



**TOWN OF BENTON  
MAYOR AND BOARD OF ALDERMEN  
105 SIBLEY STREET, BENTON, LOUISIANA**

**PUBLIC HEARING AGENDA  
MONDAY, DECEMBER 29, 2025, 6:30 PM**

**CALL TO ORDER:**

**INVOCATION:**

**PLEDGE:**

**ROLL CALL:**

**PUBLIC HEARING AGENDA APPROVAL:**

**PUBLIC HEARING ITEMS:**

**1. Ordinance 610 of 2025: AEP SWEPCO Franchise agreement.**

**AN ORDINANCE, GRANTING UNTO SOUTHWESTERN ELECTRIC POWER COMPANY, THE RIGHT, PRIVILEGE AND FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN, REPAIR, RECONSTRUCT, REMOVE AND OPERATE A SYSTEM OF ELECTRIC POWER LINES, WIRES, TRANSFORMERS, COMMUNICATION CABLES AND OTHER RELATED AND NECESSARY OR DESIRABLE APPURTENANCES IN, UNDER, OVER, ACROSS, THROUGH AND ALONG ANY AND ALL OF THE PRESENT AND FUTURE STREETS, AVENUES, ALLEYS, THOROUGHFARES, ROADS, HIGHWAYS, SIDEWALKS, BRIDGES AND PUBLIC GROUNDS AND PUBLIC PLACES OF THE TOWN OF BENTON, LOUISIANA, FOR THE PURPOSE OF TRANSMITTING AND DISTRIBUTING ELECTRIC POWER TO THE TOWN AND ITS INHABITANTS AND ANY OTHER PERSON OR PERSONS, FIRMS AND CORPORATIONS FOR A TERM OF TWENTY FIVE YEARS; REGULATING THE USE OF STREETS BY THE COMPANY AND REPAIR AND RESTORATION OF THE STREETS DISTURBED BY CONSTRUCTION; PROVIDING FOR COMPENSATION TO BE PAID TO THE TOWN; PROVIDING THAT THIS FRANCHISE SHALL NOT BE EXCLUSIVE; PROVIDING THE COMPANY'S OBLIGATIONS TO FURNISH EFFICIENT SERVICE; PROVIDING FOR INDEMNITY BY THE COMPANY TO THE TOWN; PROVIDING FOR CONDITIONAL FORFEITURE IN EVENT OF**

105 Sibley Street / P O Box 1390  
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(318) 965-2781 / (318)965-2577 fax  
[www.townofbentonlouisiana.webs.com](http://www.townofbentonlouisiana.webs.com) website

A person with a disability who requires assistance with accommodations or an auxiliary aid or service such as an assistive listening device or a sign language interpreter, to participate in a public meeting should contact the Stephanie Collier at (318) 965-2781 as far in advance as possible, but no later than forty-eight (48) hours prior to the scheduled time of the meeting.

The Town of Benton is an equal opportunity employer.

**DEFAULT BY THE COMPANY; MAKING MISCELLANEOUS PROVISIONS  
RELATIVE TO THIS GRANT OF FRANCHISE; PROVIDING FOR  
ACCEPTANCE BY COMPANY; PROVIDING A SEVERABILITY CLAUSE;  
AND PROVIDING AN EFFECTIVE DATE.**

## **PUBLIC COMMENTS**

### **2. Ordinance 611 of 2025 (T-16-25) Brunson Zoning Amendment**

#### **ORDINANCE AMENDING CHAPTER 130, ARTICLE 7, SECTION 130-182 OF THE TOWN OF BENTON CODE OF ORDINANCES**

BE IT ORDAINED by the Mayor and Board of Alderman of the Town of Benton, Bossier Parish, Louisiana, convened in regular session, does hereby amend Chapter 130-Zoning, Article 7-Zoning Amendments, Section 130-182 of the Town of Benton Code of Ordinances to reflect the Zoning Classification of a tract of land being 0.42 acres more or less, from R-2 (Multi-Family Residence District) to a R-3 (Residence Mobile Home Park District) located South of Old Plain Dealing Rd and West of Brunson Lane. Town of Benton, La. (Town of Benton Council District 3) (Police Jury District 4)

## **PUBLIC COMMENTS:**

### **3. ORDINANCE NO. 614: Council Packets**

#### **AN ORDINANCE REQUIRING ADVANCE DELIVERY OF COUNCIL MEETING PACKETS**

**WHEREAS**, the City Council recognizes the importance of informed decision-making and transparency in government; and

**WHEREAS**, the timely delivery of council meeting materials ensures members have adequate time to review and prepare for each meeting; and

**WHEREAS**, including prior meeting minutes and financial expenditure reports contributes to accountability and informed governance;

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**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF BENTON, LOUISIANA:**

## **SECTION 1. PURPOSE**

The purpose of this ordinance is to establish a standard timeline and content requirements for the delivery of council meeting packets to elected officials.

## **SECTION 2. DEFINITIONS**

*“Council Meeting Packet”* means all documentation and supporting materials prepared for review and discussion at a scheduled council meeting, including but not limited to:

- The meeting agenda;
- Minutes from the prior meeting;
- Financial reports and expenditure summaries; and
- Any proposed ordinances, resolutions, or supporting documentation.

## **SECTION 3. PACKET DELIVERY TIMELINE**

Council meeting packets shall be delivered to all council members **no later than 5:15 p.m. on the Wednesday preceding** any regular meeting, workshop, or special council meeting.

Delivery may be accomplished by:

- Physical mail or courier to the member’s official address on file; and/or
- Secure electronic transmission.

Both forms of communication are acceptable, provided that delivery confirmation is retained by the City Clerk or designee.

## **SECTION 4. RESPONSIBILITY FOR PREPARATION AND DELIVERY**

The Town Clerk, or a designated official, shall be responsible for assembling and distributing the council meeting packets in accordance with the timeline established in this ordinance.

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## SECTION 5. ENFORCEMENT

Failure to comply with this ordinance shall be addressed as follows:

- The City Clerk or designee shall provide a written justification to the Council for any delay in packet delivery; and
- In cases of repeated noncompliance, the matter may be placed on the agenda for Council review and corrective action.

### PUBLIC COMMENTS:

### ADJOURN PUBLIC HEARING:

All in favor  
Opposed

POSTED BY : *Stephanie Collier* on December 18, 2025 at 12:00 pm.

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**TOWN OF BENTON  
MAYOR AND BOARD OF ALDERMEN  
105 SIBLEY STREET  
BENTON, LOUISIANA**

**REGULAR SESSION AGENDA  
MONDAY, DECEMBER 29, 2025, 6:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVE MINUTES:**

- Consider approval of the November 10<sup>th</sup> meeting
- Consider approval of the November 17<sup>th</sup> workshop

**APPROVE REGULAR SESSION AGENDA:**

**OLD BUSINESS:**

**1. FINAL VOTE: Ordinance 610 of 2025: AEP SWEPCO Franchise agreement.**

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**PUBLIC COMMENTS:  
ROLL CALL VOTE:**

**2. FINAL VOTE: Ordinance 611 of 2025 (T-16-25) Brunson Zoning Amendment**

**ORDINANCE AMENDING CHAPTER 130, ARTICLE 7, SECTION 130-182 OF THE TOWN OF BENTON CODE OF ORDINANCES**

**PUBLIC COMMENTS:  
ROLL CALL VOTE:**

**3. FINAL VOTE: ORDINANCE NO. 614: Council Packets**

**AN ORDINANCE REQUIRING ADVANCE DELIVERY OF COUNCIL MEETING PACKETS**

**PUBLIC COMMENTS:  
ROLL CALL VOTE:**

**NEW BUSINESS:**

**1. RESOLUTION 13 of 2025**

**RESOLUTION APPROVING MASTER PLAN PLAT OF LONG PINE SUBDIVISION UNIT 1**

**WHEREAS**, the Benton-Parish Metropolitan Planning Commission (the "MPC") conducted a public hearing on Tuesday, December 16, 2025, and approved the application made by Corey Russell to approve the Master Plan Plat of Long Pine Subdivision Unit 1, being 8.215 acres more or less, located in Section 29,

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Township 20 North, Range 13 West Benton, La. (North of 5<sup>th</sup> Street & East of Montgomery Lane) (Town Council District 2) (Police Jury District 4); and

**WHEREAS** the Long Pine Subdivision Master Plan Plat was approved under the Benton MPC regulations and procedures, and has made the recommendation for approval by the Board of Aldermen.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the Town of Benton, Louisiana, does hereby approve the Master Plan Plat of Long Pine Subdivision Unit 1.

Upon a motion by Alderman \_\_\_\_ seconded by Alderman \_\_\_\_ this resolution was adopted on the \_\_\_\_ day of \_\_\_\_ 2025 by the following votes:

**YEA:**

**NAY:**

**ABSENT:**

**ABSTAIN:**

## **2. RESOLUTION 14 OF 2025:**

### **A RESOLUTION TO AWARD THE CONTRACT FOR REMOVAL AND REPLACEMENT OF A 60" ARCHED LINE ON THE SOUTH SIDE OF SIMPSON STREET**

WHEREAS, the Town of Benton, Bossier Parish, Louisiana by proper notice, solicited bids for construction of the 60" line, in accordance with Louisiana RS 38:2212;

WHEREAS proposals were submitted on October 27, 2025, and bids were received, according to law; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Benton, Bossier Parish, Louisiana, in legal session convened, that it has considered all proposals and hereby awards the service contract to Pulley Construction for the amount of \$57,700.00.

BE IT FURTHER RESOLVED that the Board of Aldermen does hereby authorize the Mayor to execute and administer said contract with Pulley Construction.

## **3. Review and approve proposals for Auditing Services to perform the 2025 Annual Legislative Audit and the AUP audit.**

## **PUBLIC COMMENTS**

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**ROLL CALL VOTE**

**4. December 2025 Financials Month To Date budget.**

**PUBLIC COMMENTS**

**ROLL CALL VOTE**

**ADJOURNMENT**

**POSTED BY \_\_\_\_\_ AT 105 SIBLEY STREET, BENTON,  
LA @4:00 PM ON December 5, 2025**

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