

Poll Watcher Resources

If you have any questions or concerns, step outside poll to call or text:

Walt Hanley: (470) 785-3568 or if not urgent, send email to

vc3@myfayettegop.org

Early Voting

Complete the Poll Layout, arrival checklist, Tally Sheet. If you are working the PM shift, complete the Advance in Person (Early) closing checklist.

Upon completion of shift, email completed forms. In the subject line include the Date of Poll Watching and Advance Early Voting Location.

Example - March 2, 2024 KEDRON

<mailto:pw@myfayettegop.org>

Election Day Voting

Complete the Poll Layout, arrival checklist, Tally Sheet. If you are working the PM shift, complete the election day closing checklist part 1 of 2 and 2 of 2.

Upon completion of shift, email completed forms and pictures of poll tapes and provisional recap sheet. In the subject line include Precinct number and Precinct name.

Example: Precinct 3 Oakwood I=

<mailto:pw@myfayettegop.org>

If you choose to send your poll watcher report in excel, enter information below to enter the information on all tabs.

Poll Location

Poll Manager

Date

Start Time

End Time

Poll Watcher

Draw Layout - POLL PADS, BMDs, TABULATOR, PROVISIONAL . Note BMD designated ADA

Poll Location:		Date		Start Time	
Poll Manager:				End Time	

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Poll Watcher Signature:

Poll Watcher Tally Sheet AM Shift						
Poll Location:		Date			Start Time	
Poll Manager:		End Time				
Note: BMD#s should be zero on First Day of Early Voting and on Election Day						
BMD#	7:____	8:____	9:____	10:____	11:____	12:____
1						
2						
3						
4						
Subtotal						
BMD#	7:____	8:____	9:____	10:____	11:____	12:____
5						
6						
7						
8						
Subtotal						
BMD#	7:____	8:____	9:____	10:____	11:____	12:____
9						
10						
11						
12						
Subtotal						
BMD#	7:____	8:____	9:____	10:____	11:____	12:____
13						
14						
15						
16						
Subtotal						
BMD#	7:____	8:____	9:____	10:____	11:____	12:____
17						
18						
19						
20						
Subtotal						
Grand Total						
Tabulator						
Ballots Cast	7:____	8:____	9:____	10:____	11:____	12:____
1						
2						
Grand Total						
Verify every hour that tabulator grand total matches BMD Grand Total						
Notes						
Poll Watcher Signature:						

Poll Watcher Tally Sheet PM Shift

Poll Location: _____ Date: _____ Start Time: _____
 Poll Manager: _____ End Time: _____

Note: BMD#s should be zero on First Day of Early Voting and on Election Day

BMD#	1:___	2:___	3:___	4:___	5:___	6:___	Close
1							
2							
3							
4							
Subtotal							

BMD#	1:___	2:___	3:___	4:___	5:___	6:___	Close
5							
6							
7							
8							
Subtotal							

BMD#	1:___	2:___	3:___	4:___	5:___	6:___	Close
9							
10							
11							
12							
Subtotal							

BMD#	1:___	2:___	3:___	4:___	5:___	6:___	Close
13							
14							
15							
16							
Subtotal							

BMD#	1:___	2:___	3:___	4:___	5:___	6:___	Close
17							
18							
19							
20							
Subtotal							

BMD Grand Total

Tabulator Ballots Ca	1:___	2:___	3:___	4:___	5:___	6:___	Close
1							
2							

Tabulator Grand Total

Verify every hour that tabulator grand total matches BMD Grand Total

Notes

Poll Watcher Signature: _____

Election Day Voting - Poll Closing Checklist 1 of 2

Poll Location: _____ Date: _____ Start Time _____

Poll Manager: _____ End Time _____

Voter Line / Closing Time	Was the voter line cut off before the scheduled closing time?	
	What time was the cut off notification given and last voter identified?	
	Number of voters in line when the cut-off notification was given:	
	Were all eligible voters in line at time of cut-off notification allowed to vote?	
	Total of all Poll Pad Checked In Count	
	What time did the last voter place their ballot in the tabulator?	
Tabulation Tapes	Were 3 Tabulation Tapes produced for each tabulator?	
	Were all signature lines completed on the Tabulation Tapes?	
	What time was the Tabulation Tape & provisional ballot recap sheet posted to the door?	
	Did you get photos of the tabulation tapes and yellow copy of provisional /challenge recap sheet? Note: Send pictures with poll watcher report	
Ballots & Tabulator	Was a the tabulator ballot bag removed from the tabulator	
	Was the area in the front of the tabulator and back of the tabulator checked for write-in ballots and unscannable ballots-	
	Were any write-in ballots removed from the tabulator and placed in separate black bag?	
	Was the write-in bag sealed? Record the seal number	
	Was each tabulator ballot bag sealed?	
	1. Record tabulator bag seal number 2. Record tabulator bag seal number	
Tabulator Memory Cards	Was one memory card placed in a clear bag with 2 copies of the tape from the tabulator signed and witnessed by two poll officials? Note: For each Tabulator you will have 1 memory card and 2 tabulator tapes. If the precinct has 2 tabulators the clear bag will have 2 memory cards and 4 tabulator tapes.	
	Was the clear bag sealed?	
	Was the bag marked with polling place, serial number of ballot scanner and number assigned to ballot scanner?	
	Record seal number placed on clear bag containing memory card and tabulator tapes.	

Poll Watcher Signature: _____

