

# MOSPA BOARD OF DIRECTORS MEETING MINUTES

## Boyne Mountain May 2, 2018

**MEMBERS PRESENT:** Julie Boss, Madonna Jackson, Leigha Compson, Kenneth Cortese, Kim Cory, Mark Dellangelo, Jessica Edwards, Sheila Gannon, Sharon Ganssley, Tammy Kelley, Holly McKee, Amy Miller, Rosalyn Pollard, Sheree Price, James Simmons, Ora Smith, Anwar Thomas, Terri West  
**GUESTS:** Melissa Randolph, Tom Griffith, Lacetra Walker, Brigitte June and Tracey Taylor

### CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President McKee at 3:10 p.m. and she extended a welcomed everyone to the meeting especially the new attendees
  - Introductions were made
- Celebrations and Recognitions**
- Members shared special celebrations in their lives, including new grandchildren, grandparent to-be, retirement, anniversary and awards

### CALL FOR ADDITIONS TO AGENDA

- Addition to New Business: Kilwins Chocolates, Region 2 Account

### MINUTES/SECRETARY'S REPORT

- Minutes from the March 2, 2018 meeting were reviewed with one typo correction – MATH 2 to MAT<sup>2</sup>  
*Motion by Member Jackson to accept the March 2, 2018 minutes with the correction, 2<sup>nd</sup> by Member Simmons*  
*Motion Carried*

### TREASURER'S REPORT

- Treasurer Kelley reported that the current balance is \$34,300, however there will be conference expenses forthcoming
- The ledger was passed around for members to review
- President McKee reported that Treasurer Kelley's term is up and acknowledged her for her outstanding service especially through the transition
- Treasurer Kelley will assist the new treasurer, however all the documentation may not be available
- The new treasurer will need to be added to the checkbook, Treasurer Kelley will coordinate  
*Motion by Member Compson to accept treasurer's report, 2<sup>nd</sup> by Member Dellangelo*  
*Motion Carried*

### CONFERENCE COMMITTEE REPORT

- Member Gannon reported she is all set with meals, session times, etc...
- President McKee thanked Members Gannon and Cortese for stepping up to the challenge of organizing registration and hotel accommodations. She also thanked Member Jackson for recruiting the speakers, Member Compson for organizing the awards, Members Pollard and Thomas for arranging the volunteers

- It was brought up that when registering through Ferris a password was needed. For those who have previously used Ferris registration many did remember their password. President McKee asked if Ferris could add “forgot password” message on registration form
- Reminder that registration table will be open from 5 p.m. to 7 p.m. and dinner/networking from 6 p.m.-8 p.m.

### **AWARDS REPORT**

- At-Large Representative Compson reported she has written a short script for each award winner
- Member Jackson informed the group that A-Frame (business we get awards from) wanted to thank MOSPA for using them and we are one of their longest standing customer
- State Liaison Price asked if the Meritorious Award winner receives a momentary gift. At the present time they do not, however President McKee asked if the award committee could address this for next year

### **WEBSITE REPORT**

- Member West reported that she has renewed Go-Daddy at the cost of \$239.76 and the URL for 2 years at \$40.43. With Design Services an additional \$2.00 a month
- Member asked if there was an update regarding the Drive-In Conference idea as our website still lists the Regional Activities, which many no longer hold their own conference. She asked the Committee if she should leave that information on for each region or remove it. It was decided to pull off the regional PD and she will add the names of representatives for each of the regions
- Member Jackson did ask about the security measures and Member West responded that they were included in the renewals

### **MDE and TIA UPDATES**

#### **Secondary**

- State Liaison Felder was unable to attend the meeting – however State Liaison Price informed the Committee that Dr. Brian Pyles has been selected as the new State CTE Director. He would like to be invited/involved with MOSPA

#### **Post-Secondary**

- State Liaison Price stated more changes will be happening in her department
- The 18-19 application was supposed to go live on May 1<sup>st</sup>, however there were some glitches, hopefully it will be available next week
- Special Pops on-site visits will begin again this summer/fall. It was asked how they will determine on-site visits. State Liaison Price stated it is no longer on a rotation schedule but based on a risk analysis. If a core indicator is not met within one year – will need improvement plan. Three years without meeting the indicator the state can potentially withhold some of the funds. The state will provide technical assistance. Will be done annually and on a point system
- Currently the State Attorney Office is doing their audit in their department. They just finished the Federal audit
- State Liaison reported that 22 individuals were able to attend the State conference through the post-secondary grant. Thank you Sheree!!!

### **UNFINISHED BUSINESS**

- **Meritorious Service Award** – Member Compson reported that the “community partner “language has been added as requested from the last meeting and read the updated version

- **By-Laws** – tabled for June meeting

## **NEW BUSINESS**

- It was reported that 178 rooms were reserved however there were only 148 registrants – discussion of discrepancies may be award winners and presenters. Member Jackson tried crossing-checking hotel registrants with conference registrants
- Discussion of giving presenters a \$50 gift card vs discount on registration
- State Liaison Price asked about other sponsors for the conference. President McKee agree this would be a great idea, but would need a committee member to take on the task
- Member Boss report that Kilwins always does a fantastic job, giving MOSPA a great discount. They asked if MOSPA could announce that tours are available. State Liaison Price suggested that a tour be schedule right from the hotel. However, Kilwin’s closes at 6 pm. It was suggested that Kilwins be added to the awards booklet as a supporter of MOSPA
- Region 2 requested to close their regional account – at this time they are not holding any regional conferences and don’t want the account to go dormant.  
*Motion by Member Boss to close Region 2 account (approximately \$1500) and to deposit into the State MOSPA checking account, 2<sup>nd</sup> by Member Kelley*  
*Motion Carried*
- Discussion of 2019 Conference – currently have Boyne Property Contract for 2019 & 2020, therefore committed to Boyne facilities for the next two years. May want to look at a more centralized area. Discussion of pro’s and con’s of Boyne Mountain, i.e. no shuttle, businesses shut down early etc... It was noted that attendance was down this year. It was suggested that the conference committee review the conference evaluations and hold further discussions

## **ANNOUCEMENTS**

- No additional announcements

## **ADJOURNMENT**

- Meeting adjourned at 4:29 p.m.

**REMINDER** – Next Meeting Friday, June 1, 2018 at Crowne Plaza West, Lansing @ 10 a.m.

Submitted by Member Ganssley, Board Secretary