

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Crowne Plaza West – Lansing

November 3, 2017

MEMBERS PRESENT: Julie Boss, Madonna Jackson-Carpenter, Leigha Compson, Kenneth Cortese, Kim Cory, Sharon Ganssley, Mary Hardy, Tammy Kelley, Holly McKee, Sheree Price, James Simmons, Ora Smith, Anwar Thomas and Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President McKee at 10:10 a.m. and a welcome was extended to everyone
- Introductions were made
- **Celebrations and Recognitions**
- President McKee acknowledged our own Dr Madonna Carpenter-Jackson on her recent American Association for Women in Community Colleges Award. Member Carpenter-Jackson wanted to start up three book scholarships to be given away. Congratulations Madonna!!
- Member Cory announced her daughter is expecting a baby girl in February
- Member Hardy shared that they have started a "Dreamers Club" - peer to peer - student's birthdays are recognized, she noted the students love it! Also Women of Tomorrow is a group where opportunities for girls are shared
- Member West's daughter is expecting a baby in March. She has also started a Brownie/Girl Scout group

CALL FOR ADDITIONS TO AGENDA

- There were no additional items for the agenda

MINUTES/SECRETARY'S REPORT

- Minutes from the September 15, 2017 meeting were sent prior to the meeting – which gives everyone an opportunity to review prior to the meeting. No changes made
- Motion by Member Boss to accept the September 15, 2017, 2nd by Member Carpenter-Jackson***
Motion Carried

TREASURER'S REPORT

- Treasurer Kelley reported the beginning balance was \$42, 203.63 this included receivables of \$1,050 from registrations fees left over from 2017 conference. Expenses: \$3,000 deposit for Kevin Fleming – the keynote speaker for the 2018 State MOSPA Conference and \$200 (checking pending for cashing by Senior Living Center from 2017 conference) Current balance is \$39,003.62
 - Member Carpenter- Jackson thanked Treasurer Kelley publicly for her work
 - Ledger was available and passed around for the Board to review
- Motion by Secretary Ganssley to accept treasurer's report, 2nd by Member Cory***
Motion Carried

CONFERENCE COMMITTEE REPORT

- President McKee informed the Board that plans for the conference is moving right along thanks to the work Member Carpenter-Jackson has been doing securing the keynote speaker and setting up the sessions
- Kevin Fleming will be the Keynote speaker, Member Jackson-Carpenter will forward a link to Member Ganssley to share with the Board. His topic will be "Success in the New Economy"
- This year registrants will be able to select sessions
- State Liaison Price inquired of Post-Secondary putting on a session
- President McKee commented that Member Cortese is doing a great job of organizing the registration
- Member Cortese said he had looked at private organizations to handle registrations, but Ferris can do everything we need including breakdown of sessions, tracking extra meals etc..
- Member Cortese is requesting information regarding the speakers by December 1st if possible so he can forward to Ferris State
- Question was asked if extended stay would be at the same rate – this was honored last year
- President McKee thanked Member Carpenter- Jackson for negotiating the speaker fee at a manageable rate
- A Conference meeting will be held directly after the Board meeting

AWARDS REPORT

- At-Large Representative Compson thanked everyone for their input as she reformatted the nomination form and the rubric score sheet
- It was noted that the Business Award is now called Community Partner Award
- Deadline for nominations will be February 19, 2018
- Awards Committee includes the following: Members Cory, Carpenter-Jackson, Thomas and Boss. Still in need of a couple post-secondary members. Member Compson will reach out for volunteers

WEBSITE REPORT

- Member West noted she has updated the Executive Council page
- The awards nomination form has been uploaded and is ready to go
- Member West also updated regional information and contacts

REGIONAL REPORTS

- No regional reports

MDE and TIA UPDATES

Secondary

- State Liaison Felder was unable to attend the meeting – however wanted to remind members to send her articles for her Special Pops Bulletin
- Board wanted to make sure she has the date of the Conference so she can add in her publication

Post-Secondary

- State Liaison Price informed the committee that the Post-Secondary grant will be available to assist with the State Conference
- President McKee mentioned that the Trends Conference is coming up. She will draft a letter to show benefits of participating in MOSPA for both secondary and post-secondary
- Many attendees need to show some type of justification for attending this conference – could include quotes from administrators

UNFINISHED BUSINESS

- **Meritorious Service Award** – Member Carpenter- Jackson needed a little more clarification of what the conference committee ideas were. At-Large Rep Compson said she had some wording that she had written for the awards. Member Carpenter- Jackson, Compson, and Cory along with President McKee and State Liaison Price will work on definition and qualifications for this award
- **Conference Chair** – President McKee announced that Member Edwards as agreed to assume this position. She will be responsible for coordinating each of the committees
- **President-Elect** – President McKee announced that Member Simmons has agreed to accept his nomination for this position. This will be for the remainder of this year and 2018-19
- ***Motion by State Liaison Price to appoint Member Simmons as the President-Elect starting immediately and running thru 2018-19, 2nd by Member Carpenter-Jackson***
Motion Carried

NEW BUSINESS

- May election of Officers – information needs to get to State Liaison Felder by February 1st. Up for election is the Secretary and Treasurer's positions. If anyone is interested please let President McKee know

ANNOUNCEMENTS

- No announcements

The meeting adjourned at 12:10 p.m. **REMINDER** – Next Meeting Friday, March 2, 2018

Submitted by Member Ganssley, Board Secretary