

# THE TENANT TIMES

February 2025

## KHA Office Hours

Monday through Friday  
8:30 a.m.—12:00 p.m.  
1:00 p.m.—5:00 p.m.

## Laundry Room Hours

Monday through Friday  
8:00 a.m. - 4:00 p.m.

Regular work order requests may be made Mon.—Fri. by calling (660)665-8539

Emergency work order requests may be made by calling (660)341-6169

## Staff

Patti Preston,  
Executive Director

Courtney Blodgett,  
Assistant to the Director

Terra Rouse,  
Book Keeper

Susan Rogers,  
Occupancy Specialist

Dondi Bates,  
Occupancy Specialist

James Nicoli,  
Maintenance Foreman

Adam Hageman,  
Maintenance Technician

Kieth Zoellick,  
Maintenance Technician

Brenda Newkirk,  
Receptionist

Barbara Greenup,  
File Clerk



Equal Housing Opportunity

## Shut The Front Door!

*Village 76* - During these very cold days of winter that we have had, we have noticed front doors being left opened while furnaces are running.

Please keep those doors closed! The Kirksville Housing Authority pays for the utilities that heat the apartments. Leaving doors open causes the furnaces to run more often and longer. This is wasteful use of energy that drives the costs high-

*baby* ❄️  
❄️ *it's cold*  
*outside* ❄️

er.  
If we continue to see doors left open during cold weather conditions, we will consider assessing additional charges for the use of the utilities that fuel the furnaces. Please help us keep those costs down by being more conservative and responsible with heating your apartments.

## Enter to Win!

*Devlin Place* - You will find, enclosed in this edition of The Tenant Times, instructions and application for NAHRO's Annual "What Home Means to Me" poster contest. We encourage your children to participate. Each entry will receive a prize from the Kirksville Housing Authority just for participating. Please submit your poster to the Kirksville Housing Authority no later than February 28 and we will make sure it gets submitted.



Please remember that you are required, according to the KHA Pet Policy, to clean up after your pet after you have taken them outside to use the bathroom. Failure to do so may result in a lease violation and ultimately lease termination.



## Pest Control

Kirksville Housing Authority - Pest Control for February will take place on Thursday, February 20th for apartments #133 through #164 and all of Devlin Place

March Pest Control will be Thursday, March 20th for apartments #165 through #200 and all of Devlin Place.

Please remember that Pest Control is mandatory. You may not refuse. If you have a medical condition that is affected by the chemicals, contact our office in order to make other arrangements. Refusing pest control is considered a lease violation.



Please make sure all areas are accessible, including bedrooms and bathrooms, and remember that pest control also serves as housekeeping inspections.

Please remember that treating cockroaches with over the counter spray is counterproductive to our professional services. Do not use products such as Raid or other sprays. It is also important to refrain from collecting plastic shopping bags as they create a nesting environment for roaches and mice.

You will find the Annual Pest Control Calendar as well as the Annual Furnace Filter Calendar inside this newsletter.

***Be sure to visit and "like" the Kirksville Housing Authority Facebook page!***



**RHA Offices will be closed on Monday, February 17th in observance of President's Day**

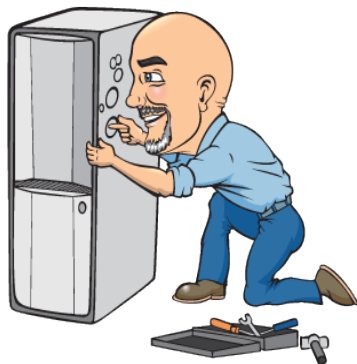
## Furnace Filters

Kirksville Housing Authority - Staff will be changing furnace filters at both Devlin Place and Village 76 on Tuesday, February 11th.

This routine maintenance of your furnace is mandatory and you do not have to be home while they are there. No appointments will be made.

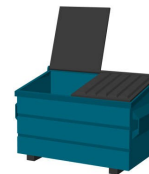
Remember, any-time staff enter your apartment, they will be checking housekeeping.

As always, please make sure all areas are accessible



## Remember.....

**Trash must go INSIDE the dumpster not BE-SIDE the dumpster. Should Maintenance Staff have to pick it up, you will be charged a fee.**



### SENIOR FOOD BOXES

Senior Food Boxes will be available for pick up on Thursday, February 20th. Please call ahead so that we can have it ready for you.

Most participants have done a great job picking up their boxes on time. However, those not picking them up by the end of each month will be considered a "no show". Two "no shows" will cause you to be dropped from the program.

## Notes from Maintenance

- You MUST request a work order if you hear your smoke detector "chirping" as it needs a battery replacement.



- If a dumpster is too full for your trash, please place it in another one on the property.

*For after hours maintenance emergencies call 341-6169*

- Please make sure all trash and debris is picked up out of the yards and common areas.



- DO NOT dispose of baby wipes or paper towels by flushing them down the toilet.
- Please dispose of cigarette butts appropriately. Do not throw them in the yard.

## Kirk-Tran

"Kirksville's only Public Transportation System"

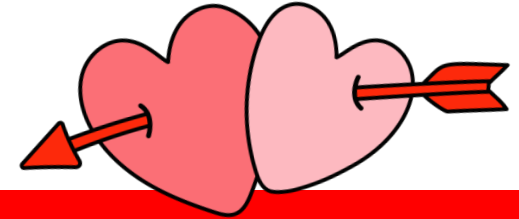


**Cost: \$3.00 each time you board the bus inside the city limits and \$4.00 each time you board the bus outside the city limits.**

**Call (800)654-6287 to reserve your ride.**

Transportation is available;  
Monday through Thursday from 6:00 a.m. to 6:00 p.m.  
Friday from 6:00 a.m. to 9:00 pm.  
Saturday from 9:00 a.m. to 9:00 p.m.

# February 2025



## Events At A Glance

- Rent Due - Mon., February 10th
- Furnace Filters
- President's Day - Mon., February 17th - KHA Offices Closed
- Pest Control - Thurs., February 20th
- Senior Food Boxes - Thurs., February 20th



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1  G. I. Joe Day
2 HAPPY GROUNDHOG DAY 	3	4 Farmers Day 	5	6  National Chopstick Day	7	8
9	10  Rent Due Date	11 Furnace Filters	12 Hug Day 	13	14 happy Valentine's day 	15
16	17  PRESIDENT'S DAY	18	19	20 Senior Food Boxes Pest Control	21	22 National Walk Your Dog Day 
23 Pinocchio Day 	24	25  Quiet Day	26	27 National Pokémon Day 	28	