.....	1
Article III – Membership.....	1
Article IV – Officers and Their Duties	2
Article V – Executive Board.....	5
Article VI – Meetings	6
Article VII – Dues and Finances.....	6
Article VIII – Nominations and Elections.....	7
Article IX – Committees.....	7
Article X – Endorsement of Candidates.....	8
Article XI – Electronic Voting.....	8
Article XII – Parliamentary Authority (<i>Roberts Rules of Order</i>).....	8
Article XIII – Amendments	8
Article XIV – Dissolution.....	9

GREATER FAYETTE REPUBLICAN WOMEN'S CLUB BYLAWS

ARTICLE I

NAME

The name of this organization shall be the **Greater Fayette Republican Women's Club**, hereafter referred to as the organization, or the "**GFRWC.**" The GFRWC is a partisan political organization chartered by the national Federation of Republican Women and the Georgia federation of Republican Women and is a recognized member of these organizations. The use of the name of the club (The Greater Fayette Republican Women's Club – or the abbreviation "GFRWC") for any reason other than official club business is not permitted.

ARTICLE II

OBJECTIVES

The purpose of this organization shall be to:

- A. Inform the public through political education and activity
- B. Increase the effectiveness of women in the cause of good government through active political participation.
- C. Facilitate cooperation among Republican Women
- D. Foster loyalty to the Republican party at all levels of government
- E. Work for Republican candidates in all elections, including non-partisan elections
- F. Support the objectives and policies of the Georgia Republican Party, the Georgia Federation of Republican Women, and the National Federation of Republican Women
- G. Perform any lawful activity not inconsistent with the foregoing.

ARTICLE III

MEMBERSHIP

Section 1. Membership Status

- A. Membership in good standing in this organization is open to any Republican woman who supports its objectives and policies and pays annual dues.
- B. Associate membership shall be open to men and women on a non-voting basis. Associate members may not hold office.
- C. A Republican woman who holds regular membership in any other federated club is eligible only for associate membership and must pay associate dues.
- D. The Executive Board of the GFRWC has the option of whether or not to accept dues and grant membership in the club.

Section 2. Privileges of Membership

- A. Privileges of membership, including voting, are restricted to dues-paying members.
- B. Privileges of membership may be revoked for non-payment of dues.

Section 3. Membership in Good Standing

- A. All members are obligated to adhere to these bylaws
- B. Official documents of the GFRWC shall not be released or distributed to any person or entity except to dues-paying members in good standing.
- C. Members of the GFRWC, *on behalf of or speaking for the club*, may not endorse nor oppose any Republican candidate prior to any special election or primary election where there is more than one Republican candidate.
- D. Membership shall be revoked by a two-thirds (2/3) vote of the Executive Board for non-payment of dues, for advocating a split-party ticket, for active support of an opposition candidate of any other party or for non-compliance with these Bylaws.

ARTICLE IV

OFFICERS AND THEIR DUTIES

Section 1. Eligibility

Elected and appointed GFRWC officers and members of standing committees and special committees shall be GFRWC members in good standing.

Section 2. Officers

The elected officers of this organization shall be President, Vice President, Secretary, Treasurer and Assistant Treasurer.

Section 3. Officers' Records

All officers shall deliver all records, files, and properties of the GFRWC to the appropriate incoming officer within one (1) month after retiring from office or upon resignation.

Section 4. Term of Office

- A. Officers shall be elected for a term of two years beginning January 1st or until their successors are elected.
- B. The term of office for elected officers shall be from January 1st following their election through December 31st of the second year, regardless of the date of installation. The term of office shall run concurrently with the election of the Georgia Federation of Republican Women.

Section 5. Vacancies

- A. A vacancy in an elective office other than the President shall be filled by the majority approval of the Executive Board at its next meeting following the vacancy.
- B. The Vice President *immediately* fills the vacancy for the office of President whenever the vacancy occurs.
- C. Upon the extended failure to act by any officer or member of the Executive Board, the member's standing on the Executive Board may be revoked by a majority of the other members of the board in attendance at such meeting.

Section 6. Duties of the President

- A. To preside at all meetings of the organization.
- B. To appoint all committees with the approval of the Executive Board.
- C. To be an ex-officio member of all committees except the nominating committee.
- D. To appoint a Parliamentarian.
- E. To appoint an auditing committee prior to each election of the Executive Board to audit the Treasurer's accounts, and to report its findings no later than the first membership meeting in October.
- F. To disburse funds only in the inability of the Treasurer or the Assistant Treasurer to do so, and as directed by the Executive Board.
- G. To serve as the official representative of the organization at all times; or may designate an individual to serve as representative in her absence or inability to do so
- H. To serve on the Executive Board of the Fayette County Republican Party or to appoint a designee to do so.
- I. To serve as liaison officer to the *Georgia Federation of Republican Women*

Section 7. Duties of the Vice President

- A. To perform the duties of the President in her absence.
- B. To perform other duties as may be defined by the President.
- C. In the event of the President's resignation, death, or inability to serve, the Vice President shall serve as President until the next biennial election.

Section 8. Duties of the Secretary

- A. To record the minutes of all meetings of the club and the Executive Board.
- B. To be the custodian of all records.
- C. To issue notices and conduct general correspondence of the club.
- D. To perform such other duties as may be assigned by the President.

Section 9. Duties of the Treasurer

- A. Serves as custodian of all funds of this organization.
- B. Collects all funds and deposits in a bank approved by the Executive Board.
- C. Disburses funds as directed by the Executive Board.
- D. Provides written reports of receipts and disbursements for all meetings and as directed by the President.
- E. Forwards to Georgia Federation of Republican Women the service charge and per capita dues for all members of GFRWC.
- F. Maintains an up-to-date roster of paid members.
- G. Specifies procedures for submission of reimbursement requests, approval of reimbursement requests, and for expenditures.

Section 10. Duties of the Assistant Treasurer

- A. Performs the duties of the Treasurer in her absence.
- B. Votes at meetings of the Executive Board in the absence of the Treasurer.

ARTICLE V

EXECUTIVE BOARD

Section 1. Executive Board

- A. The Executive Board shall consist of the elected officers the chairmen of standing committees and the Immediate Past President of the GFRWC. All elected district and state officers of the *GFRW* who are members in good standing of this organization shall be non-voting members of the Executive Board
- B. The Executive Board shall have the authority to transact any necessary business between meetings, to make recommendations as to policies of the organization and to advise the President.
- C. Five (5) members of the Executive Board shall constitute a quorum for all meetings.

Section 2. Duties of the Executive Board

- A. The Executive Board retains the right to accept or reject (for good cause) membership applications. The board also decides on the removal of or reinstatement of members.
- B. Approves the President's appointments of the chairmen of the standing committees.
- C. Approves the bank or banks where funds are to be deposited.
- D. Orders an audit or review of GFRWC financials when the Treasurer is replaced mid-term for any reason

ARTICLE VI

MEETINGS

Section 1. General Meetings

- A. The regular meetings of the full membership of the GFRWC shall be held monthly unless the Executive Board recommends otherwise.
- B. The GFRWC must conduct no less than six (6) meetings per year.

Section 2. Special/Called Meetings

- A. Special called meetings of the membership shall be held at the call of the President or upon the documented request of three (3) members of the GFRWC.
- B. The purpose of the meeting shall be stated in the call, and no other business shall be transacted.

Section 3. Meetings of the Executive Board

- A. Meetings of the Executive Board of the GFRWC shall be held at such time and place as may be determined by the President or upon the documented request of no less than three (3) members of the Executive Board of the GFRWC.
- B. The purpose of the meeting shall be stated in the call, and no other business shall be transacted.

Section 4. Notices

Notices of all general meetings shall be given at least two weeks prior to the meeting and may be given electronically.

ARTICLE VII

DUES & FINANCES

Section 2. Dues and Finances

- A. The Fiscal year of this club shall be from January 1st to December 31st or in accordance with the fiscal year of the Georgia Federation of Republican Women
- B. Membership dues may be considered delinquent after March 31st.
- C. Dues collected from new members joining after September 1st will be credited to the following year.
- D. Membership dues may be set each year by a two-thirds (2/3) vote of the Executive Board.

ARTICLE VIII

NOMINATIONS AND ELECTIONS

Section 1. Nominating Committee

- A. A nominating committee of three (3) members in good standing shall be appointed at the October meeting in the election year.
- B. Any member wishing to serve as an officer must be a dues paying member in good standing.

Section 2. Elections

- A. The nominating committee shall report one (1) nominee for each office at the November meeting in the election year, after which nominations from the floor will be allowed.
- B. Elections shall be held by secret ballot. A majority of all votes cast shall constitute an election.
- C. Where there is only one candidate for an office, election may be by voice vote.

Section 3. Nominations From the Floor

- A. Nominations from the floor require the prior approval of the nominee.
- B. Nominees from the floor must be members in good standing in the GFRWC as described in Article III of these bylaws.

ARTICLE IX

COMMITTEES

Section 1. The standing committees shall include:

- A. MEMBERSHIP
- B. EDUCATION/AMERICANISM
- C. FUNDRAISING
- D. HOSPITALITY
- E. LEGISLATIVE
- F. PROGRAM
- G. PUBLICITY
- H. WEBSITE

Section 2. The Chairman and the duties of these standing committees shall be appointed by the President with the approval of the Executive Board.

Section 3. Ad hoc committees may be appointed by the President as needed, with the approval of the Executive Board.

Section 4. All committees shall report to the Club at the regular meetings as requested by the President.

ARTICLE X

ENDORSEMENTS OF CANDIDATES

- Section 1. The Greater Fayette Republican Women's Club (GFRWC) as a whole, the Executive Board as a whole or any of the officers shall not, in their official capacity, endorse nor oppose any Republican candidate prior to any special election or primary election where there is more than one Republican candidate.
- Section 2. Violation of this section by an officer or a member of the Executive Board shall be grounds for removal.

ARTICLE XI

ELECTRONIC VOTING

Votes of the Executive Board may be cast and taken by e-mail or other electronic means.

- A. All such votes cast by electronic means shall be cast within three (3) business days of submission to members of the Executive Board.
- B. A tally of all such votes cast by electronic means shall be circulated to all Executive Board members within five (5) business days of submission.
- C. Such votes cast by electronic means shall have the same force and effect as a vote cast by a board member casting a vote in person.

ARTICLE XII

PARLIAMENTARY AUTHORITY

Roberts Rules of Order, Newly Revised, shall govern this organization in all matters of procedures not covered in these .

ARTICLE XIII

AMENDMENTS

These may be amended by a two-thirds (2/3) vote of the members in good standing present at any regular meeting of the Club, or special meeting called for that purpose, provided notice of the proposed amendment has been given to all members at least thirty (30) days prior to the meeting. No amendments may be made without prior notice.

ARTICLE XIV

DISSOLUTION

Section 1. Vote to Dissolve

- A. The Greater Fayette Republican Women's Club may be dissolved by a two-thirds (2/3) vote of the members in good standing present at any regular or called meeting of the club.
- B. Written notice from the Executive Board by US Mail or electronic means must be sent to each member at least 15 days prior to the meeting and must indicate that a vote to dissolve will be taken at the meeting.

Section 2. Assets & Liabilities

- A. Upon dissolution of The Greater Fayette Republican Women's Club (GFRWC) all assets (after payment of liabilities) shall be distributed to the Georgia Federation of Republican Women (GFRW) within thirty (30) days of said vote.
- B. Distribution of any assets to the GFRW must include the most recent Treasurer's report along with the club's charter from the NFRW.
- C. None of the assets shall be distributed to any member or officer of The Greater Fayette Republican Women's Club (GFRWC).

Section 3. Rights

The right to use the name of the dissolved club (*The Greater Fayette Republican Women's Club*) shall revert to the Georgia Federation of Republican Women.

+++++ END OF DOCUMENT +++++

REVISED BY GFRWC COMMITTEE ON March 1, 2018

AMENDED by GFRWC MEMBERSHIP on April 11, 2018

APPROVED BY GEORGIA FEDERATION OF REPUBLICAN WOMEN/RULES COMMITTEE

DATE: _____