

SHELLY HORTON JR
MAYOR



STEPHANIE SULLIVANT-COLLIER
CAO/TOWN CLERK

TOWN OF BENTON LOUISIANA

REGULAR SESSION MINUTES

MAYOR AND BOARD OF ALDERMAN
TOWN OF BENTON

105 SIBLEY STREET, BENTON, BOSSIER PARISH, LOUISIANA
MONDAY, APRIL 10, 2023, 6:00 PM

The Town of Benton Council met in regular and legal session on the 10th day of April 2023, at 6:00 p.m., in the Benton Council Chambers, Benton Town Hall, Benton, Louisiana. The Mayor, Shelly Horton, called the Regular Session to order. Stephanie Collier, called the roll, with all members as follows:

Alderman Jackie Carr – ABSENT
Alderman Tiffany Manning – PRESENT
Alderman Ron Jones – PRESENT
Alderman James Friday - PRESENT
Alderman Wayne Cathcart -PRESENT

Others present were Stephanie Collier, Attorney Neil Erwin, Chief Collier, and members of the public.

Motion was made by Alderman Jones, seconded by Alderman Manning to amend the Regular Session Agenda to add item 9. A resolution to adopt the WWPP for the North WW Plant, and item 10. A resolution to adopt the WWPP for the South WW Plant, and 11. A resolution to declare surplus and donation. The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

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www.townofbentonlouisiana.webs.com website

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The Town of Benton is an equal opportunity employer.

Motion was made by Alderman Cathcart, seconded by Alderman Manning to approve the agenda as amended. The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

OLD BUSINESS

None

NEW BUSINESS

Final Vote for adoption of Resolution 4 of 2023: Adoption of the 2023 Tax Millage Rates

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by the Town of Benton:

MILLAGE

General Alimony # 5079001	7.32 mills	\$118,623.00
Streets #5079002	4.90 mills	\$ 79,407.00
		\$198,030.00 total

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Bossier, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

Motion was made by Alderman Cathcart, seconded by Alderman Jones to adopt Resolution 4 of 2023. The mayor called for public comments. None were made. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

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Steven Maxwell presented the current renewal package for the town's liability insurance policy and workers comp renewal. He detailed the increases in premiums and that the increase is the normal annual percentage. He stated that the only changes made to the policy were the amount of the deductibles on wind and hail damage to town facilities and a minor decrease in the limits for certain areas in the liability policy.

Mayor Horton called for a motion to approve the renewal of the Travelers Insurance and Stonetrust Workers Comp Policy. Motion was made by Alderman Cathcart, seconded by Alderman Jones to adopt the Vehicle Policy. The mayor called for public comments. None were made. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve the Vehicle Policy:

The policies are on record at the Benton Town Hall for public viewing upon request.

Motion was made by Alderman Jones, seconded by Alderman Manning to adopt the Vehicle Policy. The mayor called for public comments. None were made. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve the Background Check:

The policies are on record at the Benton Town Hall 105 Sibley Street, Benton for public viewing upon request. Motion was made by Alderman Cathcart, seconded by Alderman Manning to adopt the Background Check. The mayor called for public comments. None were made. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

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Mayor Horton called for a motion to approve the Confidentiality Policy:

The policies are on record at the Benton Town Hall 105 Sibley Street, Benton for public viewing upon request. Motion was made by Alderman Jones, seconded by Alderman Manning to adopt the Confidentiality Policy. The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve the Employment at will Policy:

The policies are on record at the Benton Town Hall 105 Sibley Street, Benton for public viewing upon request. Motion was made by Alderman Manning, seconded by Alderman Friday to adopt the Employment at Will Policy. The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve the Sexual Harassment Policy:

The policies are on record at the Benton Town Hall 105 Sibley Street, Benton for public viewing upon request. Motion was made by Alderman Jones, seconded by Alderman Manning to adopt the Sexual Harassment Policy. The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton stated that since not all the documents are available, he suggested the Monthly financials to be tabled and approved at the next meeting.

-Tabled-

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Mayor Horton called for a motion to approve Resolution 5 of 2023 the WWPP for Palmetto Plant (North Plant) Motion was made by Alderman Friday, seconded by Alderman Jones to adopt Resolution 5.

RESOLUTION 5 OF 2023

A RESOLUTION TO INFORM THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY OF THE TOWN OF BENTON WATER POLLUTION PREVENTION AUDIT REPORT

WHEREAS, that the Town of Benton owns and operates a public sewage treatment plant located at 4679 Palmetto Road, and

WHEREAS the Town of Benton does hereby wish to inform the Louisiana Department of Environmental Quality that the following actions have been taken by the Town Council:

1. Resolved the Municipal Pollution Environmental Audit Report, which is attached to this resolution.

2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, No. LA0102890

A. To continue being good environmental stewards by maintaining our wastewater treatment plant and continuing required analytical analysis in accordance with our current LDEQ permit, including monthly monitoring of influent CBOD.

BE IT FURTHER RESOLVED The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve Resolution 6 of 2023 the WWPP for Rock Reed Plant (South Plant) Motion was made by Alderman Cathcart, seconded by Alderman Friday to adopt Resolution 6.

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RESOLUTION 6 OF 2023

A RESOLUTION TO INFORM THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY OF THE TOWN OF BENTON WATER POLLUTION PREVENTION AUDIT REPORT

WHEREAS, that the Town of Benton owns and operates a public sewage treatment plant located at 139 Seventh Street, and

WHEREAS the Town of Benton does hereby wish to inform the Louisiana Department of Environmental Quality that the following actions have been taken by the Town Council:

1. Resolved the Municipal Pollution Environmental Audit Report, which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, No. LA0038784
 - A. To continue being good environmental stewards by maintaining our wastewater treatment plant and continuing required analytical analysis in accordance with our current LDEQ permit, including monthly monitoring of influent CBOD.

BE IT FURTHER RESOLVED The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:
The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

Mayor Horton called for a motion to approve Resolution 7 of 2023 the Declaration of surplus and donation of zero turn mower to Cypress Black Bayou Park. Motion was made by Alderman Jones, seconded by Alderman Manning to adopt Resolution 7.

RESOLUTION 7 OF 2023

A RESOLUTION DECLARING THAT CERTAIN MUNICIPAL PROPERTY IS NOT NEEDED FOR PUBLIC OR MUNICIPAL PURPOSES AND DIRECTING DESPOSAL

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WHEREAS the Town of Benton, Louisiana, is owner of certain unneeded surplus property; and

WHEREAS the Town has determined that it would be in the best interest to dispose of the said property; and

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Benton, in regular session convened, a quorum being present that the property listed below is hereby determined to be no longer needed by the Town and is declared surplus and the Mayor Shelly Horton , or his designee is hereby authorized to dispose of the below referenced property by donating said property to the Cypress Black Bayou Parks and Recreation Center.

X Mark Mower # 44

X Mark Mower # 45

BE IT FURTHER RESOLVED the forgoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

The mayor called for public comments. There being none, motion carried with the following votes recorded:

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

A motion be Alderman Friday seconded by Alderman Manning to adjourn the Regular Session.

YEAS: Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: Alderman Carr

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