

THE TENANT TIMES

November 2025

KHA Office Hours

Monday through Friday

8:30 a.m.—12:00 p.m.

1:00 p.m.—5:00 p.m.

Laundry Room Hours

Monday through Friday

8:00 a.m. - 4:00 p.m.

Regular work order requests may be made Mon.—Fri. by calling (660)665-8539

Emergency work order requests may be made by calling (660)341-6169

Staff

Patti Preston,
Executive Director

Courtney Blodgett,
Assistant to the Director

Terra Rouse,
Book Keeper

Susan Rogers,
Occupancy Specialist

Dondi Bates,
Occupancy Specialist

James Nicoli,
Maintenance Foreman

Adam Hageman,
Maintenance Technician

Kieth Zoellick,
Maintenance Technician

Brenda Newkirk,
Receptionist

Barbara Greenup,
File Clerk



Equal Housing Opportunity

Pets!

Kirksville Housing Authority - Pets are a very important part of many of our lives. They are also a lot of responsibility. The majority of our tenants do a great job of keeping their pets up to date on their vaccinations and city licenses. We know because they provide us with the documentation, which is a requirement of our pet policy.

One of our biggest struggles regarding pets is when visitors bring their pets with them to visit our tenants. This just simply is not allowed. We have no record of vaccinations which puts our other tenants and staff at risk. Should the visiting pet cause damage to



the unit, the tenant is responsible for paying for the repairs.

We recently had a situation where the visiting pet, a dog, became aggressive with staff. That kind of activity is dangerous for staff and other tenants. Tenants are responsible for the behavior of their guests according to the lease agreement.

If you allow a visiting pet in your unit, you must register it with our office by showing proof of vaccinations, a city license, pay the \$200.00 pet deposit and follow all the rules of the Pet Policy.

We appreciate your cooperation.



LOCKING YOUR DEADBOLT IS MUCH SAFER THAN LOCKING THE DOOR HANDLE. THE SAME KEY LOCKS AND UNLOCKS BOTH. TAMPERING WITH THE DOOR LOCK (TRYING TO UNLOCK WITHOUT A KEY) CAN CAUSE DAMAGE WHICH CAN RESULT IN CHARGES TO A TENANTS ACCOUNT AND LEASE VIOLATIONS.



Please join us on Friday , November 21st at 1:30 p.m. for a movie and popcorn in the Community Building at Village 76!



Pest Control

Kirksville Housing Authority - Pest Control for November will take place on Thursday, November 24th to allow for the Thanksgiving holiday for apartments #165 through #200 and all of Devlin Place

Pest Control for December will be Monday, December 22nd to allow for the Christmas holiday.

We appreciate your understanding in being flexible with the holiday schedule changes.



Please remember that Pest Control is mandatory. You may not refuse. If you have a medical condition that is affected by the chemicals, contact our office in order to make other arrangements. Refusing pest control is considered a lease violation. All areas must be accessible, including bedrooms and bathrooms, and remember that pest control also serves as housekeeping inspections.

As always, do not use over the counter pest control chemicals that interfere with our treatments.

Be sure to visit and "like" the Kirksville Housing Authority Facebook page!



HAPPY
THANKSGIVING
DAY

From the Staff of the
Kirksville
Housing Authority

The offices of the Kirksville Housing Authority will be closed on Thursday, November 27th and Friday, November 28th to allow staff to enjoy the Thanksgiving Holiday with their families.

TO ALL VETERANS,

Thank you
for your
bravery,
service, and
sacrifice!



Honoring all who served



*The offices of the Kirksville Housing
Authority will be closed on Tuesday,
November 11th in honor of Veterans Day.*

Remember.....

**Trash must go INSIDE
the dumpster not BE-
SIDE the dumpster.
Should Maintenance Staff have to
pick it up, you will be charged a fee.**



SENIOR FOOD BOXES

Senior Food Boxes will be available for pick up on Thursday, November 20th. Please call ahead so that we can have it ready for you.

Most participants have done a great job picking up their boxes on time. However, those not picking them up by the end of each month will be considered a "no show". Two "no shows" will cause you to be dropped from the program.

Notes from Maintenance

- You MUST request a work order if you hear your smoke detector "chirping" as it needs a battery replacement.



- If a dumpster is too full for your trash, please place it in another one on the property.

*For after hours
maintenance emer-
gencies call
341-6169*

- Please make sure all trash and debris is picked up out of the yards and common areas.



- DO NOT dispose of baby wipes or paper towels by flushing them down the toilet.
- Please dispose of cigarette butts appropriately. Do not throw them in the yard.

Kirk-Tran

"Kirksville's only Public Transportation System"



Cost: \$3.00 each time you board the bus inside the city limits and \$4.00 each time you board the bus outside the city limits.

**Call (800)654-6287 to
reserve your ride.**

Transportation is available;
Monday through Thursday from 6:00 a.m. to 6:00 p.m.
Friday from 6:00 a.m. to 9:00 pm.
Saturday from 9:00 a.m. to 9:00 p.m.

November 2025



Events At A Glance

- *Our Table Soup Kitchen - every Tuesday (4pm—6 pm)*
- *Rent Due - Mon., November 10th*
- *Veteran's Day - Tue., November 11th - KHA Offices closed*
- *Senior Food Boxes - Thurs., November 20th*
- *Pest Control - Mon., November 24th*
- *Thanksgiving Day - Thurs., November 27th*



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 National Bison Day 
2  Daylight Saving Time Ends	3	4 	5	6 National Basketball Day 	7	8  National Dunc Day
9	10 Rent Due Date 	11 	12  National French Dip Day	13	14  National Seatbelt Day	15
16 National Button Day 	17	18 	19	20 Senior Food Boxes	21	22  Housing Day
23	24  Pest Control	25 	26 National Juke Box Day 	27  HAPPY Thanksgiving!	28	29
30  National Mason Jar Day						