



Almost Heaven BBQ Bash

June 13 – 15, 2024

PO Box 2054
Buckhannon, WV 26201

Email: almostheavenbbqbash@gmail.com

Website: www.almostheavenbbqbash.com

Dear Prospective BBQ Bash Artist, Crafter, or Vendor:

As our event continues to grow, we are excited to be hosting the 9th Annual Almost Heaven BBQ Bash in downtown Buckhannon – where the event began in 2015. This year we have moved the craft show front and center of the event in middle of Jawbone Park with last year's attendance estimated to be between 8,000 and 10,000 visitors (prospective buyers) for the weekend.

We are again partnering with area newspapers, WBOY-TV, and several WV Radio stations, as well as Facebook, our website, Upshur County CVB, and various social media outlets to provide as much advance promotion of this event as possible to maximize attendance and potential buyers for you.

To provide more variety for attendees, we will consider vendors with similar products this year as we hate to exclude some great crafters and artists simply for producing similar items.

All spots will be outside spots this year on concrete paved areas, please keep this in mind when planning a way to anchor your canopy as there will be no drilling into the pavement allowed. To be considered, the following items **must be received BY March 15, 2024:**

1. Completed and signed Application form
2. Signed Artist, Crafter, & Vendor Regulations (including signed Waiver of Liability box)
3. At least 1-2 photographs of items you wish to sell AND your booth set-up
4. List of **ALL** items you wish to sell **NOTE: Items not listed and approved, in advance, will NOT be allowed for sale.**
5. Copy of your insurance liability policy with \$1M liability listing Almost Heaven BBQ Bash, PO Box 2054, Buckhannon, WV 26201 AND the City of Buckhannon, 70 East Main Street, Buckhannon, WV 26201 as additional insureds.

If your business or homeowners agent doesn't offer this coverage, we highly recommend ACT. ACT policies cover artists, crafters, and tradesmen. Show Policies start at \$49 for 3 days of coverage and can go up to 90 days of coverage. Annual Policies start at \$279 and provides Free and unlimited additional insureds.

A direct link to purchase ACT insurance is <https://app.actinsurance.com/events/6265>. Please feel free to use the following codes for a discount: **AlmostHeaven5** for \$5 off any show policy, **AlmostHeaven10** for \$10 off annual policies

NOTE: Applications will be reviewed, as received (first-come, first reviewed) to assure product quality with accepted crafters notified upon receipt. Applications without ALL required documents AND appropriate payment with your initial application will not be reviewed.

Exhibit space fees:

~ **OUTDOORS:** \$100.00 – 10' x 10' "outside" space / NO power available
You may purchase additional spaces at \$100.00 ea.

~ Please make check or money order payable and mailed to:

Almost Heaven BBQ Bash
PO Box 2054
Buckhannon, WV 26201

Jennie Barnette, BBQ Bash Crafter Chairperson

Email: bbqcrafterinfo@gmail.com

Cell: 304 / 613-7457



2024 Almost Heaven BBQ Bash, Inc.

Artists and Crafters Application

Name of Operation: _____

Name of Owner/Operator: _____

Email: _____ DATE: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Best Contact Phone Number: _____

On-Site/Event Contact Name: _____

Alternate Contact Number: _____

*** What items do you plan to sell: _____

NOTE: You will ONLY be permitted to sell the items listed – please provide a complete list of ALL items.

Type of set-up: Booth with canopy: _____ Free-standing trailer: _____

Show hours: Thursday, June 13th 4 PM – 8 PM Friday, June 16: 11 AM – 8 PM Saturday, June 17: 11 AM – 6 PM

*** **NOTE: You must remain open the entire time or you will not be invited to return next year**

	* ALL Items MUST be included with initial application – BY March 15, 2024 *	Fee
1	Completed / signed Artists, Crafters, Direct Sales, & Other Vendors Application	-0-
2	Signed Rules & Regulations AND Waiver of Liability	-0-
3	Photos of your products you wish to sell and table/booth set-up, if at all possible	-0-
4	List of ALL items you wish to sell (<i>ONLY items listed on this application will be allowed</i>)	-0-
5	Insurance Certificates (\$1 Million Minimum Liability) – 1 each for Almost Heaven BBQ Bash and 1 listing City of Buckhannon as “additional insureds” – NO EXCEPTIONS	-0-
	*** CRAFTER / VENDOR SPACE PRICING ***	
	CRAFTERS: Single Outdoor Space (10' x 10') – NO electrical access available	\$100 \$ _____
	CRAFTERS Double Outdoor Space (10' x 20')	\$200 \$ _____
	TOTAL DUE:	\$ _____
	Any special needs?	
	Date Submitted: _____ Amount Paid: _____ Check # _____	

We'll furnish the space - you'll need to bring all your own equipment & supplies (canopy, tables, chairs, extension cords, if needed, etc.), and we hope you enjoy a very successful and profitable weekend!!!

Printed Name: _____ **Signature:** _____

2024 Almost Heaven BBQ Bash

***** Artists and Crafters Regulations *****

- Vendor Exhibit Space:** Participants must provide dimensions of their space requirements, and fit in that space. We will do our best to place you in high traffic areas based on your space, electrical, and other needs.
- Equipment / Supplies:** Exhibitors / vendors must provide their own set-ups including tables, chairs, canopies, extension cords, etc.. Almost Heaven BBQ Bash, inc. assumes no responsibility for any property of any kind belonging to participants.
- Set-Up / Operating Hours:**
 - Thursday, June 13:** Spaces will be available for set-up after NOON on Thursday. Event Hours: 4:00 PM – 8:00 PM
 - Friday, June 14:** Event hours: 11:00 AM – 8:00 PM
 - Saturday, June 15:** Event hours: 11:00 AM and remain open until at least 6:00 PM
(Tearing down early on Saturday will forfeit your participation in next year's event)
- Insurance:** All vendors, regardless of your products, must provide a copy of your general liability insurance certificate identifying the Almost Heaven BBQ Bash AND City of Buckhannon, as "additional insureds" for a minimum of one million dollars. Vendors will also hold harmless both entities for any and all claims of any kind as a result of your participation at the Almost Heaven BBQ Bash event. NOTE: Your homeowners policy may cover this, (usually at no or minimal cost), or you can obtain a "special event" liability policy (approx. \$49) thru most independent insurance carriers. If you need assistance with this, please contact us at: bbqcraftinfo@gmail.com Applications will NOT be accepted without this certificate of insurance.
- Crafter Fees:**

Single Outside space (10' x 10')	\$100.00
Double Outside space (10' x 20')	\$200.00
- Products for Sale:** Products deemed unsuitable for a "family friendly" event are prohibited (political items, any item displaying profanity or vulgar language, encouraging violence, etc.). We are not "pro" or "anti" any candidate, ideology, etc. – let's have fun!
- Relationship to Vendor:** Vendors are independent contractors and not considered as an agent, employee, or representative of the Almost Heaven BBQ Bash, Inc. or the City of Buckhannon, WV in any way whatsoever.
- NSF Fees:** There will be a \$35.00 charge for returned checks from the vendor's bank for non-payment.
- Event organizers reserve the right to accept or deny any application for any reason, and to evict any vendor from the event for failure to adhere to these rules & regulations with no refund of any fees paid.

Signing below affirms that I have read and will adhere to all the above Crafter / Vendor Rules & Regulations:

Vendor Operation Name: _____ **Date:** _____

Printed Name: _____

Signature: _____

WAIVER OF LIABILITY: In acceptance of this entry, the undersigned, intending to be legally bound for myself, my heirs, employees, guests, executors and administrators, agree to indemnify, defend, & hold harmless the officers, directors, employees, representatives & event volunteers of the Almost Heaven BBQ Bash, Inc., AND the City of Buckhannon, WV from and against any & all claims, damages, losses, liabilities, & costs (including without limitation reasonable attorney's fees, expert witnesses, & litigation costs) related in any manner, directly, or indirectly, in whole or in part to: a) any act or omission of vendor, its employees, agents, guests, invitees, licensees, visitors, consultants, or contractors, b) any failure to perform according to the negotiated terms of this agreement, c) any accident involving injury to any person or property occurring or other circumstances existing on or about the premises at any time during this event due to any cause whatsoever, provided, however, that this assumption of risk, waiver, release, & discharge shall not apply to exempt anyone for his/her own fraud, or willful injury to the person or property of another, or violations of law, whether willful or negligent. I also grant full permission to the Almost Heaven BBQ Bash, Inc. to use any photographs, video tapes, motion pictures, or any other record of this event for any legitimate purpose. I agree to the terms of this Waiver of Liability, and will abide by the rules of this event. Acceptance of all entries is based on a first come basis, however, Almost Heaven BBQ Bash, Inc. reserves the final right of refusal to any artist/crafter/vendor. There is no "Rain Day" schedule for this event, and if required, the event may be cancelled in whole or in part by Almost Heaven BBQ Bash, Inc., with no cash refunds, however we will provide free entry to the following year's event to fully paid, registered vendors in the event of an unforeseen cancellation. I have read & agree to adhere to all the rules and regulations of the Almost Heaven BBQ Bash, Inc. and understand that failure to adhere to these may be cause for immediate, non-negotiable expulsion from the event with no refund.

Signature: _____ **Date:** _____