

SHELLY HORTON JR  
MAYOR



STEPHANIE SULLIVANT-COLLIER  
CAO/TOWN CLERK

# TOWN OF BENTON LOUISIANA

## REGULAR SESSION MINUTES MAYOR AND BOARD OF ALDERMAN TOWN OF BENTON 105 SIBLEY STREET, BENTON, BOSSIER PARISH, LOUISIANA MONDAY, MAY 8, 2023, 6:00 PM

The Town of Benton Council met in regular and legal session on the 8th day of May 2023, at 6:00 p.m., in the Benton Council Chambers, Benton Town Hall, Benton, Louisiana. The Mayor Pro Tem, Ron Jones, called the Regular Session to order. Stephanie Collier, called the roll, with all members as follows:

Alderman Jackie Carr – PRESENT  
Alderman Tiffany Manning – PRESENT  
Alderman Ron Jones – PRESENT  
Alderman James Friday - PRESENT  
Alderman Wayne Cathcart -PRESENT

Alderman Manning gave the invocation and Alderman Carr led the pledge.  
Others present were Stephanie Collier, Chief Collier, and members of the public.

Motion was made by Alderman Manning, seconded by Alderman Friday to approve the regular session agenda. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

105 Sibley Street / P O Box 1390  
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(318) 965-2781 / (318)965-2577 fax  
[www.townofbentonlouisiana.webs.com](http://www.townofbentonlouisiana.webs.com) website

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Stephanie Collier at (318) 965-2781 describing the assistance that is necessary.

The Town of Benton is an equal opportunity employer.

Motion was made by Alderman Friday, seconded by Alderman Carr to approve the minutes of the April Meeting. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Chief Collier introduced Matthew Hortman. His work history is licensed EMT, works part-time for BCC Correction, Webster Parish and Cotton Valley. He is not POST certified and will be required to go thro the academy by the end of the year. A Motion was made by Alderman Friday, seconded by Alderman Carr to approve Matthew Hortman as the new hire. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

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Chief Collier introduced Jason Chachere. He will be filling the vacancy of Jeremy Sunderland. His work history is Homer and Arcadia Police Department part-time at both. He is not POST certified and will be required to go thro the academy by the end of the year. A Motion was made by Alderman Friday, seconded by Alderman Carr to approve Jason Chachere to fill the vacancy of Officer Sunderland. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

Stephanie Collier explained that this is the subdivision of land where the Water Tower sets to separate it from the land to be donated to the Fire District.

Resolution 8 of 2023: Minor Subdivision Plat of the Town of Benton Industrial Park Water Tower Site

RESOLUTION NO. 8 OF 2023

RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF THE TOWN OF BENTON INDUSTRIAL PARK

WHEREAS the Benton-Parish Metropolitan Planning Commission (the “MPC”) conducted a public hearing on April 3, 2023, for consideration of the Minor Plat Subdivision of the Town of Benton Industrial Park Water Tower Site, 6.342 acres, located in the Southeast quarter of the Southeast quarter of Section 19, Township 20 North, Range 13 West in the Town of Benton, Bossier Parish, Louisiana. (Council District 2); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF BENTON, LOUISIANA:

§1. The Minor Subdivision Plat in the Benton Industrial Park Water Tower Site, as submitted, be approved, conditioned upon the changes, requested by Balar Engineers, to the Plat; and

§2. The mayor is authorized to sign the Minor Subdivision Plat upon satisfactory conditions have been met; and

§3. This Resolution shall become effective upon final adoption and signature by the mayor.

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A Motion was made by Alderman Cathcart, seconded by Alderman Friday to approve Resolution 8 of 2023. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

**~Tabled~**

RESOLUTION 9 of 2023

A RESOLUTION TO APPROVE THE DONATION OF IMMOVABLE PROPERTY OF THE TOWN OF BENTON INDUSTRIAL PARK

WHEREAS, the Town of Benton, (hereafter, "Town") is the owner of approximately 5.119 acres of land located in the Benton Industrial Park, said land having been conveyed by deed recorded \_\_\_\_\_, as instrument number \_\_\_\_\_ in the Deed Records of Bossier Parish, Louisiana; and

WHEREAS, The Town, desires to donate approximately 5.119 acres, more or less, of the said tract to the Benton Fire District No. 4 (hereafter, "District"); and

WHEREAS the said land is suitable for use by the District for a future Training Facility; and

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Benton, in regular and legal session on this 8th day of May, 2023, that Shelly Horton, Mayor, be and is hereby authorized to execute on behalf of the Town of Benton, any and all documents in connection with the donation of immovable property of the Benton Industrial Park, Lot 1, located in the Southeast Quarter of the Southeast Quarter of Section 19, Township 20 North, Range 13 West of the Louisiana Prime Meridian, Northwestern Land District, in the Town of Benton, Bossier Parish, Louisiana, to the Benton Fire District No. 4, with the town reserving all oil, gas and mineral rights and being granted the option to regain ownership of the property if the facility is no longer used for one year by Benton Fire District No. 4.

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A Motion was made by Alderman Friday, seconded by Alderman Carr to TABLE Resolution 9 of 2023. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

## RESOLUTION 10 OF 2023

### A RESOLUTION TO APPROVE ENGINEERING SERVICES FOR THE 2023 STREET PROJECT

WHEREAS on the 13 day of March 2023 the Board of Aldermen of the Town of Benton, Bossier Parish approved the 2023 Street Project; and

WHEREAS Balar Engineers has presented the Town with an agreement for engineering services for the 2023 Street Project which includes reconstruction/ repairs/overlay of the following streets:

1. Simpson Street from the intersection of Fifth Street (Hwy 162) to the intersection of Sibley Street and then from the intersection of Sibley Street to the intersection of Benton Road (Hwy 3). Estimated Costs \$77,000.00
2. Sixth Street from the intersection of Sibley Street to Benton Road (Hwy 162).
3. The Town Hall parking area from the employee parking area, (Sibley Street entrance) the one-way driveway to the public parking area (on Sixth Street).

WHEREAS the agreement includes basic engineering services, and the Project Representative inspection fees, geotechnical reports, and construction testing for \$ 12,600.00.

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Benton, Bossier Parish Louisiana does hereby authorize the mayor to execute and administer a contract with Balar Engineers for engineering services in the amount of \$89,600.00.

A Motion was made by Alderman Cathcart, seconded by Alderman Manning to approve Resolution 10 of 2023. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

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YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

March 2023 financials: A Motion was made by Alderman Manning, seconded by Alderman Friday to approve the March Financials. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

April 2023 financials: A Motion was made by Alderman Cathcart, seconded by Alderman Friday to approve April financials. Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

A Motion was made by Alderman Friday, seconded by Alderman Manning to adjourn Mayor Pro Tem, Jones called for any comments, there being none the following votes recorded:

YEAS: Alderman Carr, Alderman Manning, Alderman Jones, Alderman Friday, and Alderman Cathcart.

NAYS: None

ABSTAIN: None

ABSENT: None

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