



Almost Heaven BBQ Bash

June 12 – 14, 2025

PO Box 2054
Buckhannon, WV 26201

Email: almostheavenbbqbash@gmail.com

Website: www.almostheavenbbqbash.com

Dear Prospective BBQ Bash Artist, Crafter, or Vendor:

As our event continues to grow, we are excited to be hosting our 10th Anniversary Almost Heaven BBQ Bash in downtown Buckhannon – where the event began in 2015. Our Artists & Crafters will again be located front and center of the event in middle of Jawbone Park, with an estimated attendance of 8,000 – 10,000 visitors during the weekend. We will be increasing our marketing efforts to include partnering with area newspapers, WBOY-TV, and several WV Radio stations, as well as Facebook, our website, Upshur County CVB, and various social media outlets to provide as much advance promotion of this event as possible to maximize attendance and potential buyers for you.

To provide more variety for attendees, we will consider vendors with similar products, but continue the **limit of 2 per product category**.

All spots will be outside spots on paved areas, so please keep this in mind when planning a way to anchor your canopy as there will be no drilling into the pavement allowed. To be considered, the following items **must be received BY the following dates**:

1. Completed and signed Application form
2. Signed Artist, Crafter, & Vendor Regulations (including signed Waiver of Liability box)
3. At least 1-2 photographs of items you wish to sell AND your booth set-up
4. List of **ALL** items you wish to sell **NOTE: Items not listed and approved, in advance, will NOT be allowed for sale.**
5. Copy of your WV Business License (WV State Tax Dept. contacted us this year indicating ALL vendors must have a current WV Business license, which can be quickly obtained online for a \$30 one-time fee.
6. Copy of your insurance liability policy with \$1M liability listing Almost Heaven BBQ Bash, PO Box 2054, Buckhannon, WV 26201 AND one for the City of Buckhannon, 70 East Main Street, Buckhannon, WV 26201 as additional insureds.

*** **Special 10th Anniversary fees** ***

NOTE: ALL spaces are outside / 10' x 10' spaces – no power available – entries accepted "first received, first accepted."

- ~ All documents & fees paid / received or postmarked BY: Feb. 14, 2025 \$ 50.00 per space
- ~ Same as above – received or postmarked between Feb. 15 & March 14, 2025 \$ 75.00 per space
- ~ Same as above – received or postmarked between March 15, 2025 – June 1, 2025 \$150.00 per space

Many insurance carriers include this coverage with your business and/or homeowners policy, and your agent can quickly issue the required Additional Insured Certificates, usually at NO cost to you. If not, we highly recommend ACT (online) which offers policies that cover artists, crafters, and tradesmen. Show Policies start at \$49 for 3 days of coverage and can go up to 90 days of coverage. A direct link to purchase ACT insurance is <https://app.actinsurance.com/events/6265>. Please feel free to use the following code for a \$5.00 discount on any short-term show policy: **AlmostHeaven5**

NOTE: Applications will be reviewed, as received (first-come, first reviewed) to assure product quality with accepted crafters notified upon receipt. Applications without ALL required documents AND appropriate payment with your initial application will not be reviewed.

Please make check or money order payable and mailed to: Almost Heaven BBQ Bash
PO Box 2054
Buckhannon, WV 26201

Jennie Barnette, BBQ Bash Crafter Chairperson

Email: bbqcrafterinfo@gmail.com

Cell: 304 / 613-7457



2025 Almost Heaven BBQ Bash

*** Artists and Crafters Regulations ***

1. **Vendor Exhibit Space:** Participants must provide dimensions of their space requirements, and fit in that space. We will do our best to place you in high traffic areas based on your space, electrical, and other needs.
2. **Equipment / Supplies:** Exhibitors / vendors must provide their own set-ups including tables, chairs, canopies, extension cords, etc.. Almost Heaven BBQ Bash, inc. assumes no responsibility for any property of any kind belonging to participants.
3. **Set-Up / Operating Hours:**
 - Thursday, June 12: Spaces available for set-up after NOON on Thursday. **Optional: Event Hours: 4:00 PM – 8:00 PM*
 - Friday, June 13: Event hours: 11:00 AM – 8:00 PM
 - Saturday, June 14: Event hours: 11:00 AM – 8:00 PM
(Tearing down early on Saturday will forfeit your participation in next year's event)
4. **Insurance:** ALL vendors, regardless of your products, must provide a copy of your general liability insurance certificate identifying the Almost Heaven BBQ Bash AND City of Buckhannon, as "additional insureds" for a minimum of one million dollars. Vendors will also hold harmless both entities for any and all claims of any kind as a result of your participation at the Almost Heaven BBQ Bash event. NOTE: Your homeowners policy may cover this, (usually at no or minimal cost), or you can obtain a "special event" liability policy (approx. \$49) thru ACT (online) or most independent insurance carriers. If you need assistance with this, please contact us at: bbqcraftinfo@gmail.com Applications will NOT be accepted without this certificate of insurance.
5. **Acceptance of Vendor Application:** Entries will be reviewed and accepted/denied based on product categories. All items should be partially or completely handmade – no 3rd party vendors) and date received/postmarked per the list below.
6. **Vendor Exhibit Space:** Participants must provide dimensions of their space requirements, and fit in that space.
7. **Equipment / Supplies:** Exhibitors / vendors must provide their own set-ups including tables, chairs, canopies, extension cords, etc.. Almost Heaven BBQ Bash, inc. assumes no responsibility for any property of any kind belonging to participants.
8. **Set-Up / Operating Hours:**
 - Thursday, June 12: Spaces available for set-up after NOON on Thursday. **Optional: Event Hours: 4:00 PM – 8:00 PM*
 - Friday, June 13: Event hours: 11:00 AM – 8:00 PM
 - Saturday, June 14: Event hours: 11:00 AM and remain open until at least 6:00 PM
(Tearing down early on Saturday will forfeit your participation in next year's event)
9. **Products for Sale:** Products deemed unsuitable for a "family friendly" event are prohibited (political items, any item displaying profanity or vulgar language, encouraging violence, etc.). We are not "pro" or "anti" any candidate, ideology, etc. – let's have fun!
10. **Relationship to Vendor:** Vendors are independent contractors and not considered as an agent, employee, or representative of the Almost Heaven BBQ Bash, Inc. or the City of Buckhannon, WV in any way whatsoever.
11. **NSF Fees:** There will be a \$35.00 charge for returned checks from the vendor's bank for non-payment.
12. Event organizers reserve the right to accept or deny any application for any reason, and to evict any vendor from the event for failure to adhere to these rules & regulations with no refund of any fees paid

WAIVER OF LIABILITY: In acceptance of this entry, the undersigned, intending to be legally bound for myself, my heirs, employees, guests, executors and administrators, agree to indemnify, defend, & hold harmless the officers, directors, employees, representatives & event volunteers of the Almost Heaven BBQ Bash, Inc., AND the City of Buckhannon, WV from and against any & all claims, damages, losses, liabilities, & costs (including without limitation reasonable attorney's fees, expert witnesses, & litigation costs) related in any manner, directly, or indirectly, in whole or in part to: a) any act or omission of vendor, its employees, agents, guests, invitees, licensees, visitors, consultants, or contractors, b) any failure to perform according to the negotiated terms of this agreement, c) any accident involving injury to any person or property occurring or other circumstances existing on or about the premises at any time during this event due to any cause whatsoever, provided, however, that this assumption of risk, waiver, release, & discharge shall not apply to exempt anyone for his/her own fraud, or willful injury to the person or property of another, or violations of law, whether willful or negligent. I also grant full permission to the Almost Heaven BBQ Bash, Inc. to use any photographs, video tapes, motion pictures, or any other record of this event for any legitimate purpose. I agree to the terms of this Waiver of Liability, and will abide by the rules of this event. Acceptance of all entries is based on a first come basis, however, Almost Heaven BBQ Bash, Inc. reserves the final right of refusal to any artist/crafter/vendor. There is no "Rain Day" schedule for this event, and if required, the event may be cancelled in whole or in part by Almost Heaven BBQ Bash, Inc., with no cash refunds, however we will provide free entry to the following year's event to fully paid, registered vendors in the event of an unforeseen cancellation. I have read & agree to adhere to all the rules and regulations of the Almost Heaven BBQ Bash, Inc. and understand that failure to adhere to these may be cause for immediate, non-negotiable expulsion from the event with no refund.

Signing below affirms that I have read and will adhere to all the above Crafter / Vendor Rules & Regulations & Waiver of Liability.

Vendor Operation Name: _____ **Date:** _____

Printed Name: _____ **Signature:** _____



2025 Almost Heaven BBQ Bash, Inc.

Artists and Crafters Application (June 12 – 14, 2025)

Name of Operation: _____

Name of Owner/Operator: _____

Email: _____ DATE: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Best Contact Phone Number: _____

On-Site/Event Contact Name: _____

Alternate Contact Number: _____

*** What items do you plan to sell: _____

NOTE: You will **ONLY** be permitted to sell the items listed – please provide a complete list of **ALL** items.

Type of set-up: Booth with canopy: _____ Free-standing trailer: _____

Show Hours: Thursday, June 12: 4 PM – 8 PM (optional) Friday, June 13: 11 AM – 8 PM Saturday, June 14: 11 AM – 8 PM

*** **NOTE:** You must remain open the entire time or you will not be invited to return next year

	** ALL Items MUST be included with initial application – NO EXCEPTIONS **	Fee
1	Completed / signed Artists, Crafters, Direct Sales, & Other Vendors Application	-0-
2	Signed Rules & Regulations AND Waiver of Liability	-0-
3	Photos of your products you wish to sell and table/booth set-up, if at all possible	-0-
4	List of ALL items you wish to sell (ONLY items listed on this application will be allowed)	-0-
5	Insurance Certificates (\$1 Million Minimum Liability) – 1 each for Almost Heaven BBQ Bash and 1 listing City of Buckhannon as “additional insureds” – NO EXCEPTIONS	-0-
	*** CRAFTER / VENDOR SPACE PRICING ***	
	** All spaces are 10' x 10' outdoors on paved parking area, with no electrical access. Additional spaces may be purchased, based on application receipt/postmark date below.	
	Vendor Space - ALL documents & payment BY Feb. 14, 2025 \$ 50 X _____ spaces =	\$ _____
	Vendor Space - “ “ “ between Feb. 15 & March 14 \$ 75 X _____ spaces =	\$ _____
	Vendor Space - “ “ “ between March 15 & June 1 \$150 X _____ spaces =	\$ _____
	TOTAL DUE:	\$ _____
	Any special needs?	
	Date Submitted/Mailed: _____ Amount Paid: _____ Check # _____	

We'll furnish the space - you'll need to bring all your own equipment & supplies (canopy, tables, chairs, extension cords, if needed, etc.), and we hope you enjoy a very successful and profitable weekend!!!

Printed Name: _____ **Signature:** _____