

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Crown Plaza West – Lansing
September 15, 2017

MEMBERS PRESENT: Julie Boss, Madonna Jackson-Carpenter, Leigha Compson, Kenneth Cortese, Sheila Gannon, Sharon Ganssley, Mary Hardy, Tammy Kelley, Ginger Mason, Holly McKee, Rosalyn Pollard, James Simmons, Ora Smith, Anwar Thomas and Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President McKee at 10:09 a.m. and extended a welcome to everyone
- Introductions were made
- President McKee once again explained that everyone is welcomed to attend the meetings, however only the Executive Council and Regional Representatives are able to vote

CALL FOR ADDITIONS TO AGENDA

- There were no additional items for the agenda

MINUTES/SECRETARY'S REPORT

- Minutes from the June 12, 2017 meeting were reviewed. Correction of spelling error – should read Survey Monkey
- Secretary Ganssley suggested that minutes be sent to the Board prior to the meeting so everyone would be able to read more thoroughly and make corrections prior to the meeting, however they would not be posted to the website until the minutes were approved

Motion by Member Boss to accept the September 15, 2017 minutes with the correction, 2nd by Member Carpenter-Jackson

Motion Carried

TREASURER'S REPORT

- Treasurer Kelley reported the balance at \$41,489.99. She had mentioned that she was \$200 off (to the good) and then realized that the Business/Industry Winner, Atria Kinghaven Senior Living, had not cashed their check. Member Mason will check with them
- Treasurer Kelley asked if Oakland had sent MOSPA all the money, Member Cortese will check and let Treasurer Kelley know
- Treasurer Kelley has paid the bill for Boyne Mountain totaling \$30,173.89
- Ledger was available and passed around for the Board to review

Motion by Secretary Ganssley to accept treasurer's report, 2nd by Member Mason

Motion Carried

CONFERENCE COMMITTEE REPORT

- President informed the Board that our Conference Chair Michele Quarton can no longer fulfill the position however she recruited Member Gannon and Member Cortese and would be available for consultation as needed. It was noted that they are not the Conference Chairs but taking on a portion of the duties. In the last meeting it was decided to divide the responsibilities amongst several Board members
- President McKee thanked those who have stepped up to volunteer to make the Conference successful
- A Conference meeting will be held directly after the Board meeting and all are welcomed to attend
- The Conference committee will report out at the next meeting

AWARDS REPORT

- Member Mason reported due to funding and staffing she will no longer be able to fulfill the At-Large position, nor participate with MOSPA
- The Board thanked Member Mason for organizing the Awards for the 2017 State Conference
- Member Mason thanked everyone for being so helpful
- President McKee noted that the Board has the authority to appoint the At-Large position. Member Compson was asked if she would accept the position and she agreed

Motion by Member Carpenter-Jackson to appoint Member Compson as the At-Large Member, 2nd by Member Kelley

Motion Carried

WEBSITE REPORT

- Member West suggested that MOSPA have a Facebook and it was noted that Member Carpenter-Jackson had set one up
- Member West reported that the MOSPA website is paid up to 2018
- Discussion was held that MOSPA probably needs both a website and Facebook, however it needs to be activated and updated on a regular basis
- Member Compson suggested to meet one time a year and plan out what needs to be post throughout the year, eliminating having to look at it each week, month etc...
- President McKee asked if Member West would be the administrator of Facebook

REGIONAL REPORTS

- No regional reports

MDE and TIA UPDATES

Secondary

- State Liaison Felder was unable to attend the meeting – however wanted to remind members to send her articles for her Special Pops Bulletin. She noted she got the information of the award winners and will print that information

Post-Secondary

- State Liaison Price was unable to attend
- President McKee noted that both MDE and TIA have been significant supporters of the State Conference. At this time it is not known if either department will have the funding to assist with next year's conference. Hoping for the best

UNFINISHED BUSINESS

- **Nominations on Website** – Member Compson will update, share with committee and executive board for approval and then will forward to Secretary Ganssley to send to State Liaison Price
- **Change of Business Award** – Member Compson reported that it will be renamed as the Community Partner Award
- **Drive-In Conferences** – Reminded committee the idea of a drive-in conference is to choose one topic and then provide the workshop at three different locations throughout the state. This would be supported by the State MOSPA Board. At this time the drive-in conference has been tabled until a later meeting when more people can be involved
- **Special Recognition at State Conference** – Last year was the first Meritorious Service Award and a committee was formed to draft qualifications, however they have been unable to meet. The Committee consisting of Members Cory, Carpenter- Jackson and State Liaison Price will report out at the next meeting

NEW BUSINESS

- President McKee stated that the Board is still in need of a President-Elect. The next rotation would be for a secondary President-Elect
- At this time no one has stepped up, President McKee is hoping that there will be interest. It is a two-year commitment
- The Secretary and Treasurer positions were up for election this past May, however there was no interest. Treasurer Kelley and Secretary Ganssley agreed to continue their duties
- Elections will be held in May at the State Conference. Please let President McKee know if you have any interest in any of the positions
- Secretary Ganssley will inform the Board members of open positions when she emails out the minutes for review

ANNOUNCEMENTS

- No announcements

The meeting adjourned at 11:52 a.m.

Submitted by Member Ganssley, Board Secretary